

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
SEPTEMBER 12, 2018

CALL TO ORDER

President, Michael Bertram called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County at 7:30 pm on September 12, 2018 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Michael Stewart, Jefferson Township
Karen Nyquist, Long Hill Township, Vice President
John Morella, Montville Township
Michael Bertram, Morris Hills Regional, President
Frank Neglia, Parsippany Troy-Hills
Perry Kwok, Washington Township
Angelo Vilardi, Superintendent

Not Present: Todd Henches, Lincoln Park Borough
Leonard Posey, Morris School District
Anthony Giordano, Mt. Olive District

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 6, 2018 in the Daily Record. Notices were also sent on July 10, 2018 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC – No Public

SUPERINTENDENT'S REPORT

- Discussed conducting business as a quorum verses Executive Committee
- Discussed the ESC School 2018-2019 which began in one location
- Updated the Board on the Regional Day School building renovations
- Discussed property marketing proposal for Park Lake School
- Spoke about our Transportation Directors meeting which was held last month. Discussed and shared their concerns about field trips and safety of buses
- Discussed HIB Self-Assessment
- Discussed developing negotiation dates to continue discussions
- Closed Session is needed to discuss the Superintendent's contract

MINUTES

1. APPROVAL OF MINUTES OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS MEETING OF AUGUST 8, 2018

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Executive Committee of the Board of Directors Meeting of August 8, 2018.

Moved by Perry Kwok and seconded by Karen Nyquist

The motion was approved as follows: 6 yeas, 0 nays, 2 abstentions (John Morella and Perry Kwok)

2. RATIFY ACTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS MEETING OF AUGUST 8, 2018

BE IT RESOLVED BY THE BOARD OF DIRECTORS to ratify the action of the Executive Committee of the Board of Directors Meeting of August 8, 2018.

Moved by Perry Kwok and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2018-2019 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2018/2019 budget as detailed on the attached: EXHIBIT A

Moved by Michael Stewart and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending July 31, 2018 showing a cash balance of \$367,696.80 be approved: EXHIBIT B

Moved by Michael Stewart and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

5. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

August 31, 2018	-	\$1,464,544.23
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Moved by Michael Stewart and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

6. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2018-2019 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2018-2019 school year: **EXHIBIT D**

Moved by Michael Stewart and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

7. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal and award of bids as determined in consultation with Educational Data Services and listed on the attached, with the exception of Bid Number 8547, Locker Repair and Replacement: **EXHIBIT E**

Moved by Michael Stewart and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

8. **APPROVE ENHANCEMENT ACTIVITIES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following providers of enhancement activities at the Park Lake School and Regional Day School, as listed below, for the 2018-2019 school year:

A. Dragon Kim's Karate – Karate Sessions	\$ 75.00 per hour
B. Darren Verpeut – Music Sessions	\$ 75.00 per hour
C. Creative Comfort Pet Therapy	\$ 20.00 per session
D. Gold's Gym – Swimming	\$ 138.00 per session
E. Lusardi's Health & Training Center	\$1,275.00 ESY Program
	\$5,950.00 for school year

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

9. **APPROVE SPEECH FIELD EXPERIENCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the placement of Emily (Van Hook) Taylor, student from William Paterson University, for field experience at the ESC School, Rockaway, NJ for the period September 10, 2018 to December 21, 2018.

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PERSONNEL

10. **APPROVE ESC STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the ten-month personnel for the 2018-2019, as recommended by the Superintendent, per the attached: **EXHIBIT F**

Moved by Irene LeFebvre and seconded by Perry Kwok
The motion was approved as follows: 7 yeas, 0 nays, 1 abstention (Frank Neglia)

11. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Bronzini, Kelly	Physical Therapist	07/01/18
Caccavale, Barbrajean	Personal Aide-RDS	07/01/18
Crispino, Emily	Nurse	07/01/18
Famiglietti, Nancy	Administrative Assistant	08/23/18
Montenegro, Luis	School Bus Driver	07/01/18
Musikoff, Carly	Personal Aide-RDS	07/01/18

Moved by Irene LeFebvre and seconded by Perry Kwok

The motion was approved as follows: 7 yeas, 0 nays, 1 abstention (Frank Neglia)

12. APPROVE LEAVE OF ABSENCES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve leave of absences for the following staff member(s) without pay:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Davis, Lourdes	Bus Driver	07/01/18 until further notice
Garcia-deCamacho, Virginia	Personal Aide-RDS	09/01/18 until further notice
Lusardi, Madeline	Personal Aide-PLS	09/01/18 until further notice
Sidebottom, Jilda	NP Nurse	09/01/18 until further notice

Moved by Irene LeFebvre and seconded by Perry Kwok

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

13. APPROVE LIST OF ON-CALL SUBSTITUTES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the attached list of on-call substitutes for the 2018-2019 school year, as recommended by the Superintendent, at the Board approved rates: EXHIBIT G

Moved by Irene LeFebvre and seconded by Perry Kwok

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

TRANSPORTATION

14. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2018/2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2018/2019 school year for the following districts:

- Lodi Board of Education
- Bernard Township Board of Education

Moved by Frank Neglia and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

15. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2018/2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2018/2019 school year as per the attached: EXHIBIT AA

Moved by Frank Neglia and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

16. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2018/2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2018/2019 school year as per the attached: EXHIBIT BB

Moved by Frank Neglia and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

17. AWARD OF SUMMER TRANSPORTATION CONTRACTS – 2018/2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the summer transportation contracts based on the bid results of August 2, 2018, August 9, 2018, August 23, 2018 and August 28, 2018, to the lowest bidders for transportation of school pupils for the 2017/2018 school year as per the attached:

EXHIBIT CC – August 9, 2018

EXHIBIT DD – August 23, 2018

Moved by Frank Neglia and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

18. APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2018/2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2018/2019 school year as per the attached:

EXHIBIT EE – Special Education Transportation

EXHIBIT FF – Academy Transportation

Moved by Frank Neglia and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION – No General Discussion

19. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing Superintendent's contract, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Irene LeFebvre and seconded by John Morella. The meeting was moved into closed session at 7:55 pm and was carried by a unanimous roll call.

(Frank Neglia left the meeting at 8:05 pm due to being a "conflicted Board Member")

20. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Irene LeFebvre and seconded by John Morella. The meeting was returned to regular session at 8:22 pm and was carried by a unanimous roll call.

President Michael Bertram made the announcement for Executive Committee Meeting: "In order to facilitate the normal flow of business for the Commission, I declare this meeting an open executive committee meeting in accordance with Title 18A:6-57, which empowers the Executive Committee to administer the affairs of the Board of Directors between regularly convened meetings of the Board."

21. APPROVE SUPERINTENDENT'S CONTRACT

WHEREAS, the Board of Directors of the Morris County Educational Services Commission wishes to rescind the Superintendent's current employment contract and replace it with a new contract for the effective period of July 1, 2018 through June 30, 2023;

NOW, THEREFORE, BE IT

RESOLVED, that the current employment contract of Superintendent Angelo Vilardi, Ed.D. is hereby rescinded as of July 1, 2018; and be it

FURTHER RESOLVED, that the Board of Directors hereby appoints Dr. Vilardi to the position of Superintendent of the Commission for the effective period July 1, 2018 through June 30, 2023; and be it

FURTHER RESOLVED, that the Board approves the Superintendent employment contract between the Board and Dr. Vilardi for the period July 1, 2018 through June 30, 2023 on file in the office of the Business Administrator/Board Secretary, and authorizes its President and Secretary to execute same on behalf of the Board.

Moved by Irene LeFebvre and seconded by Perry Kwok
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions

ADJOURNMENT

There being no further business a motion was made by Richard Bruno and seconded by Irene LeFebvre to adjourn at 8:25 pm by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

EXHIBITS

ATTACHMENTS

A	Line Account Transfers – July 2018.
B	Board Secretary's & Treasurer's Report-July 31, 2018
C	Payment of Bills – August 31, 2018
D	Professional Service Providers – 2018-2019
E	Ed Data Renewal & Award of Bids
F	2018-2019 Staff – 10 Month
G	On-Call Substitutes – 2018-2019
AA-FF	Transportation