

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
NOVEMBER 13, 2019

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County to order at the Commission Office, 520 Speedwell Avenue, Suite 200, Morris Plains, New Jersey on November 13, 2019 at 7:30 pm

FLAG SALUTE

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
John Morella, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
Meredith Davidson, Morris School District, arrived at 7:55 pm
John Kehmna, Mt Olive Township
Frank Neglia, Parsippany Troy Hills
Angelo Vilardi, Superintendent

Not Present: Irene LeFebvre, Boonton Town
Todd Henches, Lincoln Park Borough
Anne Witt, Netcong Borough
Richard Prezioso, Pequannock Township
Lisa Mezik, Rockaway Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 8, 2019 and September 17, 2019 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted at the Central Park School, Morristown.

PUBLIC

SUPERINTENDENT'S REPORT

- Superintendent introduced Public to Board. Marci Spadafora, Director of Special Services, Denise Moore, Principal and Sandy Garrett
- Denise Moore spoke about our upcoming Open House on December 5th to promote Central Park School
- Discussed School Board Elections 2019 and explained how the ESC reorganizes in June, unlike school districts, which reorganize in January
- Discussed Direct Transportation issues and update

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- Updated Board on the sale of Park Lake School
- Discussed NJ Council of Educational Services Commission
- Discussed Shared Services Decision Making Model
- Holiday Luncheon at Central Park School is Friday, November 22, 2019 at 12:15 pm
- Closed Session is required to discuss negotiations and sale of building

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF OCTOBER 2, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of October 2, 2019.

Moved by Amy Gould and seconded by John Morella

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Amy Gould)

2. APPROVAL OF CLOSED MINUTES OF BOARD OF DIRECTORS MEETING OF OCTOBER 2, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of October 2, 2019.

Moved by Amy Gould and seconded by John Morella

The motion was approved as follows: 9 yeas, 0 nays, 1 abstention (Amy Gould)

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2019/2020 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2019/2020 budget as detailed on the attached: EXHIBIT A

Moved by Diane Morris and seconded by Richard Bruno

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending September 30, 2019 showing a cash balance of \$289,385.77 be approved: EXHIBIT B

Moved by Diane Morris and seconded by Richard Bruno

The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

October 31, 2019 - \$2,352,311.49

Moved by Diane Morris and seconded by Richard Bruno
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

6. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2019-2020 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2019-2020 school year: **EXHIBIT D**

Moved by Diane Morris and seconded by Richard Bruno
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

7. **APPROVE AGREEMENT WITH AERO ENVIRONMENTAL SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement with AERO Environmental Services for the provision of environmental health and safety services to members of the HESS cooperative for the 2019-2020 school year in the amount of \$91,629.40.

Moved by Diane Morris and seconded by Richard Bruno
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

8. **APPROVE AWARD AND RENEWAL OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award and renewal of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT E**

Moved by Diane Morris and seconded by Richard Bruno
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

9. **APPROVE CONTRACTS FOR PSS & NP SERVICES FOR THE 2019-2020 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2019-2020 contracts for Professional Support Services, as well as the utilization of Non-Public funds provided by the Department of Education in accordance with P.L.2016, c.49 on behalf of the school districts listed as per the attached **EXHIBIT F**

Moved by Diane Morris and seconded by Richard Bruno
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

10. **APPROVE EXTENSION OF REALTOR CONTRACT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve an additional six (6) month extension of the contract with Team Resources, Inc. for the sale of Park Lake School

Moved by Diane Morris and seconded by Richard Bruno
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

11. **APPROVAL OF CENTRAL PARK SCHOOL LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Central Park School Lunch Fund: **EXHIBIT G**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
September 30, 2019	\$0.00	\$660.35

Moved by Diane Morris and seconded by Richard Bruno
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PERSONNEL

12. **APPROVE ESC STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the ten-month personnel for the 2019-2020 school year, as recommended by the Superintendent, per the attached: **EXHIBIT H**

Moved by John Kehmna and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

13. **APPROVE REDUCTION IN FORCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the reduction in force of the following transportation employees: #01960, #01725 and #01776 for reasons of economy and efficiency, as recommended by the Superintendent.

Moved by John Kehmna and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

14. **APPROVE LEAVE OF ABSENCES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve leave of absences for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Abadie, Mary	NP Nurse	10/3/19 until further notice, w/o pay
Corsetto, Christina	ICS Teacher-IDEA	10/21/19 until further notice, w/o pay
Rufino, Amy	Speech Therapist	10/9/19 until further notice, w/ pay Oct & w/o pay starting Nov 2019

Moved by John Kehmna and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

15. **ACCEPT RESIGNATION OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Ruane, Eileen	NP Nurse	10/01/19

Moved by John Kehmna and seconded by Frank Neglia
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

TRANSPORTATION

16. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2019-2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2019-2020 school year for the following districts:

- Camden County ESC
- Essex Regional ESC
- Passaic Valley Regional High School

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

17. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2019/2020 school year as per the attached: EXHIBIT AA

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

18. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2019/2020 school year as per the attached: EXHIBIT BB

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

19. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2019/2020 school year as per the attached: EXHIBIT CC

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

20. APPROVE ADDITIONAL RENEWALS OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the additional renewals of transportation contracts for the transportation of school pupils for the 2019/2020 school year as per the attached:
EXHIBIT DD – Special Education School Transportation**

Moved by Karen Nyquist and seconded by John Morella
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

PUBLIC

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION – Superintendent commented on the Board Members (Michael Bertram and Irene LeFebvre) presentation at NJSBA

21. **CLOSED SESSION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing sale of Park Lake School, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by John Kehmna and seconded by John Morella. The meeting was moved into closed session at 8:05 pm and was carried by a unanimous roll call.

22. **RETURN TO REGULAR SESSION FROM CLOSED SESSION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Karen Nyquist and seconded by Richard Bruno. The meeting was returned to regular session at 8:20 pm and was carried by a unanimous roll call.

23. **APPROVE CONTRACT FOR SALE OF 100 ACADEMY STREET, ROCKAWAY**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve a contract for sale of the Park Lake School, 100 Academy Street, Rockaway Borough, New Jersey, to 100 Academy Street, LLC for the sale price of \$2.2 million, and authorizes its President and Secretary to execute same upon approval of the form of the contract by the Board Attorney.

Moved by Karen Nyquist and seconded by Richard Bruno
The motion was approved as follows: 10 yeas, 0 nays, 0 abstentions

24. **CLOSED SESSION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing negotiations, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Richard Bruno and seconded by Amy Gould. The meeting was moved into closed session at 8:22 pm and was carried by a unanimous roll call.

25. **RETURN TO REGULAR SESSION FROM CLOSED SESSION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Karen Nyquist and seconded by Richard Bruno. The meeting was returned to regular session at 8:45 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Meredith Davidson and seconded by Richard Bruno at 8:45 pm and was carried by a unanimous roll call.

Respectfully Submitted By,


Catarina Bilotta

Business Administrator/Board Secretary

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ATTACHMENTS

EXHIBITS

A	Line Account Transfers – September 2019
B	Board Secretary’s & Treasurer’s Report-September 30, 2019
C	Payment of Bills – October 31, 2019
D	Professional Service Providers – 2019-2020
E	Educational Data Services Award of Bids
F	PSS & NP Services – 2019-2020 school year
G	Central Park School Lunch Fund – September 2019
H	ESC Staff – 2019-2020
AA-DD	Transportation