

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
JANUARY 9, 2019

CALL TO ORDER

President, Michael Bertram, called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County will be called to order at 7:50 pm on January 9, 2019 at the Commission Office, 520 Speedwell Avenue, Suite 200, 2nd Floor, Morris Plains.

ROLL CALL

The Business Administrator/Board Secretary noted the attendance from the Representative Assembly:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Michael Stewart, Jefferson Township
Todd Henches, Lincoln Park Borough
Karen Nyquist, Long Hill Township, Vice President
John Morella, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
Anne Witt, Netcong Borough
Frank Neglia, Parsippany Troy-Hills
Rich Prezioso, Pequannock Township
Angelo Vilardi, Superintendent

Not Present: Mt. Olive Township
Washington Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 6, 2018 in the Daily Record. Notices were also sent on July 10, 2018 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, notices were posted at the Park Lake School, Rockaway and Regional Day School, Morristown.

PUBLIC

SUPERINTENDENT'S REPORT

- Discussed topics for our staff In-Service which is January 21, 2019
- Updated Board on the Environmental issue at One Cory Road in Morristown
- Updated Board on facilities project at Regional Day School and interested buyers for Park Lake School
- We will need a brief Closed Session

PRESIDENT'S APPOINTMENT

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint Anne Witt, Netcong Borough, Diane DelRusso, Morris Plains Borough and Rich Prezioso, Pequannock Township of the Representative Assembly to participate as voting Board members for the remainder of this meeting or Are there any objections? Hearing none the appointment is approved. Moved by Michael Bertram and seconded by Richard Bruno and approved by a unanimous roll call.

APPOINT NEW BOARD OF DIRECTOR'S MEMBERS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the appointments of Anne Witt, Netcong Borough, Diane DelRusso, Morris Plains Borough and Rich Prezioso, Pequannock Township to the Board of Directors.

Moved by Irene LeFebvre and seconded by Richard Bruno.

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF DECEMBER 12, 2018

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of December 12, 2018.

Moved by Richard Bruno and seconded by John Morella

The motion was approved as follows: 10 yeas, 0 nays, 1 abstention (Todd Henches)

2. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF DECEMBER 12, 2018

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of December 12, 2018.

Moved by Richard Bruno and seconded by John Morella

The motion was approved as follows: 9 yeas, 0 nays, 2 abstentions (Todd Henches and Frank Neglia)

3. RATIFY ACTION OF THE EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS MEETING OF DECEMBER 12, 2018

BE IT RESOLVED BY THE BOARD OF DIRECTORS to ratify the action of the Executive Committee of the Board of Directors Meeting of December 12, 2018.

Moved by Richard Bruno and seconded by John Morella

The motion was approved as follows: 10 yeas, 0 nays, 1 abstention (Todd Henches)

3a. RATIFICATION OF MOTION 21: 9.12.18

BE IT RESOLVED BY THE BOARD OF DIRECTORS to ratify the resolution contained in Motion 21 of the September 12, 2018 meeting of the Executive Committee of the Board of Directors.

Moved by Michael Stewart and seconded by John Morella

The motion was approved as follows: 10 yeas, 0 nays, 1 abstention (Frank Neglia)

COMMISSION

4. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2018/2019 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2018/2019 budget as detailed on the attached: EXHIBIT A

Moved by John Morella and seconded by Irene LeFebvre

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

5. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending November 30, 2018 showing a cash balance of \$17,414.83 be approved: EXHIBIT B

Moved by John Morella and seconded by Irene LeFebvre

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

6. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

December 31, 2018	-	\$1,081,274.75
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Moved by John Morella and seconded by Irene LeFebvre

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

7. APPROVE AWARD OF EDUCATIONAL DATA BIDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: EXHIBIT D

Moved by John Morella and seconded by Irene LeFebvre

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

ESC SCHOOLS

8. APPROVAL OF ESC SCHOOL LUNCH FUND

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the ESC School Lunch fund: EXHIBIT E

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
November 30, 2018	\$4,555.82	\$252.65

Moved by Karen Nyquist and seconded by Irene LeFebvre

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

PERSONNEL

9. APPROVE ESC STAFF – 2018-2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2018-2019, as recommended by the Superintendent, per the attached: EXHIBIT F

Moved by Karen Nyquist and seconded by Irene LeFebvre

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

10. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name</u>	<u>Title</u>	<u>Resignation Effective</u>
Aschoff, Sarah	Personal Aide	01/16/19
Cors, Barbara	NP Nurse	12/16/18
Kazaba, Zachary	Personal Aide	01/16/19
Ziolkowski, Jenniffer	ICS Aide – IDEA	02/02/19

Moved by Karen Nyquist and seconded by Irene LeFebvre

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

TRANSPORTATION

11. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2018-2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2018-2019 school year as per the attached: EXHIBIT AA

Moved by Irene LeFebvre and seconded by Karen Nyquist

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

12. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2018-2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2018-2019 school year as per the attached: EXHIBIT BB

Moved by Irene LeFebvre and seconded by Karen Nyquist

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

13. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2018-2019 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2018-2019 school year as per the attached: EXHIBIT CC

Moved by Irene LeFebvre and seconded by Karen Nyquist

The motion was approved as follows: 11 yeas, 0 nays, 0 abstentions

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION – Superintendent advised next month we will have presentations

14. CLOSED SESSION

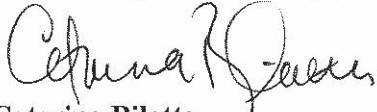
BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of negotiations, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Michael Bertram and seconded by Karen Nyquist. The meeting was moved into closed session at 8:16 pm and was carried by a unanimous roll call.

Minutes- Board of Directors Meeting, January 9, 2019

The President adjourned the meeting at 8:45 pm

Respectfully Submitted By,



**Catarina Bilotta
Business Administrator/Board Secretary**

ATTACHMENTS

EXHIBITS

A	Line Account Transfers - November 2018
B	Board Secretary's & Treasurer's Report-November 30, 2018
C	Payment of Bills – December 31, 2018
D	Award of Bids - Educational Data Service
E	Lunch Fund – ESC School – November 2018
F	2018-2019 ESC Staff
AA-CC	Transportation