

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
OCTOBER 4, 2017

CALL TO ORDER

The Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County was called to order by the Business Administrator/Board Secretary, Catarina Bilotta at 7:30 pm on October 4, 2017 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Business Administrator/Board Secretary called the roll.

Present: Elaine Doherty, Boonton Town
Richard Bruno, Harding Township
Melissa Senatore, Jefferson Township
Lou Nazzaro, Lincoln Park Borough
Karen Nyquist, Long Hill Township
John Morella, Montville Township
Michael Bertram, Morris Hills Regional
Kenneth Wilbur, Morris Plains
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent

Not Present: Catherine Youngman, Boonton Township
Jason Karpowich, Butler Borough
Terri Murphy, Morris School District
Anthony Giordano, Mt.Olive Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 1, 2017 in the Daily Record. Notices were also sent on July 6, 2017 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC

SUPERINTENDENT'S REPORT

- Superintendent welcomed Elaine Doherty to the Board of Directors and explained the committee meetings and approval to ratify actions
- Discussed enrollments at Park Lake School and Regional Day School and promoting combining both schools in the 2018-2019 school year
- Discussed expansion of services in transportation and non-public services in our 2017-2018 school year
- Updated Board on NJCESC v. Middlesex ESC, AKA ESC of New Jersey
- Superintendent discussed ESC workshop at NJSBA Convention

MINUTES

1. APPROVAL OF MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS MEETING OF AUGUST 2, 2017

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Executive Committee of the Board of Directors Meeting of August 2, 2017.

Moved by Perry Kwok and seconded by John Morella

The motion was approved as follows: 7 yeas, 0 nays, 2 abstentions (Elaine Doherty & Melissa Senatore)

2. APPROVAL OF MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 6, 2017

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Executive Committee of the Board of Directors Meeting of September 6, 2017.

Moved by Perry Kwok and seconded by Michael Bertram

The motion was approved as follows: 4 yeas, 0 nays, 5 abstentions (Elaine Doherty, Richard Bruno, Melissa Senatore, John Morella and Perry Kwok)

3. RATIFY ACTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS MEETINGS OF AUGUST 2, 2017 & SEPTEMBER 6, 2017

BE IT RESOLVED BY THE BOARD OF DIRECTORS to ratify the action of the Executive Committee of the Board of Directors Meetings of August 2, 2017 & September 6, 2017.

Moved by Perry Kwok and seconded by Michael Bertram

The motion was approved as follows: 7 yeas, 0 nays, 2 abstentions (Elaine Doherty & Melissa Senatore)

COMMISSION

4. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2017-2018 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2017/2018 budget as detailed on the attached: EXHIBIT A

Moved by Lou Nazzaro and seconded by Melissa Senatore

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

5. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending August 31, 2017 showing a cash balance of \$358,560.85 be approved: EXHIBIT B

Moved by Lou Nazzaro and seconded by Melissa Senatore

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

6. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

September 30, 2017 - \$1,601,721.64

Moved by Lou Nazzaro and seconded by Melissa Senatore
The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

7. **APPROVAL OF SECTION 125 PLAN DOCUMENT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Health Benefits Section 125 Plan document as attached: **EXHIBIT D**

Moved by Lou Nazzaro and seconded by Melissa Senatore
The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

8. **APPROVE AGREEMENT WITH AERO ENVIRONMENTAL SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement with AERO Environmental Services for the provision of environmental health and safety services to members of the HESS cooperative for the 2017-2018 school year in the amount of \$101,148.40.

Moved by Lou Nazzaro and seconded by Melissa Senatore
The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

9. **APPROVE AGREEMENT FOR SUMMIT SPEECH SCHOOL**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between Summit Speech School and the Educational Services Commission of Morris County to contract for Itinerant Teacher services for non-public student D.E. Agreement is for one (1) session per month; not to exceed 10 sessions at a rate of \$155.00 per session for the period September 1, 2017 to June 30, 2018.

Moved by Lou Nazzaro and seconded by Melissa Senatore
The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

10. **APPROVE CONTRACT FOR STUDENT WITH HEARING LOSS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2017-2018 Contract between the Educational Services Commission of Morris County and the Mountain Lakes Board of Education for non-public student B.P. Contract is for eight (8) 50 minute sessions for the annual tuition of \$1,280.00.

Moved by Lou Nazzaro and seconded by Melissa Senatore
The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

11. **APPROVE COMMISSION FOR THE BLIND CONTRACT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2017-2018 school year School Contract for Level 1 Education Services for student M.R. at Holy Spirit School, Pequannock in the amount of \$1,900.00.

Moved by Lou Nazzaro and seconded by Melissa Senatore
The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

12. APPROVE CONTRACTS FOR PSS & NP SERVICES FOR THE 2017-2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2017-2018 contracts for Professional Support Services, as well as the utilization of Non-Public funds provided by the Department of Education in accordance with P.L.2016, c.49 on behalf of the school districts listed as per the attached EXHIBIT E

Moved by Lou Nazzaro and seconded by Melissa Senatore

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

13. APPROVE AWARD OF EDUCATIONAL DATA BIDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: EXHIBIT F

Moved by Lou Nazzaro and seconded by Melissa Senatore

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

ESC SCHOOLS

14. APPROVE HAND OVER HAND AGREEMENT

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Hand Over Hand Agreement providing services at the Park Lake School for the period September 1, 2017 to June 30, 2018 at an hourly rate of \$135 an hour for BCBA Supervision/\$85 an hour for Indirect BCBA.

Moved by Melissa Senatore and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

PERSONNEL

15. APPROVE ESC STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the ESC staff for the 2017-2018, as recommended by the Superintendent, per the attached: EXHIBIT G

Moved by Karen Nyquist and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

16. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Rendon, Helio	School Bus Driver	09/01/17

Moved by Karen Nyquist and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

17. ACCEPT RETIREMENT OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the retirement of the following staff:

<u>Name</u>	<u>Title</u>	<u>Retirement Effective</u>
Milelli, Sandra	Administrative Assistant	01/01/18

Moved by Karen Nyquist and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

18. APPROVE MEDICAL LEAVE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve medical leave for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Wesdyk, Susan	BSI/SI Teacher	09/01/17 to TBD – without pay

Moved by Karen Nyquist and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

TRANSPORTATION

19. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2017-2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2017-2018 school year for the following districts:

- Newton School District
- Paterson School District

Moved by Kenneth Wilbur and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

20. APPROVE SHARED SERVICE AGREEMENT WITH MORRIS PLAINS BOE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Shared Service Agreement between Morris Plains Board of Education and the ESC of Morris County for the provision of transportation services for the five-year period July 1, 2017 to June 30, 2022.

Moved by Kenneth Wilbur and seconded by Lou Nazzaro

The motion was approved as follows: 7 yeas, 0 nays, 2 abstentions (Elaine Doherty and Kenneth Wilbur)

21. APPROVE SHARED SERVICE AGREEMENT WITH MORRIS SCHOOL DISTRICT

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Shared Services Agreement between Morris School District Board of Education and the ESC of Morris County for Bus Driver Training for the period September 1, 2017 to June 30, 2018.

Moved by Kenneth Wilbur and seconded by Lou Nazzaro

The motion was approved as follows: 7 yeas, 0 nays, 2 abstentions (Elaine Doherty and Kenneth Wilbur)

22. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2017/2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2017/2018 school year as per the attached: EXHIBIT AA

Moved by Kenneth Wilbur and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

23. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2017/2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2017/2018 school year as per the attached: EXHIBIT BB

Moved by Kenneth Wilbur and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

24. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2017-2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2017/2018 school year as per the attached: EXHIBIT CC

Moved by Kenneth Wilbur and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

25. APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2017/2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2017/2018 school year as per the attached:

EXHIBIT DD – Special Education Transportation-Revised

Moved by Kenneth Wilbur and seconded by Lou Nazzaro

The motion was approved as follows: 8 yeas, 0 nays, 1 abstention (Elaine Doherty)

PUBLIC – Union President would like Board to consider a committee which includes teachers and parents in reference to combining the schools.

OTHER BUSINESS

GENERAL BOARD DISCUSSION

26. CLOSED SESSION – Not Needed

ADJOURNMENT

There being no further business a motion was made by Karen Nyquist and seconded by Michael Bertram to adjourn at 8:05 pm by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

EXHIBITS

ATTACHMENTS

A	Line Account Transfers -- August 2017
B	Board Secretary's & Treasurer's Report-August 31, 2017
C	Payment of Bills -- September 30, 2017
D	Section 125 Plan Document
E	PSS & NP Services -- 2017-2018 school year
F	Educational Data Services Award of Bids
G	2017-2018 Staff
AA-DD	Transportation