

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
JANUARY 13, 2021

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, January 13, 2021 at 7:07 pm

ROLL CALL

The Business Administrator/Board Secretary noted the attendance from the Representative Assembly meeting:

Present: Board of Directors:

Irene LeFebvre, Boonton Town
Scott Miller, Dover Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
Michael Rappaport, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
Linda Murphy, Morris School District
John Kehmna, Mt. Olive Township
Greg MacSweeney, Pequannock Township
Lisa Mezik, Rockaway Township
Jessica DeCicco, Washington Township
Angelo Vilardi, Superintendent

Not Present: Kathleen Gould, Denville Township
Jennifer Aiello, Lincoln Park Borough
Frank Neglia, Parsippany-Troy Hills

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney
Marci Spadafora, Director of Special Services
Denise Moore, Principal, Central Park School
Frank Romano, Director of Transportation

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 and January 8, 2021 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

PRESIDENT'S APPOINTMENT

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint Scott Miller, Dover Town and Jessica DeCicco, Washington Township of the Representative Assembly to participate as voting Board members for the remainder of this meeting.

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MINUTES

1. **APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF DECEMBER 9, 2020**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of December 9, 2020.

Moved by Richard Bruno and seconded by Irene LeFebvre

The motion was approved as follows: 11 yeas, 0 nays, 3 abstentions (Amy Gould, Linda Murphy and Jessica DeCicco)

2. **APPROVAL OF CLOSED MINUTES OF BOARD OF DIRECTORS MEETING OF DECEMBER 9, 2020**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of December 9, 2020.

Moved by Richard Bruno and seconded by Irene LeFebvre

The motion was approved as follows: 11 yeas, 0 nays, 3 abstentions (Amy Gould, Linda Murphy and Jessica DeCicco)

SUPERINTENDENT'S REPORT

- Superintendent thanked Frank Romano for presenting at MCASBO meeting for QPA credits
- Discussed vaccine considerations
- Closed Session needed to discuss negotiations and sale of Park Lake School

PUBLIC

COMMISSION

3. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2020/2021 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2020/2021 budget as detailed on the attached: EXHIBIT A

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

4. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending November 30, 2020 showing a cash balance of \$2,562,907.48 be approved: EXHIBIT B

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

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5. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved:
EXHIBIT C

December 31, 2020 - \$2,963,309.53

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

6. APPROVE PROFESSIONAL SERVICE PROVIDERS – 2020-2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2020-2021 school year: EXHIBIT D

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

7. RENEWAL OF MEMBERSHIP IN MEIG WORKER'S COMP POOL

BE IT RESOLVED BY THE BOARD OF DIRECTORS to renew its membership in the MORRIS ESSEX INSURANCE GROUP, in accordance with NJSA 18A:18B and hereby accept the Bylaws as approved and adopted for the renewal term July 1, 2021 to June 30, 2024. AND BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator be authorized to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as required by the By-Laws.

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

8. APPROVE AWARD AND RENEWAL OF EDUCATIONAL DATA BIDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award and renewal of bids as determined in consultation with Educational Data Services and listed on the attached: EXHIBIT E

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

9. APPROVE HIB SCHOOL SELF ASSESSMENT

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the HIB School Self-Assessment score of 52 which meets the requirements established by the DOE.

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

10. APPROVAL OF CENTRAL PARK SCHOOL LUNCH FUND

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Central Park School Lunch Fund: EXHIBIT F

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
November 30, 2020	\$2,875.94	\$370.40

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

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11. APPROVE CLINICAL EDUCATION EXPERIENCE AGREEMENT

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the placement of Jacqueline Marchese, Speech-Language student from Misericordia University at the Central Park School, Morristown, NJ for the period January 11, 2021 through April 30, 2021: **EXHIBIT G**

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

PERSONNEL

12. APPROVE ESC STAFF – 2020-2021

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2020-2021, as recommended by the Superintendent, per the attached: **EXHIBIT H**

Moved by Michael Rappaport and seconded by Karen Nyquist

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

13. APPROVE LEAVE OF ABSENCE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve leave of absence for the following staff member, with pay:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Wright, Nancy	OT	01/29/2021 to 3/26/2021

Moved by Michael Rappaport and seconded by Karen Nyquist

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

14. APPROVE LIST OF ON-CALL SUBSTITUTES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the attached list of on-call substitutes for the 2020-2021 school year, as recommended by the Superintendent, at the Board approved rates: **EXHIBIT I**

Moved by Michael Rappaport and seconded by Karen Nyquist

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

15. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
McHugh, Sharon	Personal Aide	01/06/2021

Moved by Michael Rappaport and seconded by Karen Nyquist

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

TRANSPORTATION

16. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2020/2021 school year as per the attached: **EXHIBIT AA**

Moved by Diane Morris and seconded by Amy Gould

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

17. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2020/2021 school year as per the attached: **EXHIBIT BB**

Moved by Diane Morris and seconded by Amy Gould

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

18. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2020/2021 school year as per the attached: **EXHIBIT CC**

Moved by Diane Morris and seconded by Amy Gould

The motion was approved as follows: 13 yeas, 0 nays, 1 abstention (Linda Murphy)

PUBLIC – No Public

OTHER BUSINESS

President, Michael Bertram asked the Superintendent to thank the staff at Central Park School for their efforts in keeping the school safe for our students by following our protocols.

Richard Bruno said to check out safeairspaces.com

GENERAL BOARD DISCUSSION

19. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing negotiations and sale of building, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Irene LeFebvre and seconded by Amy Gould. The meeting was moved into closed session at 7:20 pm and carried by a unanimous roll call.

20. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Amy Gould and seconded by Richard Bruno. The meeting was returned to regular session at 7:35 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Amy Gould and seconded by Richard Bruno at 7:37 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta

Business Administrator/Board Secretary

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ATTACHMENTS

EXHIBITS

A	Line Account Transfers – November 2020
B	Board Secretary’s & Treasurer’s Report-November 30, 2020
C	Payment of Bills – December 31, 2020
D	Professional Service Providers – 2020-2021
E	Educational Data Services Bids
F	Central Park School Lunch Fund – November 2020
G	Clinical Education Experience Agreement
H	ESC Staff – 2020-2021
I	On-Call Substitutes – 2020-2021
AA-CC	Transportation