

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
OCTOBER 2, 2013

CALL TO ORDER

Vice President, Karen Nyquist called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains on Wednesday, October 2, 2013 at 7:30 pm.

FLAG SALUTE

The Vice President led the Board of Directors in the salute to our flag.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Tracy Luciani, Butler Borough
Lou Nazzaro, Lincoln Park Borough
Karen Nyquist, Long Hill Township
Michael Bertram, Morris Hills Regional
Terri Kaag, Morris Plains
Terri Murphy, Morris School District
Daniel Amianda, Mount Olive Township
Angelo Vilardi, Superintendent

Not Present: Barry Brantner, Boonton Township
John Morella, Montville Township
Tom Salerno, Pequannock Township
Marcia Asdal, West Morris Regional
Perry Kwok, Washington Township
Harding Township
Mine Hill Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on June 23, 2013 in the Daily Record. Notices were also sent on June 18, 2013 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Public

SUPERINTENDENT’S REPORT

- Presentation by Frank Romano, Director of Transportation
- Discussed Back-To-School Night and enrollment for ESC schools in the past five years
- All Notification of Affordable Care Act have been mailed by September 30, 2013
- Discussed TEACH4NJ Shared Services which started this school year
- Website went Live
- Discussed ESC Workshop at NJSBA Conference

6. **APPROVE TEACH4NJ SHARED SERVICE AGREEMENT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve TEACH4NJ Shared Service Agreement for the period September 1, 2013 to June 30, 2014 for the following school districts:

- Morris School District Board of Education
- Denville Township Board of Education

Moved by Irene LeFebvre and seconded by Michael Bertram
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

7. **APPROVE TRANSPORTATION CONSULTING SERVICE AGREEMENT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Shared Service Agreement between the Parsippany-Troy Hills Board of Education and the Educational Services Commission of Morris County for transportation consulting services for the period September 1, 2013 to June 30, 2014.

Moved by Irene LeFebvre and seconded by Michael Bertram
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

8. **APPROVE PROFESSIONAL ASSESSMENT PROVIDERS – 2013-2014 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Assessment Providers for the 2013-2014 school year at a rate of \$400.00 a day which includes three (3) evaluations, as recommended by the Superintendent and listed below:

- Anthony di Battista
- Janet Rosoff

Moved by Irene LeFebvre and seconded by Michael Bertram
The motion was approved as follows: 7 yeas, 0 nays, 1 abstention (Terri Murphy)

9. **APPROVAL OF RETURN SURPLUS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the return of surplus for the following cancelled checks:

- #34507 - \$650.00
- #35338 - \$230.00
- #35903 - \$50.00
- #36096 - \$150.00
- #43858 - \$7,200.00

Moved by Irene LeFebvre and seconded by Michael Bertram
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

10. **APPROVE RESOLUTION AGREEMENT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Resolution Agreement between the Commission and Barbara Miele, TA, Regional Day School for the 2012-2013 settlement in the amount of \$500.00, as recommended by the Superintendent

Moved by Irene LeFebvre and seconded by Michael Bertram
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

11. **APPROVE AWARD OF BID**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bid for **Copy Duplicator Paper** as determined in consultation with Educational Data Services on the bid date as listed below:

Award of Bids – Copy Duplicator Paper:

<u>Date</u>	<u>Vendor</u>	<u>Group</u>	<u>Items Bid</u>	<u>Lowest Bid</u>
9/12/13	W.B. Mason	North	62	\$618,270.16
9/12/13	W.B. Mason	South	62	\$714,854.87

Prices to remain firm from October 1, 2013 until February 28, 2014. These totals apply to the total cooperative bid. The Boards of Education reserve the right to increase or decrease quantities in the bid.

Moved by **Irene LeFebvre** and seconded by **Michael Bertram**

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

12. **APPROVE ENHANCEMENT ACTIVITIES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following providers of enhancement activities at the Park Lake School and Regional Day School, as listed below, for the 2013-2014 school year:

- A. Creative Comfort Pet Therapy \$180.00 a year
- B. Gold's Gym – Swimming \$4,830.00 a year
- C. Lusardi's Health & Training Center \$3,285.00 a year

Moved by **Daniel Amianda** and seconded by **Michael Bertram**

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PERSONNEL

13. **APPROVE ESC STAFF**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2013-2014, as recommended by the Superintendent and listed on EXHIBIT D

Moved by **Terri Murphy** and seconded by **Irene LeFebvre**

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

14. **APPROVE COMPENSATION CORRECTIONS FOR ESC STAFF**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the correction in compensation for staff members based on the negotiated agreement for the school year 2013-2014, as recommended by the Superintendent and listed on EXHIBIT D

Moved by **Terri Murphy** and seconded by **Irene LeFebvre**

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

15. **APPROVE PAID MEDICAL LEAVE OF ABSENCE/RETIREMENT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the paid medical leave of absence for Kathy Harclerode, BSI/Supplemental Teacher, from September 11, 2013 to November 29, 2013, along with her retirement date of December 1, 2013, as recommended by the Superintendent.

Moved by **Terri Murphy** and seconded by **Irene LeFebvre**

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

16. **ACCEPT RESIGNATION OF STAFF**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Megan Carr	Personal Aide – PLS	08/16/13
Holli Giordano	Personal Aide – PLS	09/30/13
Rosemarie Manno	Personal Aide – RDS	09/03/13

Moved by Terri Murphy and seconded by Irene LeFebvre

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

17. **APPROVE LIST OF ON-CALL SUBSTITUTES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the attached list of on-call substitutes for the 2013-2014 school year, as recommended by the Superintendent, at the board approved rates.

EXHIBIT E

Moved by Terri Murphy and seconded by Irene LeFebvre

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

TRANSPORTATION

18. **APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2013/2014 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2013/2014 school year for the following districts:

- Ocean Township School District (Monmouth County)

Moved by Terri Murphy and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

19. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2013/2014 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2013/2014 school year as per the attached:

EXHIBIT AA

Moved by Terri Murphy and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

20. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2013/2014 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2013/2014 school year as per the attached:

EXHIBIT BB

Moved by Terri Murphy and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

21. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2013/2014 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2013/2014 school year as per the attached:
EXHIBIT CC

Moved by Terri Murphy and seconded by Michael Bertram
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION

22. CLOSED SESSION-NOT NEEDED

ADJOURNMENT

There being no further business a motion was made by Michael Bertram and seconded by Tracy Luciani to adjourn the meeting at 8:45 pm and was carried by a unanimous roll call.

Respectfully Submitted By,

Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

- | | |
|-------|--|
| A | Line Account Transfers – August 2013 |
| B | Board Secretary’s & Treasurer’s Report – August 31, 2013 |
| C | Payment of Bills – September 30, 2013 |
| D | 2013-2014 Staff Salaries |
| E | 2013-2014 On-Call Substitutes |
| AA-CC | Transportation |