

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
DECEMBER 9, 2020

CALL TO ORDER

President, Michael Bertram called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, December 9, 2020 at 6:31 pm

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town, left at 7:15 pm
Scott Miller, Dover Town
Richard Bruno, Harding Township
Patrick Antonetti, Lincoln Park Borough, left at 7:15 pm
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
Michael Rappaport, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
Meredith Davidson, Morris School District
John Kehmna, Mt Olive Township
Greg MacSweeney, Pequannock Township
Lisa Mezik, Rockaway Township
Jessica DeCicco, Washington Township, arrived 6:54 pm & left at 7:15 pm
Angelo Vilardi, Superintendent

Not Present: Denville Township
Amy Gould, Jefferson Township
Frank Neglia, Parsippany-Troy Hills

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney
Sandy Neglia, Teacher, NJEA Representative
Marci Spadafora, Director of Special Services
Denise Moore, Principal, Central Park School

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 and December 5, 2020 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

PRESIDENT'S APPOINTMENT

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint Scott Miller, Dover Town and Jessica DeCicco, Washington Township of the Representative Assembly to participate as voting Board members for the remainder of this meeting.

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF NOVEMBER 11, 2020

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of November 11, 2020.

Moved by Irene LeFebvre and seconded by Diane Morris
The motion was approved as follows: 12 yeas, 0 nays, 1 abstention (Meredith Davidson)

2. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF NOVEMBER 11, 2020

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of November 11, 2020.

Moved by Irene LeFebvre and seconded by Diane Morris
The motion was approved as follows: 12 yeas, 0 nays, 1 abstention (Meredith Davidson)

SUPERINTENDENT'S REPORT

- Marci Spadafora presented a special services presentation to the board
- Discussed the new health benefit (EHP) enrollment
- Discussed January's Representative Assembly meeting and the approval of our Rates of Service for 2021-2022
- Discussed some issues regarding the sale of Park Lake School
- Discussed challenges managing transportation services in the COVID-19 pandemic
- Closed needed to discuss negotiations and sale of real estate

PUBLIC – No Public

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2020/2021 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2020/2021 budget as detailed on the attached: EXHIBIT A

Moved by Mike Rappaport and seconded by Richard Bruno
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending October 31, 2020 showing a cash balance of \$1,010,926.35 be approved: EXHIBIT B

Moved by Mike Rappaport and seconded by Richard Bruno
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

5. APPROVAL OF ACTION ON PAYMENT OF BILLS
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

November 30, 2020 - \$2,463,670.89

Moved by Mike Rappaport and seconded by Richard Bruno
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

6. APPROVAL OF CENTRAL PARK SCHOOL SCHOOL LUNCH FUND
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Central Park School Lunch fund: EXHIBIT D

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
October 31, 2020	\$3,116.64	\$2,875.94

Moved by Mike Rappaport and seconded by Richard Bruno
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

7. APPROVE COMMISSION FOR THE BLIND CONTRACT
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2020-2021 school year School Contract for Level 1 Education Services for student M.M. at Holy Spirit School, Pequannock for \$2,100.00.

Moved by Mike Rappaport and seconded by Richard Bruno
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

8. APPROVE AWARD AND RENEWAL OF EDUCATIONAL DATA BIDS
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award and renewal of bids as determined in consultation with Educational Data Services and listed on the attached: EXHIBIT E

Moved by Mike Rappaport and seconded by Richard Bruno
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

PERSONNEL

9. APPROVE ESC STAFF – 2020-2021
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2020-2021, as recommended by the Superintendent, per the attached: EXHIBIT F

Moved by Diane Morris and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

10. APPROVE HEALTH BENEFIT OPT OUTS FOR THE 2020-2021 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Health Benefit Opt Outs for the 2020-2021 school year, payments are made as per the attached, in accordance with the negotiated Agreement: EXHIBIT G

Moved by Diane Morris and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

11. **APPROVE LIST OF ON-CALL SUBSTITUTES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the attached list of on-call substitutes for the 2020-2021 school year, as recommended by the Superintendent, at the Board approved rates: **EXHIBIT H**

Moved by Diane Morris and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

12. **APPROVE RETURN FROM LEAVE OF ABSENCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve return from leave of absence for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Garcia-deCamacho, Virginia	Personal Aide	11/30/2020
Schamach, Allyson	Speech Therapist	01/04/2021

Moved by Diane Morris and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

TRANSPORTION

13. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2020/2021 school year as per the attached: **EXHIBIT AA**

Moved by Richard Bruno and seconded by Diane DelRusso
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

14. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2020/2021 school year as per the attached: **EXHIBIT BB**

Moved by Richard Bruno and seconded by Diane DelRusso
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

15. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2020/2021 school year as per the attached: **EXHIBIT CC**

Moved by Richard Bruno and seconded by Diane DelRusso
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

16. **AWARD OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of November 24, 2020 to the lowest bidders for transportation of school pupils for the 2020/2021 school year as per the attached: **EXHIBIT DD**

Moved by Richard Bruno and seconded by Diane DelRusso
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

17. **APPROVE RENEWAL OF ATHLETIC TRIPS – 2020-2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of athletic trips for the transportation of school pupils for the 2020/2021 school year as per the attached: **EXHIBIT EE**

Moved by **Richard Bruno** and seconded by **Diane DelRusso**
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION – No General Business

18. **CLOSED SESSION**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing negotiations and real estate, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit. We will / will not / may take action when we return to Regular Session.

Moved by **Irene LeFebvre** and seconded by **John Kehmna**. The motion was moved into closed session at **7:04 pm** and carried by a unanimous roll call.

19. **RETURN TO REGULAR SESSION FROM CLOSED SESSION**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by **Richard Bruno** and seconded by **Diane DelRusso**. The motion was returned to regular session at **7:25 pm** and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by **Karen Nyquist** and seconded by **Greg MacSweeney** at **7:26 pm** and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – October 2020
B	Board Secretary’s & Treasurer’s Report-October 30, 2020
C	Payment of Bills – November 30, 2020
D	Lunch Fund - Central Park School – October 31, 2020
E	Educational Data Services Bids
F	2020-2021 ESC Staff
G	2020-2021 Health Benefit Opt Outs
H	2020-2021 On-Call Substitutes
AA-EE	Transportation