

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
FEBRUARY 3, 2016

CALL TO ORDER

President, Perry Kwok, called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at 7:33 pm on February 3, 2016 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Barry Brantner, Boonton Township
Alan Bocchino, Dover Town
Melissa Senatore, Jefferson Township
Lou Nazzaro, Lincoln Park Borough
John Morella, Montville Township
Michael Bertram, Morris Hills Regional
Kenneth Wilbur, Morris Plains
Terri Murphy, Morris School District
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent

Not Present: Karen Nyquist, Long Hill Township
Paul Fechhelm, Mendham Borough
Tom Salerno, Pequannock Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on June 28, 2015 in the Daily Record. Notices were also sent on June 26, 2015 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Public

SUPERINTENDENT'S REPORT

- Discussed new tech services and the app
- Discussed the budget preparation and submission for 2016-2017
- Discussed the LIN Approach at both Park Lake and Regional Day Schools
- Discussed exploring options for another After 21 Program at Regional Day School
- Updated Board of the demo of the basement at Park Lake School
- We need a Closed Session to discuss a personnel issue
- Discussed NJ State Board of Education testimony-follow up – State Board meets 2/10/16

MINUTES

1. APPROVAL OF MINUTES OF THE REPRESENTATIVE ASSEMBLY MEETING OF JANUARY 13, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Representative Assembly Meeting of January 13, 2016.

Moved by Alan Bocchino and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 2 abstentions (Melissa Senatore and Kenneth Wilbur)

2. APPROVAL OF MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEETING OF JANUARY 13, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Regular Meeting of the Board of Directors Meeting of January 13, 2016.

Moved by Alan Bocchino and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 2 abstentions (Melissa Senatore and Kenneth Wilbur)

3. APPROVAL OF CLOSED MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEETING OF JANUARY 13, 2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Regular Meeting of the Board of Directors Meeting of January 13, 2016.

Moved by Alan Bocchino and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 2 abstentions (Melissa Senatore and Kenneth Wilbur)

COMMISSION

4. NOTE RESIGNATION OF BOARD MEMBER

Motion to note the resignation of Anthony Giordano, Mt. Olive Township from the Board of Directors effective January 22, 2016, in accordance with Bylaw Article III, 030.

Moved by Barry Brantner and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

5. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2015/2016 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2015/2016 budget as detailed on the attached: EXHIBIT A

Moved by Barry Brantner and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

6. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's

Reports for the month ending December 31, 2015 showing a cash balance of \$1,189,544.65 be approved: EXHIBIT B

Moved by Barry Brantner and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

7. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

January 31, 2016	-	\$2,671,239.17
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Moved by Barry Brantner and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

8. APPROVE CONTRACT WITH BAYADA NURSES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Bayada Nurses for Supervisor (H.J.) nursing services for the period January 22, 2016 to June 30, 2016 school year at Park Lake and Regional Day Schools payable at a rate of \$65.00/hour for Registered Nurse (RN) services and \$46.00/hour for Licensed Practical Nurse (LPN) services.

Moved by Terri Murphy and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

9. APPROVAL OF PARK LAKE LUNCH FUND

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Park Lake Lunch fund: EXHIBIT D1

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
December 31, 2015	\$2,377.45	\$464.10

Moved by Terri Murphy and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

10. APPROVAL OF REGIONAL DAY LUNCH FUND

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Regional Day Lunch fund: EXHIBIT D2

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
December 31, 2015	\$1,962.55	\$289.55

Moved by Terri Murphy and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PERSONNEL

11. APPROVE ESC STAFF – 2015-2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2015-2016, as recommended by the Superintendent, per the attached: **EXHIBIT E**

Moved by John Morella and seconded by Lou Nazzaro

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

12. APPROVE HEALTH BENEFIT OPT OUT FOR THE 2015-2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Health Benefit Opt Out for the 2015-2016 school year, payment is made in accordance with the negotiated Agreement: Emily Crispino, Nurse, Park Lake School, start date 2/1/16 to 6/30/16 for the prorated amount of \$2,500.00 (Family Coverage) payable June 30, 2016.

Moved by John Morella and seconded by Lou Nazzaro

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

13. APPROVE TERMINATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the termination of the following staff, as recommended by the Superintendent:

<u>Name</u>	<u>Title</u>	<u>Termination Effective</u>
Beitin, Renee	NP Nurse	02/01/16

Moved by John Morella and seconded by Lou Nazzaro

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

TRANSPORTATION

14. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2015/2016 school year as per the attached: **EXHIBIT AA**

Moved by Melissa Senatore and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

15. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2015/2016 school year as per the attached: **EXHIBIT BB**

Moved by Melissa Senatore and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

16. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2015/2016 school year as per the attached: **EXHIBIT CC**

Moved by Melissa Senatore and seconded by Michael Bertram

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS

GENERAL BOARD DISCUSSION

17. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of personnel, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Irene LeFebvre and seconded by John Morella. The meeting was moved into closed session at 8:02 pm and was carried by a unanimous roll call.

18. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by John Morella and seconded by Terri Murphy. The meeting was returned to regular session at 8:15pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by John Morella and seconded by Terri Murphy to adjourn at 8:17 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers - December 2015
B	Board Secretary's & Treasurer's Report-December 31, 2015
C	Payment of Bills – January 31, 2016
D1	Lunch Fund – Park Lake School – December 2015
D2	Lunch Fund – Regional Day School – December 2015
E	2015-2016 ESC Staff
AA-CC	Transportation