

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
OCTOBER 2, 2019

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County to order at the Central Park School, 5 Jean Street, Morristown, New Jersey on October 2, 2019 at 7:30 pm

FLAG SALUTE

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
John Morella, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
Meredith Davidson, Morris School District
John Kehmna, Mt Olive Township
Frank Neglia, Parsippany Troy Hills
Angelo Vilardi, Superintendent

Not Present: Amy Gould, Jefferson Township
Todd Henches, Lincoln Park Borough
Anne Witt, Netcong Borough
Richard Prezioso, Pequannock Township
Lisa Mezik, Rockaway Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 8, 2019 and September 17, 2019 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted at the Central Park School, Morristown.

PUBLIC

SUPERINTENDENT'S REPORT

- Discussed ESC School enrollment numbers for 2019-2020
- Principal of Central Park School gave the Board of Director's a tour of the newly renovated school
- Will update Board on several developments in the sale of the building in Closed Session
- Discussed the direct transportation program
- Updated Board on the environmental cleanup status at 1 Cory Road
- Closed needed to discuss the sale of Park Lake School and a personnel matter

Minutes - Board of Directors Meeting, October 2, 2019

- Board Dinner at NJSBA Conference will be on Wednesday, October 23, 2019
- Next meeting will be November 13, 2019 at the Board Office

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 11, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of September 11, 2019.

Moved by Frank Neglia and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 2 abstentions (Diane Morris and John Kehmna)

2. APPROVAL OF CLOSED MINUTES OF BOARD OF DIRECTORS MEETING OF SEPTEMBER 11, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of September 11, 2019.

Moved by Frank Neglia and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 2 abstentions (Diane Morris and John Kehmna)

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2019/2020 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2019/2020 budget as detailed on the attached: EXHIBIT A

Moved by Karen Nyquist and seconded by John Morella

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending August 31, 2019 showing a cash balance of \$703,972.54 be approved: EXHIBIT B

Moved by Karen Nyquist and seconded by John Morella

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

5. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

September 30, 2019 - \$1,851,809.38

Moved by Karen Nyquist and seconded by John Morella

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

6. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2019-2020 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2019-2020 school year: **EXHIBIT D**

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

7. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT E**

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

ESC SCHOOL

8. **APPROVE ENHANCEMENT ACTIVITIES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following providers of enhancement activities at the Central Park School, as listed below, for the 2019-2020 school year:
- | | |
|--|--|
| A. Dragon Kim's Karate – Karate Sessions | \$ 87.50 per hour |
| B. Darren Verpeut – Music Sessions | \$ 75.00 per hour |
| C. Creative Comfort Pet Therapy | \$ 20.00 per session |
| D. Gold's Gym – Swimming | \$ 138.00 per session |
| E. Lusardi's Health & Training Center | \$1,530.00 ESY Program
\$9,180.00 for school year |

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PERSONNEL

9. **APPROVE ESC STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the ten-month personnel for the 2019-2020 school year, as recommended by the Superintendent, per the attached: **EXHIBIT F**

Moved by Meredith Davidson and seconded by Karen Nyquist
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

10. **APPROVE ABOLISH POSITION AND REDUCTION IN FORCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve abolishing position School Bus Driver Coordinator and reduction in force of employee #01529 for reasons of economy and efficiency, as recommended by the Superintendent.

Moved by Meredith Davidson and seconded by Karen Nyquist
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

11. **ACCEPT RESIGNATION OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
D'Mello, Wilman	ICS Aide IDEA	09/01/19

Moved by Meredith Davidson and seconded by Karen Nyquist
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

TRANSPORTATION

12. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2019/2020 school year as per the attached: EXHIBIT AA

Moved by John Kehmna and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

13. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2019/2020 school year as per the attached: EXHIBIT BB

Moved by John Kehmna and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

14. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2019/2020 school year as per the attached: EXHIBIT CC

Moved by John Kehmna and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

15. AWARD OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of September 26, 2019 to the lowest bidders for transportation of school pupils for the 2019/2020 school year as per the attached: EXHIBIT DD – September 26, 2019

Moved by John Kehmna and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

16. APPROVE RENEWAL OF ATHLETIC AND FIELD TRIPS – 2019-2020 SCHOOL YEAR

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of athletic and field trips for the transportation of school pupils for the 2019/2020 school year as per the attached:
EXHIBIT EE – Athletic & Field Trips**

Moved by John Kehmna and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PUBLIC – Sandy Neglia thanked the Board for their support

OTHER BUSINESS

GENERAL BOARD DISCUSSION – Discussed marketing strategies for Central Park School

17. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing real estate and personnel matter, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Richard Bruno and seconded by John Morella. The meeting was moved into closed session at 8:31 pm and was carried by a unanimous roll call.

18. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Richard Bruno and seconded by John Morella. The meeting was returned to regular session at 9:00 pm and was carried by a unanimous roll call.

19. APPROVE ESC STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the ten-month personnel for the 2019-2020 school year, as recommended by the Superintendent, per the attached: EXHIBIT G


Moved by John Morella and seconded by Irene LeFebvre

The motion was approved as follows: 10 yeas (John Kehmna "begrudgingly"), 0 nays, 0 abstentions

ADJOURNMENT

There being no further business a motion was made by Frank Neglia and seconded by Richard Bruno at 9:02 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

- | | |
|-------|--|
| A | Line Account Transfers – August 2019 |
| B | Board Secretary's & Treasurer's Report-August 31, 2019 |
| C | Payment of Bills – September 30, 2019 |
| D | Professional Service Providers – 2019-2020 |
| E | Educational Data Services Award of Bids |
| F | ESC Staff – 2019-2020 |
| G | ESC Staff – 2019-2020 |
| AA-EE | Transportation |