

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY  
P.O. Box 1944, Morristown, NJ 07962-1944  
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING  
AUGUST 12, 2020

CALL TO ORDER

President, Michael Bertram called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, August 12, 2020 at 6:10 pm

ROLL CALL

The Business Administrator/Board Secretary called the roll

Present: Irene LeFebvre, Boonton Town  
Richard Bruno, Harding Township  
Amy Gould, Jefferson Township  
Patrick Antonetti, Lincoln Park Borough  
Karen Nyquist, Long Hill Township, Vice President, joined at 7:24 pm  
Michael Rappaport, Montville Township  
Michael Bertram, Morris Hills Regional, President  
Diane DelRusso, Morris Plains Borough, joined at 6:45 pm  
Frank Neglia, Parsippany Troy Hills  
Angelo Vilardi, Superintendent

Not Present: Kathleen Gould, Denville Township  
Diane Morris, Mine Hill Township  
Meredith Davidson, Morris School District  
John Kehmna, Mt. Olive Township  
Richard Thumann, Pequannock Township  
Lisa Mezik, Rockaway Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: [www.escmorris.com](http://www.escmorris.com)

MINUTES

1. APPROVAL OF MINUTES OF THE REPRESENTATIVE ASSEMBLY MEETING OF JUNE 10, 2020  
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Representative Assembly Meeting of June 10, 2020.

Moved by Richard Bruno and seconded by Irene LeFebvre  
The motion was approved as follows: 8 yeas, 0 nay, 0 abstentions

2. **APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF JUNE 10, 2020**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of June 10, 2020.**

Moved by Richard Bruno and seconded by Irene LeFebvre

The motion was approved as follows: 8 yeas, 0 nay, 0 abstentions

3. **APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF JUNE 10, 2020**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of June 10, 2020.**

Moved by Richard Bruno and seconded by Irene LeFebvre

The motion was approved as follows: 8 yeas, 0 nay, 0 abstentions

**SUPERINTENDENT'S REPORT**

-Status of transportation closeout for 2019-2020

-Staffing for 2020-2021

-Reduction in force

-Reopening plan

**PUBLIC**

-Several parents commented on the reduction in force of teaching staff.

-Several parents requested additional clarification of the reopening plan.

**COMMISSION**

4. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2019/2020 BUDGET**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2019/2020 budget as detailed on the attached: EXHIBIT A**

Moved by Michael Rappaport and seconded by Frank Neglia

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending May 31, 2020 showing a cash balance of \$1,394,460.27 be approved: EXHIBIT B**

Moved by Michael Rappaport and seconded by Frank Neglia

The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

6. **APPROVAL OF ACTION ON PAYMENT OF BILLS**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** that the following List of Bills be approved: **EXHIBIT C**

July 31, 2020 - \$457,510.66

Moved by Michael Rappaport and seconded by Frank Neglia  
 The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

7. **APPROVAL OF SECTION 125 PLAN DOCUMENT**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Health Benefits Section 125 Plan document as attached: **EXHIBIT D**

Moved by Michael Rappaport and seconded by Frank Neglia  
 The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

8. **APPROVAL OF DISBURSEMENT FROM LUNCH FUND**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the following disbursements from the School Lunch fund: **EXHIBIT E**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
May 31, 2020	\$2,660.77	\$0.00
June 30, 2020	\$3,212.15	\$0.00

Moved by Michael Rappaport and seconded by Frank Neglia  
 The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

9. **APPROVE THE 2020-2021 ESY PROGRAM RATES OF PAY**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the Rates of Pay for the 2020-2021 Extended School Year Program as follows:

<u>TITLE:</u>	<u>RATE OF PAY – 2020-2021</u>
Occupational Therapist	\$57.50 an hour
Physical Therapist	\$57.50 an hour
Speech & Language Therapist	\$57.50 an hour
Teacher of the Handicapped	\$40.50 an hour

Moved by Michael Rappaport and seconded by Frank Neglia  
 The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

10. **APPROVE AWARD AND RENEWAL OF EDUCATIONAL DATA BIDS**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the award and renewal of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT F**

Moved by Michael Rappaport and seconded by Frank Neglia  
 The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

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11. **APPROVE REOPENING PLAN**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the reopening plan for the 2020-2021 year.  
**EXHIBIT G**

Moved by Michael Rappaport and seconded by Frank Neglia  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

12. **APPROVE REVISED SCHOOL CALENDAR**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the revised school calendar for 2020-2021 as attached: **EXHIBIT H**

Moved by Michael Rappaport and seconded by Frank Neglia  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

**PERSONNEL**

13. **ACCEPT RETIREMENT OF STAFF**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to accept the retirement of Marybeth Watkins, Non Public Nurse and Maryanne Comune, ICS Teacher IDEA, with regret, effective 07/01/2020.

Moved by Amy Gould and seconded by Frank Neglia  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

14. **ACCEPT RESIGNATION OF STAFF**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to accept the resignation of Victoria Garcia, Personal Aide effective 07/01/2020.

Moved by Amy Gould and seconded by Frank Neglia  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

15. **APPROVE 2020 ESY STAFF**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve 2020 ESY personnel at the Board approved rates, as recommended by the Superintendent, per the attached: **EXHIBIT I**

Moved by Amy Gould and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 1 abstention (Frank Neglia)

- 15a. **APPROVE REDUCTION IN FORCE**  
**BE IT RESOLVED BY THE BOARD OF DIRECTORS** to approve the reduction in force by abolishing an administrative assistant position #01937, effective July 31, 2020, as recommended by the Superintendent, per the attached:

Moved by Amy Gould and seconded by Frank Neglia  
The motion was approved as follows: 8 yeas, 0 nays, 0 abstentions

**PUBLIC**- No Other Public

**OTHER BUSINESS**- No Other Business

**GENERAL BOARD DISCUSSION**

16. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of litigation issues and Superintendent's contract, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Irene LeFebvre and seconded by Frank Neglia. The meeting was moved in closed session at 7:03 pm and was carried by a unanimous roll call.

17. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Amy Gould and seconded by Frank Neglia. The meeting was returned to regular session at 7:21 pm and was carried by a unanimous roll call.

18. APPROVE SUPERINTENDENT'S CONTRACT

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Superintendent's contract effective July 1, 2020 as per EXHIBIT J

Moved by Irene LeFebvre and seconded by Frank Neglia  
The motion was approved as follows: 7 yeas, 0 nays, 0 abstentions, 1 recuse (Frank Neglia)

ADJOURNMENT

There being no further business a motion was made by Amy Gould and seconded by Irene LeFebvre at 7:23 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta  
Business Administrator/Board Secretary

**ATTACHMENTS**

**EXHIBITS**

<b>A</b>	<b>Line Account Transfers – May 2020</b>
<b>B</b>	<b>Board Secretary’s &amp; Treasurer’s Report-May 31, 2020</b>
<b>C</b>	<b>Payment of Bills – June 30, 2020</b>
<b>C</b>	<b>Payment of Bills – July 31, 2020</b>
<b>D</b>	<b>Section 125 Plan Document</b>
<b>E</b>	<b>Central Park School Lunch Fund – May 2020</b>
<b>E</b>	<b>Central Park School Lunch Fund – June 2020</b>
<b>F</b>	<b>Educational Data Services – Award and Renewal of Bids</b>
<b>G</b>	<b>Reopening Plan</b>
<b>H</b>	<b>2020-2021 School Calendar - Revised</b>
<b>I</b>	<b>2020 ESY Staff</b>
<b>J</b>	<b>Superintendent’s contract</b>