

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
APRIL 11, 2018

CALL TO ORDER

President, Perry Kwok, called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County will be called to order at 7:30 pm on April 11, 2018 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Todd Henches, Lincoln Park Borough
Karen Nyquist, Long Hill Township
John Morella, Montville Township
Michael Bertram, Morris Hills Regional, Vice President
Frank Neglia, Parsippany Troy-Hills
Perry Kwok, Washington Township, President
Angelo Vilardi, Superintendent

Not Present: Catherine Youngman, Boonton Township
Cynthia Sokoloff, Butler Borough
Melissa Senatore, Jefferson Township
Adam Higgins, Morris Plains
Leonard Posey, Morris School District
Anthony Giordano, Mt. Olive Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 1, 2017 in the Daily Record. Notices were also sent on July 6, 2017 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown. A legal notice of this meeting was published on March 30, 2018 in the Daily Record.

PUBLIC

SUPERINTENDENT'S REPORT

- A draft discussion of potential teleconferencing for our Board of Directors meetings to conduct the business of the board
- Discussed Park Lake School Appraisal completed by Pyramid Associates
- Updated Board on the Department of Education moving forward with the roof replacement at Regional Day School
- Updated Board on the fuel oil water separator spill at our bus lot
- Discussed compressed natural gas grants being sponsored by Senator Bucco
- Discussed opportunity to purchase 2016 Thomas School Vehicles
- Discussed tentative schedule for the first negotiations for May 2nd
- Closed Session needed for Superintendent Evaluation

MINUTES

1. APPROVAL OF MINUTES OF THE REPRESENTATIVE ASSEMBLY MEETING OF MARCH 14, 2018

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Representative Assembly Meeting of March 14, 2018.

Moved by John Morella and seconded by Richard Bruno

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

2. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF MARCH 14, 2018

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of March 14, 2018.

Moved by John Morella and seconded by Richard Bruno

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2017/2018 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2017/2018 budget as detailed on the attached: EXHIBIT A

Moved by John Morella and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending February 28, 2018 showing a cash balance of \$156,334.32 be approved: EXHIBIT B

Moved by John Morella and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

5. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

March 31, 2018 - \$2,838,320.45

Moved by John Morella and seconded by Michael Bertram

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

6. APPROVE RE-AWARD OF EDUCATIONAL DATA BID
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the re-award of bid as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT D**

Moved by John Morella and seconded by Michael Bertram
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

7. APPROVAL OF RESOLUTION WITH "ACES"
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Resolution binding the ESC of Morris County to purchase electric generation services through the Alliance for Competitive Energy Services ("ACES") from April 2018 to May 2023.

Moved by John Morella and seconded by Michael Bertram
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

8. APPROVAL OF PARK LAKE LUNCH FUND
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Park Lake Lunch fund: **EXHIBIT E1**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
February 28, 2018	\$3,354.52	\$403.60

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

9. APPROVAL OF REGIONAL DAY LUNCH FUND
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Regional Day Lunch fund: **EXHIBIT E2**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
February 28, 2018	\$2,311.91	\$217.40

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PERSONNEL

10. APPROVE ESC STAFF – 2017-2018
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2017-2018, as recommended by the Superintendent, per the attached: **EXHIBIT F**

Moved by John Morella and seconded by Frank Neglia
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

11. APPROVE LIST OF ON-CALL SUBSTITUTES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the attached list of on-call substitutes for the 2017-2018 school year, as recommended by the Superintendent, at the Board approved rates: EXHIBIT G

Moved by John Morella and seconded by Frank Neglia
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

12. APPROVE SUSPENSION WITHOUT PAY

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the suspension of the probationary employee #01944 effective March 1, 2018 without pay until further notice, as recommended by the Superintendent.

Moved by John Morella and seconded by Frank Neglia
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

12a. ACCEPT RETIREMENT OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the retirement of the following staff:

<u>Name</u>	<u>Title</u>	<u>Retirement Effective</u>
Lucas, John A.	Teacher – RDS	07/01/18

Moved by John Morella and seconded by Frank Neglia
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

TRANSPORTATION

13. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2017-2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2017-2018 school year, as per the attached: EXHIBIT AA

Moved by Richard Bruno and seconded by John Morella
The motion was approved as follows: 8 yeas, 0 nay, 0 abstentions

14. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2017-2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2017-2018 school year, as per the attached: EXHIBIT BB

Moved by Richard Bruno and seconded by John Morella
The motion was approved as follows: 8 yeas, 0 nay, 0 abstentions

15. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2017-2018 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2017-2018 school year, as per the attached: EXHIBIT CC

Moved by Richard Bruno and seconded by John Morella
The motion was approved as follows: 8 yeas, 0 nay, 0 abstentions

16. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2017-2018 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2017-2018 school year for the following districts:

- Hunterdon Central Regional High School

Moved by Richard Bruno and seconded by John Morella

The motion was approved as follows: 8 yeas, 0 nay, 0 abstentions

17. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2018/2019 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2018/2019 school year for the following districts:

- Hunterdon Central Regional High School

Moved by Richard Bruno and seconded by John Morella

The motion was approved as follows: 8 yeas, 0 nay, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION Board member discussed a resolution to encourage the Department of Education to look at medical reimbursement for students.

18. CLOSED SESSION
BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose to discuss Superintendent Evaluation, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Michael Bertram and seconded by John Morella. The meeting was moved into closed session at 8:18 pm and was carried by a unanimous roll call.

19. RETURN TO REGULAR SESSION FROM CLOSED SESSION
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by John Morello and seconded by Karen Nyquist. The meeting was returned to regular session at 8:44 pm and was carried by a unanimous roll call.

20. APPROVE SUPERINTENDENT'S EVALUATION
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2017-2018 Superintendent's Evaluation.

Moved by Richard Bruno and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

21. APPROVE SUPERINTENDENT MERIT PAY FOR 2017-2018
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2017-2018 Superintendent merit pay as follows:

Goal 1 – 1.5%, Goal 2 – 1.5%, Goal 3 – 2.0%, Goal 4 – 2.0%, Goal 5 – 2.0%

Moved by Michael Bertram and seconded by Richard Bruno
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

22. APPROVE BOARD OF DIRECTOR CALENDAR CHANGES
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the changes to the board meeting schedule for the remainder of the 2017-2018 year as follows:

May 2nd to May 9, 2018

June 6th to June 13, 2018

Moved by Richard Bruno and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

ADJOURNMENT

There being no further business a motion was made by Michael Bertram and seconded by John Morella to adjourn at 8:48 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – February 2018
B	Board Secretary’s & Treasurer’s Report-February 28, 2018
C	Payment of Bills – March 31, 2018
D	Award of Bids - Educational Data Service
E1	Lunch Fund – Park Lake School – February 2018
E2	Lunch Fund – Regional Day School – February 2018
F	2017-2018 ESC Staff
G	2017-2018 On-Call Substitutes
AA-CC	Transportation