

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
JANUARY 8, 2020

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County to order at the Commission Office, 520 Speedwell Avenue, Suite 200, Morris Plains, New Jersey on January 8, 2020 at 8:15 pm

ROLL CALL

The Business Administrator/Board Secretary noted the attendance from the Representative Assembly:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
Meredith Davidson, Morris School District
John Kehmna, Mt Olive Township
Anne Witt, Netcong Borough
Frank Neglia, Parsippany Troy Hills
Lisa Mezik, Rockaway Township
Angelo Vilardi, Superintendent

Not Present: Todd Henches, Lincoln Park Borough
Montville Township
Richard Prezioso, Pequannock Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Michael Stewart, Jefferson Township
Denise Moore, Principal, Central Park School
Marci Spadafora, Director of Special Services

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 8, 2019 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted at the Central Park School, Morristown.

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF DECEMBER 11, 2019
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the revised Minutes of the Board of Directors Meeting of December 11, 2019.

Moved by Diane Morris and seconded by Karen Nyquist
The motion was approved as follows: 8 yeas, 0 nays, 4 abstentions (Diane Morris, Diane DelRusso, John Kehmna and Lisa Mezik)

2. APPROVAL OF CLOSED MINUTES OF BOARD OF DIRECTORS MEETING OF DECEMBER 11, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of December 11, 2019.

Moved by Diane Morris and seconded by Karen Nyquist

The motion was approved as follows: 8 yeas, 0 nays, 4 abstentions (Diane Morris, Diane DelRusso, John Kehmna and Lisa Mezik)

SUPERINTENDENT'S REPORT

- Discussion to develop new services for Transition Service and Project Search
- Superintendent thanked Business Administrator and Staff for the 2018-2019 audit, which has no deficiencies
- Superintendent mentioned google search of ESC of Morris
- Next meeting is February 12, 2020

PUBLIC

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2019/2020 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2019/2020 budget as detailed on the attached: EXHIBIT A

Moved by Irene LeFebvre and seconded by Karen Nyquist

The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending November 30, 2019 showing a cash balance of \$2,053,704.05 be approved: EXHIBIT B

Moved by Irene LeFebvre and seconded by Karen Nyquist

The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

5. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

December 31, 2019 - \$2,934,879.21

Moved by Irene LeFebvre and seconded by Karen Nyquist

The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

6. APPROVAL OF CAFR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2019 Comprehensive Annual Financial Report with no recommendations: EXHIBIT D

Moved by Irene LeFebvre and seconded by Karen Nyquist
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

7. APPROVE ADDITIONAL CONTRACT FOR PSS & NP SERVICES FOR THE 2019-2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2019-2020 contract for Professional Support Services, as well as the utilization of Non-Public funds provided by the Department of Education in accordance with P.L.2016, c.49 on behalf of Boonton Township.

Moved by Irene LeFebvre and seconded by Karen Nyquist
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

8. APPROVAL OF CENTRAL PARK SCHOOL LUNCH FUND

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Central Park School Lunch Fund: EXHIBIT E

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
November 30, 2019	\$4,038.92	\$264.40

Moved by Irene LeFebvre and seconded by Karen Nyquist
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

PERSONNEL

9. APPROVE RETURN FROM LEAVE OF ABSENCE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve return from leave of absence for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Wilson, Teresa	BSI/SI Teacher	01/01/2020

Moved by Anne Witt and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

10. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Greene, Zimonna	Personal Aide	12/18/2019

Moved by Anne Witt and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

TRANSPORTATION

11. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2019/2020 school year as per the attached: EXHIBIT AA

Moved by Karen Nyquist and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

12. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2019/2020 school year as per the attached: EXHIBIT BB

Moved by Karen Nyquist and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

13. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2019/2020 school year as per the attached: EXHIBIT CC

Moved by Karen Nyquist and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

14. CLOSED SESSION – Not Needed

ADJOURNMENT

There being no further business a motion was made by Amy Gould and seconded by Richard Bruno at 8:30 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – November 2019
B	Board Secretary’s & Treasurer’s Report-November 30, 2019
C	Payment of Bills – December 31, 2019
D	CAFR – 2019
E	Central Park School Lunch Fund – November 2019
AA-CC	Transportation