

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY**  
P.O. Box 1944, Morristown, NJ 07962-1944  
(973) 540-8844

**MINUTES –BOARD OF DIRECTORS MEETING**  
**SEPTEMBER 11, 2019**

**CALL TO ORDER**

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County to order at the Commission Office, 520 Speedwell Avenue, Suite 200, 2<sup>nd</sup> Floor, Morris Plains, New Jersey on September 11, 2019 at 7:30 pm

**FLAG SALUTE**

**ROLL CALL**

The Business Administrator/Board Secretary called the roll:

**Present:** Irene LeFebvre, Boonton Town  
Richard Bruno, Harding Township  
Amy Gould, Jefferson Township  
Karen Nyquist, Long Hill Township, Vice President  
John Morella, Montville Township  
Michael Bertram, Morris Hills Regional, President  
Diane DelRusso, Morris Plains Borough  
Meredith Davidson, Morris School District  
Frank Neglia, Parsippany Troy Hills  
Richard Prezioso, Pequannock Township  
Angelo Vilardi, Superintendent

**Not Present:** Todd Henches, Lincoln Park Borough  
Diane Morris, Mine Hill Township  
John Kehmna, Mt. Olive Township  
Anne Witt, Netcong Borough  
Lisa Mezik, Rockaway Township

**Also Present:** Catarina Bilotta, Business Administrator/Board Secretary

**NOTICE**

I submit that a legal notice of this meeting of the Board of Directors was published on July 8, 2019 in the Daily Record. Notices were also sent on July 16, 2019 to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted at the Central Park School, Morristown.

**PUBLIC** – No Public Comment

**SUPERINTENDENT’S REPORT**

- Discussed the opening of Central Park School and updated Board on the roofing and door project
- Discussed the 2019-2020 personnel recommendations based on our need at the Central Park School
- Discussed ESC School enrollment number for the past 10 years
- Discussed Non-Public Services
- Discussed Transportation Services

Minutes - Board of Directors Meeting, September 11, 2019

- Closed Session needed to discuss contractual issues
- Next meeting is October 2, 2019 at Central Park School

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF AUGUST 14, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of August 14, 2019.

Moved by Richard Bruno and seconded by John Morella

The motion was approved as follows: 8 yeas, 0 nays, 2 abstentions (Amy Gould & Meredith Davidson)

2. APPROVAL OF CLOSED MINUTES OF BOARD OF DIRECTORS MEETING OF AUGUST 14, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of August 14, 2019.

Moved by Richard Bruno and seconded by John Morella

The motion was approved as follows: 7 yeas, 0 nays, 3 abstentions (Amy Gould, Meredith Davidson and Frank Neglia)

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2019/2020 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2019/2020 budget as detailed on the attached: EXHIBIT A

Moved by John Morella and seconded by Frank Neglia

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending July 31, 2019 showing a cash balance of \$525,681.54 be approved: EXHIBIT B

Moved by John Morella and seconded by Frank Neglia

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** that the following List of Bills be approved: **EXHIBIT C**

July 31, 2019	-	\$ 797,239.62
August 31, 2019	-	\$2,323,734.91

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

6. **APPROVAL OF SECTION 125 PLAN DOCUMENT**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Health Benefits Section 125 Plan document as attached: **EXHIBIT D**

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

7. **APPROVE AGREEMENT WITH HOMECARE THERAPIES**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Agreement to provide services for the 2019-2020 school year. Services are for Registered Nurses at a rate of \$54.00 an hour for health office coverage/field trips.

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

8. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2019-2020 SCHOOL YEAR**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Professional Service Providers for the 2019-2020 school year: **EXHIBIT E**

Moved by John Morella and seconded by Frank Neglia  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

**PERSONNEL**

9. **APPROVE ESC STAFF**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the ten month personnel for the 2019-2020 school year, as recommended by the Superintendent, per the attached: **EXHIBIT F**

Moved by Meredith Davidson and seconded by John Morella  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

10. **APPROVE LIST OF ON-CALL SUBSTITUTES**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the attached list of on-call substitutes for the 2019-2020 school year, as recommended by the Superintendent, at the Board approved rates: **EXHIBIT G**

Moved by Meredith Davidson and seconded by John Morella  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

11. APPROVE LEAVE OF ABSENCES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve leave of absences for the following staff member(s) without pay:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Lusardi, Madeline	Personal Aide	09/01/19 until further notice

Moved by Meredith Davidson and seconded by John Morella  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

12. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Conte, Lisa	Teacher	09/01/19
Davis, Lourdes	School Bus Driver	09/01/19
DeJesus-Penders, Susan	ICS Aide – IDEA	07/01/19
Fernandez, Mazal	ICS Aide – IDEA	07/01/19
Goodman, Menachem	ICS Aide – IDEA	07/01/19
Izeppi, Maria	ICA Aide – IDEA	07/01/19
Koeber, Madelyn	NP Nurse	07/01/19
Koval, Christy (Rochel)	ICS Teacher	07/01/19
Mayhood, Allison	NP Nurse	07/01/19
Reicher, Betzalel	ICS Aide – IDEA	07/01/19
Saranita, Diane	Personal Aide	07/01/19
Sullivan, Mary Jo	NP Nurse	07/01/19
Vacca, Monica	Personal Aide	07/01/19
Weatherwalks, Donna	NP Nurse	07/01/19
Wolf, Leigh	ICS Aide – IDEA	07/01/19
Zirkind, Yeshayohu	ICS Aide – IDEA	07/01/19

Moved by Meredith Davidson and seconded by John Morella  
The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Frank Neglia)

TRANSPORTATION

13. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2019-2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2019-2020 school year for the following districts:

- Sparta Township Public Schools

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

14. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2019/2020 school year as per the attached: EXHIBIT AA

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

15. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2019/2020 school year as per the attached: EXHIBIT BB

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

16. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2019/2020 school year as per the attached: EXHIBIT CC

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

17. AWARD OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of August 8, 2019 and August 22, 2019 to the lowest bidders for transportation of school pupils for the 2019/2020 school year as per the attached:  
EXHIBIT DD – August 8, 2019  
EXHIBIT EE – August 22, 2019

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

18. APPROVE ADDITIONAL RENEWALS OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the additional renewals of transportation contracts for the transportation of school pupils for the 2019/2020 school year as per the attached:  
EXHIBIT FF – Academy School Transportation  
EXHIBIT GG – Special Education School Transportation

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

19. APPROVE RENEWAL OF ATHLETIC TRIPS – 2019-2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of athletic trips for the transportation of school pupils for the 2019/2020 school year as per the attached:  
EXHIBIT HH – Athletic Trips

Moved by Frank Neglia and seconded by Irene LeFebvre  
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PUBLIC – No Public Comment

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION – Discussed Workshop in which Irene, Michael B and the Superintendent will present. October 23, 2019 at 1:30 pm in Room 326

20. CLOSED SESSION

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing contractual issues, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.**

Moved by Michael Bertram and seconded by Karen Nyquist. The meeting was moved into closed session at 8:00 pm and was carried by a unanimous roll call.

21. RETURN TO REGULAR SESSION FROM CLOSED SESSION

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.**

Moved by Amy Gould and seconded by Richard Bruno. The meeting was returned to regular session at 8:25 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Amy Gould and seconded by Richard Bruno at 8:25 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta  
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – July 2019
B	Board Secretary’s & Treasurer’s Report-July 31, 2019
C	Payment of Bills – July 31, 2019
C	Payment of Bills – August 31, 2019
D	Section 125 Premium Plan Document
E	Professional Service Providers – 2019-2020
F	ESC 10 month staff – 2019-2020
G	On Call Substitutes – 2019-2020
AA-HH	Transportation