

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
FEBRUARY 4, 2015

CALL TO ORDER

President, Perry Kwok called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains on Wednesday, February 4, 2015 at 7:42 pm.

FLAG SALUTE

The President led the Board of Directors in the salute to our flag.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Barry Brantner, Boonton Township
Alan Bocchino, Dover Town
Michael Stewart, Jefferson Township, arrived at 7:45 pm
Lou Nazzaro, Lincoln Park Borough
John Morella, Montville Township
Michael Bertram, Morris Hills Regional
Alan Albin, Morris Plains
Terri Murphy, Morris School District
Anthony Giordano, Mt. Olive Township
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent

Not Present: Kim Macaulay, Harding Township
Paul Fechhelm, Mendham Borough
Tom Salerno, Pequannock Township
Marcia Asdal, West Morris Regional
Karen Nyquist, Long Hill Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 1, 2014 in the Daily Record. Notices were also sent on June 25, 2014 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Public Comment

SUPERINTENDENT'S REPORT

- Discussed 216th Legislature Bill A-3867 which promotes Board Shared Services among school districts
- Discussed Second Reading on the change in Bylaws Article III, 030
- Discussed the participation in the Morris Hills High School Cadet Program

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- Discussed additional requests from our districts for specialized training for their Child Study Team personnel
- Discussed Bus Advertisement-Correction – ESC will be putting signs on 10 additional busses
- Discussed Budget Development and presentations at our March meeting
- No Closed Session is needed

1. **APPROVE SECOND READING CHANGES TO BYLAW ARTICLE III**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the second reading of the changes to Bylaw Article III, 030.

Moved by Mike Bertram and seconded by Anthony Giordano
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

2. **NOTE RESIGNATION OF BOARD MEMBER**
Motion to note the resignation of Marcia Asdal, West Morris Regional from the Board of Directors, in accordance with Bylaw Article III, 030.

Moved by Mike Bertram and seconded by Anthony Giordano
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

- 2A. **APPOINT NEW BOARD MEMBER**
Motion to appoint new Board of Director member Lou Nazzaro, Lincoln Park Borough, in accordance with Bylaw Article III, 030.

Moved by Mike Bertram and seconded by Anthony Giordano
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions – All were in favor

MINUTES

3. **APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF JANUARY 7, 2015**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of January 7, 2015.

Moved by Terri Murphy and seconded by Anthony Giordano
The motion was approved as follows: 9 yeas, 0 nays, 2 abstentions (Barry Brantner and Michael Bertram)

4. **APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF JANUARY 7, 2015**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of January 7, 2015.

Moved by Terri Murphy and seconded by Anthony Giordano
The motion was approved as follows: 9 yeas, 0 nays, 2 abstentions (Barry Brantner and Michael Bertram)

COMMISSION

5. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2014-2015 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2014-2015 Budget as detailed on the attached: **EXHIBIT A**

Moved by **Lou Nazzaro** and seconded by **Anthony Giordano**
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

6. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending December 31, 2014 showing a cash balance of \$773,270.15 be approved. **EXHIBIT B**

Moved by **Lou Nazzaro** and seconded by **Anthony Giordano**
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

7. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

January 31, 2015	\$2,595,614.22
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Moved by **Lou Nazzaro** and seconded by **Anthony Giordano**
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

8. **APPROVE AWARD AND RENEWAL OF BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award and renewal of Time and Materials bids as determined in consultation with Educational Data Services and listed on the attached **EXHIBIT D**

Moved by **Lou Nazzaro** and seconded by **Anthony Giordano**
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

9. **APPROVAL OF AGREEMENT FOR TRAINING**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between Houghton Mifflin Harcourt and ESC of Morris County as it pertains to the WJ IV Onsite Training Cognitive being held at the ESC of Morris County on March 24, 2015 for a total amount of \$3,000.00.

Moved by **Lou Nazzaro** and seconded by **Anthony Giordano**
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

10. APPROVAL OF DISBURSEMENT FROM PARK LAKE LUNCH FUND

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements from the Park Lake Lunch fund:
EXHIBIT E1

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
December 31, 2014	\$0.00	\$2,379.15

Moved by John Morella and seconded by Michael Bertram
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

11. APPROVAL OF DISBURSEMENT FROM REGIONAL DAY LUNCH FUND

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements from the Regional Day Lunch fund:
EXHIBIT E2

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
December 31, 2014	\$0.00	\$287.55

Moved by John Morella and seconded by Michael Bertram
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

PERSONNEL

12. APPROVE ESC STAFF – 2014-2015

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2014-2015, as recommended by the Superintendent, per the attached:EXHIBIT F1&F2

Moved by Barry Brantner and seconded by Terri Murphy
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

13. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Davis, Vincenza	PA – PLS	01/23/15
Patricco, Laurie	PA – RDS	12/23/14

Moved by Barry Brantner and seconded by Terri Murphy
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

TRANSPORTATION

14. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2014-2015 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2014-2015 school year for the following districts:

- East Windsor Regional Schools
- Jersey City Public Schools

Moved by Michael Stewart and seconded by Michael Bertram
The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

15. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2014-2015 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2014-2015 school year as per the attached: **EXHIBIT AA**

Moved by Michael Stewart and seconded by Michael Bertram

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

16. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2014-2015 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2014-2015 school year as per the attached: **EXHIBIT BB**

Moved by Michael Stewart and seconded by Michael Bertram

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

17. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2014-2015 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2014-2015 school year as per the attached: **EXHIBIT CC**

Moved by Michael Stewart and seconded by Michael Bertram

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

PUBLIC – No Public Comment

OTHER BUSINESS

GENERAL BOARD DISCUSSION

18. **CLOSED SESSION** - not needed

ADJOURNMENT

There being no further business a motion was made by Anthony Giordano and seconded by Michael Bertram to adjourn at 8:12 pm and was carried by a unanimous roll call.

Respectfully Submitted By,

Catarina Bilotta

Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – December 2014
B	Board Secretary’s & Treasurer’s Report–December 31, 2014
C	Payment of Bills – January 31, 2015
D	Ed Data Services – Award and Renewal of Bids
E1	Lunch Fund – Park Lake School – December 2014
E2	Lunch Fund – Regional Day School – December 2014
F1	2014-2015 Staff – MCESCEA
F2	2014-2015 Staff
AA-CC	Transportation