

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
SEPTEMBER 9, 2020

CALL TO ORDER

President, Michael Bertram called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, September 9, 2020 at 6:30 pm

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Patrick Antonetti, Lincoln Park Borough
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
Michael Rappaport, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
John Kehmna, Mt Olive Township
Frank Neglia, Parsippany Troy Hills
Lisa Mezik, Rockaway Township
Angelo Vilardi, Superintendent

Not Present: Kathleen Gould, Denville Township
Meredith Davidson, Morris School District
Richard Thumann, Pequannock Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Marci Spadafora, Director of Special Services
Denise Moore, Principal, Central Park School

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 and September 4, 2020 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF AUGUST 12, 2020

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of August 12, 2020.

Moved by Irene LeFebvre and seconded by Frank Neglia

The motion was approved as follows: 8 yeas, 0 nay, 3 abstentions (Diane Morris, Lisa Mezik and Karen Nyquist)

2. **APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF AUGUST 12, 2020**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of August 12, 2020.

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 8 yeas, 0 nay, 3 abstentions (Diane Morris, Lisa Mezik and Karen Nyquist)

SUPERINTENDENT'S REPORT

- Discussed opening of schools
- Discussed transportation issues referring to renewing the routes and payment of services for services not rendered
- Discussed Health & Safety, Mike Berta of Aero Environmental has been providing consultation services
- Discussed Central Park School building upgrades to open school safely
- Discussed Reopening Plan for Central Park School. Presented a video of Central Park School showing the safety of the school
- Discussed Grants available for Program Support at Central Park School
- Closed needed to discuss real estate contract and litigation
- Next meeting is Wednesday, October 14, 2020

PUBLIC- No Public Comment

COMMISSION

3. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2019/2020 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2019/2020 budget as detailed on the attached: **EXHIBIT A**

Moved by Irene LeFebvre and seconded by Amy Gould
The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

4. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending June 30, 2020 showing a cash balance of \$1,243,629.80 be approved: **EXHIBIT B**

Moved by Irene LeFebvre and seconded by Amy Gould
The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

June 30, 2020	-	\$4,469,758.98
August 31, 2020	-	\$ 395,047.69

Moved by Irene LeFebvre and seconded by Amy Gould
The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

6. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2020-2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2020-2021 school year: EXHIBIT D

Moved by Irene LeFebvre and seconded by Amy Gould
The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

7. **APPROVE CONTRACT WITH BAYADA NURSES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Bayada Nurses for nursing services for the July 1, 2020 to June 30, 2021 school year for Central Park School payable at a rate of \$57.00/hour for Registered Nurse (RN) services and \$46.00/hour for Licensed Practical Nurse (LPN) services EXHIBIT E

Moved by Irene LeFebvre and seconded by Amy Gould
The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

8. **APPROVE AGREEMENT FOR SUMMIT SPEECH SCHOOL**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement between Summit Speech School and the Educational Services Commission of Morris County to contract for Itinerant Teacher services for non-public student K.Y. Agreement is for one (1) session per week; not to exceed 35 weeks at a rate of \$165.00 per session for the period September 1, 2019 to June 30, 2020. These services may be provided remotely pending New Jersey state guidelines. EXHIBIT F

Moved by Irene LeFebvre and seconded by Amy Gould
The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

PERSONNEL

9. **ACCEPT RESIGNATION OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of Nora Brennan, ICS Aide IDEA, Sister Michelle Lukenda, ICS Teacher IDEA and Anna Triantafyllou, BSI/SI Teacher, effective 07/01/2020 and Susan Gebel, effective 10/23/2020.

Moved by John Kehmua and seconded by Karen Nyquist
The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

10. **APPROVE EMPLOYEE RATES OF PAY – 2020-2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Employee Rates of Pay for the 2020-2021 school year as follows:

TITLE:	RATE OF PAY – 2020-2021
Substitute Teacher/Personal Aide – Central Park School	\$110.00 /day
Substitute Nurse – Central Park School	\$150.00 /day
Boiler Check (during heating season)	\$25.00 /day
Home Instruction – Public	\$38.00 /hour
Home Instruction – Non-Public	\$25.00 /hour

Moved by John Kehmna and seconded by Karen Nyquist
 The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

11. **APPROVE ESC STAFF – 2020-2021**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2020-2021, as recommended by the Superintendent, per the attached: EXHIBIT G

Moved by John Kehmna and seconded by Karen Nyquist
 The motion was approved as follows: 11 yeas, 0 nay, 1 abstention (Frank Neglia)

12. **APPROVE MEDICAL LEAVE OF ABSENCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve medical leave of absences for the following staff:

<u>Name:</u>	<u>Position:</u>	<u>Effective:</u>
Allyson Schamach	Speech	9/1/2020 to TBD
Madeline Lusardi	Personal Aide	9/1/2020 to TBD

Moved by John Kehmna and seconded by Karen Nyquist
 The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

13. **APPROVE REDUCTION IN FORCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the reduction in force of these positions; Teacher of the Handicapped (3) and Bus Drivers (4); **AND BE IT FURTHER RESOLVED** that the Superintendent notify the following affected employees of this reduction in force based on seniority: #01466, #01473, #01444, #01969, #01987, #01984, #01972

Moved by John Kehmna and seconded by Karen Nyquist
 The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

TRANSPORTATION

14. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2020/2021 school year as per the attached: EXHIBIT AA

Moved by Diane Morris and seconded by Frank Neglia
 The motion was approved as follows: 12 yeas, 0 nay, 0 abstentions

15. **AWARD OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of August 20, 2020, August 25, 2020 and August 27, 2020 to the lowest bidders for transportation of school pupils for the 2020/2021 school year as per the attached:
EXHIBIT BB – August 20, 2020
EXHIBIT CC – August 25, 2020
EXHIBIT DD – August 27, 2020

Moved by Diane Morris and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

16. **APPROVE PUBLIC SCHOOL RENEWAL ROUTES – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve public school renewal of transportation contracts for the transportation of school pupils for the 2020/2021 school year as per the attached:
EXHIBIT EE – SPECIAL EDUCATION
EXHIBIT FF – ACADEMY
EXHIBIT GG – PRIVATE
EXHIBIT HH - PUBLIC

Moved by Diane Morris and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

PUBLIC- No Public Comment

OTHER BUSINESS

GENERAL BOARD DISCUSSION

17. **CLOSED SESSION**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing a legal contract, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit. We will / will not / may take action when we return to Regular Session.

Moved by Karen Nyquist and seconded by Diane Morris. The meeting was moved in closed session at 7:01 pm and was carried by a unanimous roll call.

18. **RETURN TO REGULAR SESSION FROM CLOSED SESSION**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Karen Nyquist and seconded by Irene LeFebvre. The meeting was returned to regular session at 7:14 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Richard Bruno and seconded by Irene LeFebvre at 7:17 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

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ATTACHMENTS

EXHIBITS

A	Line Account Transfers – June 2020
B	Board Secretary’s & Treasurer’s Report-June 30, 2020
C	Payment of Bills – June 30, 2020
C	Payment of Bills – August 31, 2020
D	Professional Service Providers – 2020-2021
E	Contract for In School Nursing Services
F	Summit Speech School Agreement
G	2020-2021 ESC Staff
AA-HH	Transportation