

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –EXECUTIVE COMMITTEE MEETING OF THE BOARD OF DIRECTORS
OCTOBER 7, 2015

CALL TO ORDER

President, Perry Kwok, called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at 7:30 pm on October 7, 2015 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Business Administrator/Board Secretary called the roll.

Present: Irene LeFebvre, Boonton Town
Alan Bocchino, Dover Town
Lou Nazzaro, Lincoln Park Borough
Karen Nyquist, Long Hill Township
John Morella, Montville Township
Terri Murphy, Morris School District
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent

Not Present: Barry Brantner, Boonton Township
Michael Stewart, Jefferson Township
Paul Fechhelm, Mendham Borough
Michael Bertram, Morris Hills Regional
Alan Albin, Morris Plains
Anthony Giordano, Mt. Olive Township
Tom Salerno, Pequannock Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on June 28, 2015 in the Daily Record. Notices were also sent on June 26, 2015 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC

SUPERINTENDENT'S REPORT

- Discussed new Non Public Service – School Security Aide
- Discussed Resolution to expand services
- Discussed the renovations and repairs needed at Regional Day and Park Lake Schools

ADJOURNMENT OF MEETING

The President noted that a quorum was not present. The President adjourned the meeting.

CALL TO ORDER

The President called an Executive Committee Meeting to order in accordance with NJSA 18A:6-51. The Business Administrator/Board Secretary noted the roll from the Director's Meeting.

MINUTES

1. **APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 9, 2015**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of September 9, 2015.

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

2. **APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 9, 2015**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of September 9, 2015.

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

COMMISSION

3. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2015/2016 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2015/2016 budget as detailed on the attached: EXHIBIT A

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

4. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending August 31, 2015 showing a cash balance of \$935,220.55 be approved: EXHIBIT B

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

September 30, 2015 - \$1,445,749.19

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

6. **APPROVE AWARD OF BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids for **Copy Duplicator Paper** as determined in consultation with Educational Data Services on the bid date as listed on the attached EXHIBIT D

Moved by **Terri Murphy** and seconded by **Irene LeFebvre**
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

7. **APPROVE RENEWAL OF BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of Supply Bids originally approved December 3, 2014. These prices will remain firm until November 30, 2016 as determined in consultation with Educational Data Services and listed on the attached EXHIBIT D

Moved by **Terri Murphy** and seconded by **Irene LeFebvre**
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

8. **APPROVAL OF AGREEMENT FOR TRAINING**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between Houghton Mifflin Harcourt and ESC of Morris County as it pertains to the WJ IV Early Cognitive and Academic Development (ECAD) being held at the ESC of Morris County on October 6, 2015 for a total amount of \$3,000.00.

Moved by **Terri Murphy** and seconded by **Irene LeFebvre**
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

9. **APPROVE REVISED 2015/2016 RATES FOR SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the revised 2015/2016 Rates for Services, as recommended by the administration as follows: EXHIBIT E

Moved by **Terri Murphy** and seconded by **Irene LeFebvre**
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

10. **APPROVE AGREEMENT PARETTE SOMJEN ARCHITECTS, LLC**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between the Educational Services Commission of Morris County and Parette Somjen Architects, LLC for the period July 1, 2015 to June 30, 2016.

Moved by **Terri Murphy** and seconded by **Irene LeFebvre**
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

- 10a. **APPROVE THE SUBMISSION OF THE RESOLUTION EXPANDING SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the submission of the Resolution Requesting Enlargement of Purpose Pursuant to N.J.S.A. 18A: 6-69 for the Educational Services Commission of Morris County.

Moved by **Terri Murphy** and seconded by **Irene LeFebvre**
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

11. **APPROVE AGREEMENT WITH PEDIATRIC THERAPY & YOGA OF MORRIS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between the Educational Services Commission of Morris County and Pediatric Therapy & Yoga of Morris, LLC for Physical and Occupational Therapy Services at Gottesmann RTW Academy for student L.T., payable at a rate of \$95.00 an hour for a maximum of 38 weeks starting September 1, 2015 to June 30, 2016.

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

12. **APPROVE VOLUNTEERS AT ESC SCHOOLS FOR THE 2015-2016 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following volunteers at ESC Schools for the 2015-2016 school year:
Dee Pap, helps with swimming trips weekly at RDS
Claire Hopper, helps with Thanksgiving Feast & other events at RDS
Samantha Scotland, Speech Intern observing at PLS
Tom Spott, Therapy Dog Owner & Abby, Therapy Dog at RDS

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

PERSONNEL

13. **APPROVE ESC STAFF – 2015-2016**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2015-2016, as recommended by the Superintendent, per the attached: **EXHIBIT E**

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

14. **ACCEPT RESIGNATION OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Baker, Sonja	Physical Therapist - RDS	09/22/15
Jhon Barrero	School Bus Driver	09/17/15
Jami Cotter Knecht	Personal Aide – PLS	09/10/15
John Gounaris	School Bus Driver	09/23/15
Sharon Romero	School Bus Driver	09/30/15

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

TRANSPORTATION

15. **APPROVE TRANSFER OF STUDENT TRANSPORTATION CONTRACTS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Student Transportation Contract Transfer Agreements for the following effective July 1, 2015 pursuant to 6A:27-9.15:

FSZ Transportation to Noor Transportation
FSZ Transportation to Ideal Transportation

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

16. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2015/2016 school year as per the attached: EXHIBIT AA

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

17. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2015/2016 school year as per the attached: EXHIBIT BB

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

18. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2015/2016 school year as per the attached: EXHIBIT CC

Moved by Terri Murphy and seconded by Irene LeFebvre
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION

19. CLOSED SESSION – Not Needed

ADJOURNMENT

There being no further business a motion was made by Terri Murphy and seconded by Irene LeFebvre to adjourn at 8:30pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

Minutes- Board of Directors Meeting, October 7, 2015

ATTACHMENTS

EXHIBITS

A	Line Account Transfers - August 2015
B	Board Secretary's & Treasurer's Report-August 31, 2015
C	Payment of Bills – September 30, 2015
D	Educational Data Services – Award & Renewal of Bids
E	Revised Rates for Services – 2015-2016
F1	2015-2016 ESC Staff - MCESCEA
F2	2015-2016 ESC Staff
AA-CC	Transportation