

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
DECEMBER 11, 2019

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County to order at the Commission Office, 520 Speedwell Avenue, Suite 200, Morris Plains, New Jersey on December 11, 2019 at 7:30 pm

FLAG SALUTE

The President led the Board of Directors and others attending in the salute to our flag

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township, arrived at 7:47 pm
Karen Nyquist, Long Hill Township, Vice President
John Morella, Montville Township
Michael Bertram, Morris Hills Regional, President
Meredith Davidson, Morris School District
Anne Witt, Netcong Borough
Frank Neglia, Parsippany Troy Hills
Angelo Vilardi, Superintendent

Not Present: Todd Henches, Lincoln Park Borough
Diane Morris, Mine Hill Township
Diane DelRusso, Morris Plains Borough
John Kehmna, Mt. Olive Township
Richard Prezioso, Pequannock Township
Lisa Mezik, Rockaway Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney
Michael Stewart, Jefferson Township
Denise Moore, Principal, Central Park School
Marci Spadafora, Director of Special Services

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 8, 2019 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted at the Central Park School, Morristown.

PUBLIC

SUPERINTENDENT'S REPORT

- Superintendent honored ESC Board member for his years on the Board
- Superintendent and Principal spoke about Open House

Minutes - Board of Directors Meeting, December 11, 2019

- Superintendent discussed Comprehensive Annual Audit Report, which will be approved in January
- Superintendent discussed Direct Transportation Contracts
- Discussed Park Lake School preparations for sale
- Discussed Middlesex ESC of New Jersey opening a Special Education School in Monmouth County
- Closed will be needed to discuss contractual issues

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF NOVEMBER 13, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of November 13, 2019.

Moved by **Richard Bruno** and seconded by **John Morella**

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

2. APPROVAL OF CLOSED MINUTES OF BOARD OF DIRECTORS MEETING OF NOVEMBER 13, 2019

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of November 13, 2019.

Moved by **Richard Bruno** and seconded by **John Morella**

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2019/2020 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2019/2020 budget as detailed on the attached: EXHIBIT A

Moved by **John Morella** and seconded by **Irene LeFebvre**

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending October 31, 2019 showing a cash balance of \$847,342.39 be approved: EXHIBIT B

Moved by **John Morella** and seconded by **Irene LeFebvre**

The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

November 30, 2019 - \$2,873,036.61

Moved by John Morella and seconded by Irene LeFebvre
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

6. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: EXHIBIT D

Moved by John Morella and seconded by Irene LeFebvre
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

7. **APPROVE ADDITIONAL CONTRACT FOR PSS & NP SERVICES FOR THE 2019-2020 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2019-2020 contract for Professional Support Services, as well as the utilization of Non-Public funds provided by the Department of Education in accordance with P.L.2016, c.49 on behalf of the new school located in Mendham Borough.

Moved by John Morella and seconded by Irene LeFebvre
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

8. **APPROVAL OF CENTRAL PARK SCHOOL LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Central Park School Lunch Fund: EXHIBIT E

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
October 31, 2019	\$6,447.94	\$590.00

Moved by John Morella and seconded by Irene LeFebvre
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

9. **APPROVE STUDENT TEACHER FIELD EXPERIENCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the placement of Kelsie Taylor, student from Montclair State University, for field experience at the Central Park School, Morristown, NJ for the period November 14, 2019 to December 20, 2019.

Moved by John Morella and seconded by Irene LeFebvre
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

PERSONNEL

10. APPROVE ESC STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the ten-month personnel for the 2019-2020 school year, as recommended by the Superintendent, per the attached: EXHIBIT F

Moved by Meredith Davidson and seconded by Frank Neglia
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

11. APPROVE HEALTH BENEFIT OPT OUT AND STIPENDS FOR THE 2019-2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Health Benefit Opt Out and Stipends for the 2019-2020 school year, payments are made as per the attached, in accordance with the negotiated Agreement: EXHIBIT G

Moved by Meredith Davidson and seconded by Frank Neglia
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

12. APPROVE LEAVE OF ABSENCES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve leave of absences for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Greene, Zimonna	Personal Aide	11/18/19 until further notice, w/o pay
Thakore, Vaishali "Lee"	Personal Aide	12/10/19 to 01/03/2020, w/o pay
Wilson, Teresa	BSI/SI Teacher	10/15/19 until further notice, w/pay & w/o pay starting 11/16/19

Moved by Meredith Davidson and seconded by Frank Neglia
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

13. APPROVE RETURN FROM LEAVE OF ABSENCE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve return from leave of absence for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Corsetto, Christina	ICS Teacher-IDEA	12/05/19
Thakore, Vaishali "Lee"	Personal Aide	01/06/20

Moved by Meredith Davidson and seconded by Frank Neglia
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

14. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Flores, RoseAnn	Personal Aide	12/16/19

Moved by Meredith Davidson and seconded by Frank Neglia
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

TRANSPORTATION

15. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2019/2020 school year as per the attached: **EXHIBIT AA**

Moved by **Karen Nyquist** and seconded by **John Morella**
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

16. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2019/2020 school year as per the attached: **EXHIBIT BB**

Moved by **Karen Nyquist** and seconded by **John Morella**
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

17. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2019/2020 school year as per the attached: **EXHIBIT CC**

Moved by **Karen Nyquist** and seconded by **John Morella**
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

18. AWARD OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of November 26, 2019 to the lowest bidders for transportation of school pupils for the 2019/2020 school year as per the attached: **EXHIBIT DD – November 26, 2019**

Moved by **Karen Nyquist** and seconded by **John Morella**
The motion was approved as follows: 9 yeas, 0 nays, 0 abstentions

PUBLIC

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION – No General Board Discussion

19. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing contracts, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by **John Morella** and seconded by **Irene LeFebvre**. The meeting was moved into closed session at **8:26 pm** and was carried by a unanimous roll call.

20. **RETURN TO REGULAR SESSION FROM CLOSED SESSION**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Amy Gould and seconded by John Morella. The meeting was returned to regular session at 8:42 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Amy Gould and seconded by John Morella at 8:42 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

- | | |
|-------|---|
| A | Line Account Transfers – October 2019 |
| B | Board Secretary’s & Treasurer’s Report-October 31, 2019 |
| C | Payment of Bills – November 30, 2019 |
| D | Educational Data Services Award of Bids |
| E | Central Park School Lunch Fund – October 2019 |
| F | ESC Staff – 2019-2020 |
| G | Health Benefits Opt Out/Stipends – 2019-2020 |
| AA-DD | Transportation |