

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY**  
**P.O. Box 1944, Morristown, NJ 07962-1944**  
**(973) 540-8844**

**MINUTES –BOARD OF DIRECTORS MEETING**  
**SEPTEMBER 9, 2015**

**CALL TO ORDER**

The Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County was called to order by the Business Administrator/Board Secretary, Catarina Bilotta at 7:30 pm on September 9, 2015 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2<sup>nd</sup> Floor, Morris Plains.

**ROLL CALL**

The Business Administrator/Board Secretary called the roll.

**Present:** Irene LeFebvre, Boonton Town  
Alan Bocchino, Dover Town  
Michael Stewart, Jefferson Township  
Lou Nazzaro, Lincoln Park Borough  
Charlie Grau, Montville Township  
Michael Bertram, Morris Hills Regional  
Terri Murphy, Morris School District  
Anthony Giordano, Mt Olive Township  
Perry Kwok, Washington Township  
Angelo Vilardi, Superintendent

**Not Present:** Barry Brantner, Boonton Township  
Karen Nyquist, Long Hill Township  
Paul Fechhelm, Mendham Borough  
Alan Albin, Morris Plains  
Tom Salerno, Pequannock Township

**Also Present:** Catarina Bilotta, Business Administrator/Board Secretary  
Paul Green, Attorney

**NOTICE**

I submit that a legal notice of this meeting of the Board of Directors was published on June 28, 2015 in the Daily Record. Notices were also sent on June 26, 2015 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

**PUBLIC**

**SUPERINTENDENT'S REPORT**

- Discussed school opening – Schools reopened on September 2<sup>nd</sup> and students came back on September 3<sup>rd</sup>
- Discussed the Agreement which was ratified by the Association
- Discussed Personnel Recommendations for the 2015-2016 school year
- Discussed refunding of the MCIA 2004 Bond
- Discussed Policy Updates
- Facility Committee Meeting Update
- Discussed Transportation Update on bids and renewals

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- Discussed NJSBA Conference presentation of ESC's on Wednesday, October 28<sup>th</sup> at 2:30 pm
- Discussed the versions of the Superintendent Reports over the years
- Closed Session is needed

**MINUTES**

**1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF AUGUST 5, 2015**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of August 5, 2015.**

Moved by Alan Bocchino and seconded by Michael Bertram

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**2. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF AUGUST 5, 2015**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of August 5, 2015.**

Moved by Alan Bocchino and seconded by Michael Bertram

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**COMMISSION**

**3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2015/2016 BUDGET**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2015/2016 budget as detailed on the attached: EXHIBIT A**

Moved by Charlie Grau and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending July 31, 2015 showing a cash balance of \$715,870.50 be approved: EXHIBIT B**

Moved by Charlie Grau and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**5. APPROVAL OF ACTION ON PAYMENT OF BILLS**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C**

August 31, 2015                      -                      \$1,363,993.59

Moved by Charlie Grau and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

6. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2015-2016 SCHOOL YEAR**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Professional Service Providers for the 2015-2016 school year: **EXHIBIT D**

Moved by Charlie Grau and seconded by Anthony Giordano  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

7. **APPROVE REVISED 2015/2016 RATES FOR SERVICES**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the revised 2015/2016 Rates for Services, as recommended by the administration as follows: **EXHIBIT E**

Moved by Charlie Grau and seconded by Anthony Giordano  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

8. **APPROVAL OF SECTION 125 PLAN DOCUMENT**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Health Benefits Section 125 Plan document as attached: **EXHIBIT F**

Moved by Charlie Grau and seconded by Anthony Giordano  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

9. **APPROVE TEACH4NJ SHARED SERVICE AGREEMENT**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve TEACH4NJ Shared Service Agreement for the period September 1, 2015 to June 30, 2016 for the following school district:

- Denville Township Board of Education

Moved by Charlie Grau and seconded by Anthony Giordano  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

10. **APPROVE PROFESSIONAL ASSESSMENT PROVIDER FOR THE 2015-2016 SCHOOL YEAR**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Professional Assessment Provider for the 2015-2016 school year at a rate of \$133.33 a day for teacher observations, as recommended by the Superintendent and listed below:

- Thomas Kane, New Sussex Education Associates, LLC

Moved by Charlie Grau and seconded by Anthony Giordano  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

11. **APPROVAL OF RENEWAL OF BIDS**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the recommended renewal of General Classroom Supplies for the time period of December 1, 2015 to November 30, 2016 as determined in consultation with Educational Data Services and listed on the attached **EXHIBIT G**

Moved by Charlie Grau and seconded by Anthony Giordano  
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

12. APPROVE CONTRACT WITH MCESCEA

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with the Morris County Educational Services Commission Education Association for the three year period July 1, 2015 through June 30, 2018.

Moved by Charlie Grau and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

13. APPROVE CONTRACT WITH BAYADA NURSES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Bayada Nurses for nursing services September 1, 2015 to June 30, 2016 school year for Park Lake School payable at a rate of \$50.00/hour for Registered Nurse (RN) services and \$40.00/hour for Licensed Practical Nurse (LPN) services for student M.S.

Moved by Michael Bertram and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

PERSONNEL

14. APPROVE ESC STAFF – 2015-2016

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2015-2016, as recommended by the Superintendent, per the attached:  
EXTRACT H

Moved by Terri Murphy and seconded by Irene LeFebvre

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

15. APPROVE LIST OF ON-CALL SUBSTITUTES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the attached list of on-call substitutes for the 2015-2016 school year, as recommended by the Superintendent, at the Board approved rates: EXHIBIT I

Moved by Charlie Grau and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

16. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Marelli, Gina	Personal Aide – PLS	06/30/15
Rojas, James	Bus Driver	06/30/15
Usher, Jolanta	NP Nurse	06/30/15

Moved by Charlie Grau and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions



**TRANSPORTATION**

**17. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2015-2016 SCHOOL YEAR**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Joint Transportation Agreement for coordinated transportation services for the 2015-2016 school year for the following districts:

- Irvington
- Hamilton Township
- South Brunswick

Moved by Irene LeFebvre and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**18. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2015/2016 school year as per the attached: EXHIBIT AA

Moved by Irene LeFebvre and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**19. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2015/2016 SCHOOL YEAR**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the transportation contract addenda for changes made to routes for the 2015/2016 school year as per the attached: EXHIBIT BB

Moved by Irene LeFebvre and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**20. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to accept the cancellation of transportation contracts for the 2015/2016 school year as per the attached: EXHIBIT CC

Moved by Irene LeFebvre and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

**21. AWARD OF SUMMER TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to award the summer transportation contracts based on the bid results of August 13, 2015 & August 25, 2015, to the lowest bidders for transportation of school pupils for the 2015/2016 school year as per the attached:

**EXHIBIT DD – AUGUST 13, 2015**

**EXHIBIT EE – AUGUST 25, 2015**

Moved by Irene LeFebvre and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

22. APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2015/2016 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2015/2016 school year as per the attached:

EXHIBIT FF – Non-Public School Transportation

EXHIBIT GG – Academy Transportation

EXHIBIT HH – Special Education Transportation

Moved by Irene LeFebvre and seconded by Anthony Giordano

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION

23. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of litigation, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Irene LeFebvre and seconded by Charlie Grau. The meeting was moved into closed session at 7:45 pm and was carried by a unanimous roll call.

24. RETURN TO REGULAR SESSION FROM CLOSED SESSION

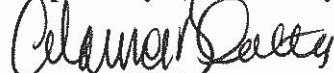
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Michael Bertram and seconded by Anthony Giordano. The meeting was returned to regular session at 7:50 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Michael Bertram and seconded by Anthony Giordano to adjourn at 7:50 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

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**ATTACHMENTS**

**EXHIBITS**

<b>A</b>	<b>Line Account Transfers - July 2015</b>
<b>B</b>	<b>Board Secretary's &amp; Treasurer's Report-July 31, 2015</b>
<b>C</b>	<b>Payment of Bills – August 31, 2015</b>
<b>D</b>	<b>Professional Service Providers – 2015-2016</b>
<b>E</b>	<b>Revised Rates for Services – 2015-2016</b>
<b>F</b>	<b>Section 125 Plan Document</b>
<b>G</b>	<b>Educational Data Services – Renewal of Bids</b>
<b>H1-H13</b>	<b>2015-2016 ESC Staff</b>
<b>H2</b>	<b>2015-2016 ESC Staff</b>
<b>I</b>	<b>2015-2016 On-Call Substitutes</b>
<b>AA-HH</b>	<b>Transportation</b>