

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
NOVEMBER 11, 2020

CALL TO ORDER

President, Michael Bertram called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, November 11, 2020 at 6:30 pm

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Scott Miller, Dover Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Patrick Antonetti, Lincoln Park Borough
Diane Morris, Mine Hill Township, arrived at 6:55 pm
Michael Rappaport, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
John Kehmna, Mt Olive Township
Frank Neglia, Parsippany Troy Hills
Greg MacSweeney, Pequannock Township
Lisa Mezik, Rockaway Township

Not Present: Karen Nyquist, Long Hill Township, Vice President
Denville Township
Meredith Davidson, Morris School

Also Present: Paul Green, Attorney
Frank Romano, Director of Transportation
Marci Spadafora, Director of Special Services
Denise Moore, Principal, Central Park School

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 and November 6, 2020 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

PRESIDENT'S APPOINTMENT

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint Scott Miller, Dover Town of the Representative Assembly to participate as voting Board member for the remainder of this meeting. All were in favor.

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF OCTOBER 14, 2020
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of October 14, 2020.

Moved by Michael Rappaport and seconded by Irene LeFebvre
The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

2. **APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF OCTOBER 14, 2020**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of October 14, 2020.

Moved by Michael Rappaport and seconded by Irene LeFebvre

The motion was approved as follows: 12 yeas, 0 nays, 0 abstentions

SUPERINTENDENT'S REPORT

- Discussed New Jersey School Board Association Workshop.
- Discussed procedure of our School Board Elections 2021.
- Discussed Transportation update and invoice procedures if the Governor orders a shutdown.
- Discussed Special Services programs – we will provide an update at the December meeting.
- Updated Board on the completion of HVAC upgrades at Central Park School.
- Discussed Chapter 44 – Our Broker, Brown and Brown, has provided a power-point presentation and documents for staff. This information is found on our website
- Discussed revision of school calendar.
- Discussed Public Meeting – Paul Green offered legal opinion regarding public meeting.
- Closed Session needed.

PUBLIC

COMMISSION

3. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2020/2021 BUDGET**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2020/2021 budget as detailed on the attached: EXHIBIT A

Moved by Scott Miller and seconded by Richard Bruno

The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

4. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending September 30, 2020 showing a cash balance of \$1,098,819.66 be approved: EXHIBIT B

Moved by Scott Miller and seconded by Richard Bruno

The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

October 31, 2020 - \$2,297,397.97

Moved by Scott Miller and seconded by Richard Bruno
The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

6. **APPROVAL OF ESC SCHOOL LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the ESC School Lunch fund: **EXHIBIT D**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
September 30, 2020	\$0.00	\$358.70

Moved by Scott Miller and seconded by Richard Bruno
The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

7. **APPROVE REVISED SCHOOL CALENDAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the revised school calendar for 2020-2021 as attached: **EXHIBIT E**

Moved by Scott Miller and seconded by Richard Bruno
The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

8. **APPROVE CONTRACTS FOR PSS & NP SERVICES FOR THE 2020-2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2020-2021 contracts for Professional Support Services, as well as the utilization of Non-Public funds provided by the Department of Education in accordance with P.L.2016, c.49 on behalf of the school districts listed as per the attached: **EXHIBIT F**

Moved by Scott Miller and seconded by Richard Bruno
The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

9. **APPROVE AWARD AND RENEWAL OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award and renewal of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT G**

Moved by Scott Miller and seconded by Richard Bruno
The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

PERSONNEL

10. **APPROVE ESC STAFF – 2020-2021**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2020-2021, as recommended by the Superintendent, per the attached: **EXHIBIT H**

Moved by Amy Gould and seconded by Frank Neglia
The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

11. **APPROVE LEAVE OF ABSENCES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve leave of absences for the following staff member(s) without pay:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Garcia-deCamacho, Virginia	Personal Aide	10/17/2020
McHugh, Sharon	Personal Aide	10/23/2020

Moved by Amy Gould and seconded by Frank Neglia

The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

12. **ACCEPT RESIGNATION OF STAFF**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation, with regret, of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Lange, Diane	BSI/SI Teacher	11/01/2020
Rosiak, Jacek	School Bus Driver	11/01/2020

Moved by Amy Gould and seconded by Frank Neglia

The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

TRANSPORTION

13. **APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2020-2021 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreement for coordinated transportation services for the 2020-2021 school year for the following districts:

- Gloucester County Special Services School District

Moved by Amy Gould and seconded by Frank Neglia

The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

14. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2020/2021 school year as per the attached: EXHIBIT AA

Moved by Amy Gould and seconded by Frank Neglia

The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

15. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2020/2021 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2020/2021 school year as per the attached: EXHIBIT BB

Moved by Amy Gould and seconded by Frank Neglia

The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

16. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2020/2021 school year as per the attached: EXHIBIT CC

Moved by Amy Gould and seconded by Frank Neglia
The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

PUBLIC – No Public
OTHER BUSINESS
GENERAL BOARD DISCUSSION

17. CLOSED SESSION
BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing real estate and transportation issue, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit. We will / will not / may take action when we return to Regular Session.

Moved by Amy Gould and seconded by Richard Bruno. The motion was moved into closed session at 7:06 pm and was carried by a unanimous roll call.

18. RETURN TO REGULAR SESSION FROM CLOSED SESSION
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Amy Gould and seconded by Richard Bruno. The motion was returned to regular session at 7:36 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Amy Gould and seconded by Irene LeFebvre at 7:37 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – September 2020
B	Board Secretary’s & Treasurer’s Report-September 30, 2020
C	Payment of Bills – October 31, 2020
D	Lunch Fund - Central Park School – September 30, 2020
E	Revised 2020-2021 School Calendar
F	PSS & NP Services – 2020-2021 school year
G	Educational Data Services Bids
H	2020-2021 ESC Staff
AA-CC	Transportation