

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES – BOARD OF DIRECTOR’S MEETING
APRIL 15, 2020

CALL TO ORDER

President, Michael Bertram called to order the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by GoToMeeting teleconference, April 15, 2020 at 4:37 pm.

FLAG SALUTE

The President led the Board of Directors in the salute to our flag.

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Richard Bruno, Harding Township
Patrick Antonetti, Lincoln Park Borough
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
Michael Rappaport, Montville Township
Michael Bertram, Morris Hills Regional, President
Meredith Davidson, Morris School
John Kehmna, Mt. Olive Township
Anne Witt, Netcong Borough
Frank Neglia, Parsippany Troy-Hills
Richard Thumann, Pequannock Twp
Lisa Mezik, Rockaway Township

Not Present: Irene LeFebvre, Boonton Town
Amy Gould, Jefferson Township
Diane DelRusso, Morris Plains Borough

Also Present on our Virtual Board Meeting: Paul Green, Attorney
Denise Moore, Principal, Central Park School

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on April 10, 2020 in the Daily Record. Notices were also sent on April 8, 2020 to the offices of the Morris County Clerk, Morris County Superintendent of Schools and the ESC website: escmorris.com

TECHNICAL DIFFICULTY WITH TELECONFERENCE

The Board President noted that there were difficulties with the communication link of the GoToMeeting during this Board meeting. A new link was established and sent to all the participants in attendance, including the public, at 4:40. The meeting was reconvened at 4:45 using the new link. The ensuing roll call noted that all participants from the previous link were in attendance on the new link.

MINUTES

1. **APPROVAL OF MINUTES OF THE REPRESENTATIVE ASSEMBLY MEETING OF MARCH 11, 2020**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Representative Assembly Meeting of March 11, 2020, with changes.

Moved by **Frank Neglia** and seconded by **Karen Nyquist**
The motion was approved as follows: 11 yeas, 0 nays, 1 abstention (Diane Morris)

2. **APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF MARCH 11, 2020**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of March 11, 2020, with changes.

Moved by **Frank Neglia** and seconded by **Karen Nyquist**
The motion was approved as follows: 11 yeas, 0 nays, 1 abstention (Diane Morris)

3. **APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF MARCH 11, 2020**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of March 11, 2020.

Moved by **Frank Neglia** and seconded by **Karen Nyquist**
The motion was approved as follows: 11 yeas, 0 nays, 1 abstention (Diane Morris)

SUPERINTENDENT'S REPORT

- Referenced the By Laws which prepared for conducting virtual Board meetings
- Discussed Legislative Bills S-2337, A-3902 and A-3904
- Discussed update on our Closure Plan
- Next Board Meeting is May 13, 2020

PUBLIC

COMMISSION

4. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2019/2020 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2019/2020 budget as detailed on the attached:

EXHIBIT A

Moved by **Michael Rappaport** and seconded by **Frank Neglia**
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending February 28, 2020 showing a cash balance of \$1,458,065.83 be approved.

EXHIBIT B

Moved by Michael Rappaport and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

6. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills in the stated amounts be approved and/or ratified for payment:
EXHIBIT C

March 31, 2020 - \$3,248,769.65

Moved by Michael Rappaport and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

7. **APPROVAL OF DISBURSEMENT FROM LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements from the School Lunch fund:
EXHIBIT D

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
February 28, 2020	\$3,599.97	\$295.60

Moved by Michael Rappaport and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

8. **APPROVE REVISED ESC CLOSURE PLAN**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the revised ESC closure plan.
EXHIBIT E

Moved by Michael Rappaport and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

9. **APPROVE REVISIONS TO CENTRAL PARK SCHOOL CALENDAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the revised Central Park School calendar.
EXHIBIT F

Moved by Michael Rappaport and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

10. **APPROVE EXTENSION OF REALTOR CONTRACT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the extension of the contract for Team Resources Realtor from April 15, 2020 to October 15, 2020.

Moved by Michael Rappaport and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

TRANSPORTATION

11. **AUTHORIZE ADMINISTRATION TO NEGOTIATE CONTRACT RIDER**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to authorize the administration to negotiate a rider for transportation contracts as stipulated in S-2337 and A-3904.

Moved by Lisa Mezik and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

12. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2019/2020 school year as per the attached: EXHIBIT AA

Moved by Lisa Mezik and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

13. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2019/2020 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2019/2020 school year as per the attached: EXHIBIT BB

Moved by Lisa Mezik and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

14. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2019/2020 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2019/2020 school year as per the attached: EXHIBIT CC

Moved by Lisa Mezik and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

PUBLIC

OTHER BUSINESS – Did anyone receive any guidance on Superintendent Evaluation

GENERAL BOARD DISCUSSION

ADJOURNMENT

There being no further business a motion was made by Karen Nyquist and seconded by Frank Neglia at 5:24 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



**Catarina Bilotta
Business Administrator/Board Secretary**

ATTACHMENTS

EXHIBITS

- | | |
|--------------|--|
| A | Line Account Transfers – February 2020 |
| B | Board Secretary/Treasurer's Report–Feb 2020 |
| C | Payment of Bills – March 2020 |
| D | Lunch Program –February 2020 |
| E | Revised School Calendar – 2019-2020 |
| F | Revised ESC Closure Plan |
| AA-CC | Transportation |