

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
NOVEMBER 2, 2016

CALL TO ORDER

The Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County was called to order by the Business Administrator/Board Secretary, Catarina Bilotta at 7:30 pm on November 2, 2016 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Business Administrator/Board Secretary called the roll.

Present: Robert Siciliano, Boonton Town
Alan Bocchino, Dover Town
Michael Stewart, Jefferson Township
Lou Nazzaro, Lincoln Park Borough
Karen Nyquist, Long Hill Township
John Morella, Montville Township
Michael Bertram, Morris Hills Regional
Kenneth Wilbur, Morris Plains
Terri Murphy, Morris School District
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent

Not Present: Barry Brantner, Boonton Township
Anthony Giordano, Mt. Olive Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 17, 2016 in the Daily Record. Notices were also sent on July 15, 2016 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – Park Lake School Principal & Teacher

SUPERINTENDENT'S REPORT

- Marci Spadafora, Principal at Park Lake School and Sandy Neglia, Teacher at Park Lake School presented information about the Lin™ Approach to the Board
- Discussed ESC Workshop at the NJSBA Convention
- Discussed the expansion of our program at Park Lake School to include some form of Behavioral Analysis
- Discussed topics of La mise
 - Regional Day School project – roof replacement, exterior doors and the overhang
 - Update – ESC name change
 - Marketing Plan for the Commission

Minutes- Board of Directors Meeting, November 2, 2016

- Superintendent invited the Board to our holiday luncheon at Park Lake & Regional Day Schools
- Closed Session is needed to discuss ongoing litigation

MINUTES

1. APPROVE MINUTES OF THE BOARD OF DIRECTORS MEETING OF OCTOBER 5, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of October 5, 2016.

Moved by Lou Nazzaro and seconded by Michael Bertram

The motion was approved as follows: 6 yeas, 0 nays, 4 abstentions (Robert Siciliano, Michael Stewart, Karen Nyquist and Kenneth Wilbur)

2. APPROVE CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF OCTOBER 5, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of October 5, 2016.

Moved by Lou Nazzaro and seconded by Michael Bertram

The motion was approved as follows: 6 yeas, 0 nays, 4 abstentions (Robert Siciliano, Michael Stewart, Karen Nyquist and Kenneth Wilbur)

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2016/2017 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2016/2017 budget as detailed on the attached: EXHIBIT A

Moved by Terri Murphy and seconded by Karen Nyquist

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending September 30, 2016 showing a cash balance of \$524,863.53 be approved: EXHIBIT B

Moved by Terri Murphy and seconded by Karen Nyquist

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

5. APPROVAL OF ACTION ON PAYMENT OF BILLS
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

October 31, 2016 - \$2,688,951.88

Moved by Terri Murphy and seconded by Karen Nyquist
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

6. APPROVE AWARD AND RENEWAL OF EDUCATIONAL DATA BIDS
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award and renewal of bids as determined in consultation with Educational Data Services and listed on the attached: EXHIBIT D

Moved by Terri Murphy and seconded by Karen Nyquist
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

7. APPROVE PROFESSIONAL SERVICE PROVIDERS – 2016-2017 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2016-2017 school year: EXHIBIT E

Moved by Terri Murphy and seconded by Karen Nyquist
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

8. APPROVAL OF PARK LAKE LUNCH FUND
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Park Lake Lunch fund: EXHIBIT F

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
September 30, 2016	\$0.00	\$652.20

Moved by Kenneth Wilbur and seconded by Lou Nazzaro
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

9. APPROVAL OF REGIONAL DAY LUNCH FUND
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Regional Day Lunch fund: EXHIBIT F

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
September 30, 2016	\$0.00	\$273.80

Moved by Kenneth Wilbur and seconded by Lou Nazzaro
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

10. **APPROVE AGREEMENT FOR BEHAVIOR ANALYTICAL SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement to provide Behavioral Consultative services at the Park Lake School. Services will be rendered on a monthly basis and will be billed at a rate of \$125.00 per hour and will not exceed three (3) hours per month for 2016-2017 school year.

Moved by Kenneth Wilbur and seconded by Lou Nazzaro
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

11. **APPROVE AGREEMENT FOR SUMMIT SPEECH SCHOOL**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between Summit Speech School and the Educational Services Commission of Morris County to contract for Itinerant Teacher services for non-public student D.E. Agreement is for two (2) sessions per month; not to exceed 20 sessions at a rate of \$150.00 per session for the period September 1, 2016 to June 30, 2017.

Moved by Kenneth Wilbur and seconded by Lou Nazzaro
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PERSONNEL

12. **APPROVE ESC STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following personnel for the 2016-2017 school year, as recommended by the Superintendent, per the attached: EXHIBIT G

Moved by Karen Nyquist and seconded by Michael Bertram
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

13. **APPROVE LIST OF ON-CALL SUBSTITUTES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the attached list of on-call substitutes for the 2016-2017 school year, as recommended by the Superintendent, at the Board approved rates: EXHIBIT H

Moved by Karen Nyquist and seconded by Michael Bertram
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

14. **APPROVE MEDICAL LEAVE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the medical leave, with pay, for the following staff member:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Careaga, Mary Lou	Speech Therapist	10/05/16 – unknown return date

Moved by Karen Nyquist and seconded by Michael Bertram
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

15. APPROVE RETURN FROM MEDICAL LEAVE
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the return from medical leave for the following staff member:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
McGeary, Noreen	NP Nurse	10/12/16

Moved by Karen Nyquist and seconded by Michael Bertram
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

16. APPROVE TERMINATION OF PROBATIONARY EMPLOYEE
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the termination of the probationary employee #001892 effective October 31, 2016, as recommended by the Superintendent.

Moved by Karen Nyquist and seconded by Michael Bertram
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

TRANSPORTATION

17. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2016-2017 SCHOOL YEARS
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2016-2017 school years for the following district:

- Pompton Lakes School District

Moved by Michael Bertram and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

18. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2016/2017 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2016/2017 school year as per the attached: EXHIBIT AA

Moved by Michael Bertram and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

19. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2016/2017 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2016/2017 school year as per the attached: EXHIBIT BB

Moved by Michael Bertram and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

20. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2016/2017 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2016/2017 school year as per the attached: EXHIBIT CC

Moved by Michael Bertram and seconded by John Morella

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PUBLIC – No other public

OTHER BUSINESS

GENERAL BOARD DISCUSSION

21. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose litigation, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Perry Kwok and seconded by Michael Bertram. The meeting was moved into closed session at 8:17 pm and was carried by a unanimous roll call.

22. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Michael Bertram and seconded by Terri Murphy. The meeting was returned to regular session at 9:04 pm and was carried by a unanimous roll call.

14A. APPROVE MOTION TO RECONSIDER WORDING OF MEDICAL-MOTION #14

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve a motion to reconsider wording of medical in Motion #14.

Moved by Michael Bertram and seconded by John Morella

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

14B. APPROVE AMENDED MOTION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the medical leave with pay until sick leave is exhausted for staff member, Mary Lou Careaga

Moved by Michael Bertram and seconded by Karen Nyquist

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

ADJOURNMENT

There being no further business a motion was made by Lou Nazzaro and seconded by Michael Bertram to adjourn at 9:06 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – September 2016
B	Board Secretary’s & Treasurer’s Report-September 30, 2016
C	Payment of Bills – October 31, 2016
D	Award & Renewal of Bids – Educational Data Services
E	Professional Service Providers – 2016-2017
F1	Lunch Fund – Sept 2016 – Park Lake School
F2	Lunch Fund – Sept 2016 – Regional Day School
G	Staff - 2016-2017 School Year
H	On-Call Substitutes – 2016-2017 School Year
AA-CC	Transportation