

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
OCTOBER 14, 2020

CALL TO ORDER

President, Michael Bertram called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, October 14, 2020 at 6:32 pm

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Patrick Antonetti, Lincoln Park Borough
Karen Nyquist, Long Hill Township, Vice President
Michael Rappaport, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
Meredith Davidson, Morris School District
John Kehmna, Mt Olive Township
Frank Neglia, Parsippany Troy Hills, stepped away for 10 minutes
Greg MacSweeney, Pequannock Township
Lisa Mezik, Rockaway Township
Angelo Vilardi, Superintendent

Not Present: Kathleen Gould, Denville Township
Diane Morris, Mine Hill Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney
Sandy Neglia, Teacher, NJEA Representative
Marci Spadafora, Director of Special Services
Frank Romano, Director of Transportation
Denise Moore, Principal, Central Park School
Scott Miller, Dover Town

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 and October 9, 2020 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF
SEPTEMBER 9, 2020

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of September 9, 2020.

Moved by John Kehmna and seconded by Frank Neglia

The motion was approved as follows: 12 yeas, 0 nays, 1 abstention (Greg MacSweeney)

2. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 9, 2020

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of September 9, 2020.

Moved by John Kehmna and seconded by Frank Neglia

The motion was approved as follows: 12 yeas, 0 nays, 1 abstention (Greg MacSweeney)

SUPERINTENDENT'S REPORT

- Frank presented an overview of transportation services that the ESC provides
- Discussed NJSBA Conference and our participation in the virtual workshop for the conference on Thursday, October 22, 2020 at 11:00 am
- Discussed Middlesex ESC and the legislation-sponsored bill to purchase Piscataway RDS for \$1.00
- Discussed reopening plan and Central Park School
- Next meeting Marci Spadafora will speak about Special Services

PUBLIC- No Public

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2020/2021 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2020/2021 budget as detailed on the attached: EXHIBIT A

Moved by Irene LeFebvre and seconded by Frank Neglia

The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending July 31, 2020 showing a cash balance of \$2,151,226.22 be approved: EXHIBIT B

Moved by Irene LeFebvre and seconded by Frank Neglia

The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

5. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's

Reports for the month ending August 31, 2020 showing a cash balance of \$2,887,211.69 be approved: EXHIBIT B

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

6. APPROVAL OF ACTION ON PAYMENT OF BILLS
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C
September 30, 2020 - \$2,454,578.51

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

7. APPROVE PROFESSIONAL SERVICE PROVIDERS – 2020-2021 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2020-2021 school year: EXHIBIT D

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

8. APPROVE REALTOR CONTRACT
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Jeff Manganaro, Manganaro Real Estate Group, LLC (formerly of Team Resource), effective October 15, 2020 to April 15, 2021.

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

9. APPROVE CONTRACT FOR TECHNOLOGY SERVICES
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement with Peggnet Computers for technology services for the 2020-2021 school year at the Central Park School in the amount of \$26,975.88 and our Central Office in the amount of \$17,604.00.

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

10. APPROVE MASCHIO'S FOOD SERVICES, INC. AGREEMENT
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Maschio's Food Services, Inc. Agreement for Central Park School's lunch program for the school year 2020-2021, for a management and administrative fee totaling \$10,000.00.

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

11. APPROVE AGREEMENT WITH AERO ENVIRONMENTAL SERVICES
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement with AERO Environmental Services for the provision of environmental health and safety services to members of the HESS cooperative for the 2020-2021 school year in the amount of \$68,518.75.

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

12. **APPROVE RENEWAL OF LANDSCAPING FOR THE 2020-2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of the contract for landscaping and snow removal services in accordance with N.J.S.A. 18A:18A-5, for the 2020-2021 school year with Markovski Landscaping.

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

13. **APPROVE COMMISSION FOR THE BLIND CONTRACT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2020-2021 school year School Contract for Level 1 Education Services for student M.V. at DePaul Catholic, Wayne for \$2,100.00.

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

14. **APPROVE AGREEMENT WITH HOMECARE THERAPIES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Agreement to provide services for the 2020-2021 school year. Services are for Registered Nurses at a rate of \$55.00 an hour for health office coverage/field trips.

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

15. **APPROVE AWARD AND RENEWAL OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award and renewal of bids as determined in consultation with Educational Data Services and listed on the attached: EXHIBIT E

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

16. **APPROVE INTERLOCAL SERVICE AGREEMENT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Interlocal Service Agreement for the 2020-2021 school year between the Board of Education of the Vocational School in the County of Sussex and the Educational Services Commission of Morris County for bus maintenance services at \$80.00 per hour for ASE certified mechanic services or \$40.00 per hour for ASE supervised mechanic services.

Moved by Irene LeFebvre and seconded by Frank Neglia
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

PERSONNEL

17. **APPROVE ESC STAFF – 2020-2021**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2020-2021, as recommended by the Superintendent, per the attached: EXHIBIT F

Moved by Meredith Davidson and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

18. APPROVE LIST OF ON-CALL SUBSTITUTES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the attached list of on-call substitutes for the 2020-2021 school year, as recommended by the Superintendent, at the Board approved rates: EXHIBIT G

Moved by Meredith Davidson and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

19. APPROVE LEAVE OF ABSENCES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve leave of absences for the following staff member(s) without pay:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Clark, Christine	NP Nurse	09/01/2020 until further notice

Moved by Meredith Davidson and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

20. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation, with regret, of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Corsetto, Christina	ICS Teacher-IDEA	09/01/2020
Cox, Michelle	NP Nurse	09/01/2020
den Breejen, Lauren	ICS Aide – IDEA	09/01/2020
Modugno, Julianne	NP Nurse	09/01/2020
Perry, Katherine	NP Nurse	09/01/2020

Moved by Meredith Davidson and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

21. APPROVE TERMINATION OF STAFF MEMBER

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the termination of staff member #01864, effective 9/16/2020, due to abandonment of position.

Moved by Meredith Davidson and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

TRANSPORTION

22. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2020-2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2020-2021 school year for the following districts:

- Howell Township Public Schools
- Region V Council for Special Education
- Garfield Public Schools

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

23. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2020/2021 school year as per the attached: EXHIBIT AA

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

24. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2020/2021 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2020/2021 school year as per the attached: EXHIBIT BB

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

25. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2020/2021 school year as per the attached: EXHIBIT CC

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

26. APPROVE ADDITIONAL RENEWALS OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the additional renewals of transportation contracts for the transportation of school pupils for the 2020/2021 school year as per the attached:

EXHIBIT DD – Academy School Transportation
EXHIBIT EE – Special Education School Transportation

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

PUBLIC- No Public

OTHER BUSINESS – Karen Nyquist mentioned that School Member of the Year is Irene LeFebvre – Congratulations!!

GENERAL BOARD DISCUSSION

27. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing real estate, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit. We will not take action when we return to Regular Session.

Moved by Diane DelRusso and seconded by Amy Gould. The motion was moved into closed session at 7:11 pm and was carried by a unanimous roll call.

28. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Amy Gould and seconded by John Kehmna. The meeting was returned to regular session at 7:28 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Amy Gould and seconded by Meredith Davidson at 7:28 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – July 2020
A	Line Account Transfers – August 2020
B	Board Secretary's & Treasurer's Report-July 31, 2020
B	Board Secretary's & Treasurer's Report-August 31, 2020
C	Payment of Bills – September 30, 2020
D	Professional Service Providers – 2020-2021
E	Educational Data Services Award & Renewal of Bids
F	2020-2021 ESC Staff
G	2020-2021 Substitutes
AA-EE	Transportation