

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
FEBRUARY 10, 2021

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, February 10, 2021 at 6:30 pm

ROLL CALL

The Business Administrator/Board Secretary called the roll.

Present: Irene LeFebvre, Boonton Town, arrived at 6:42 pm

Barry Branter, Boonton Township

Scott Miller, Dover Town

Richard Bruno, Harding Township

Amy Gould, Jefferson Township

Karen Nyquist, Long Hill Township, Vice President

Barry Haines, Mendham Borough

Michael Rappaport, Montville Township

Michael Bertram, Morris Hills Regional, President

Diane DelRusso, Morris Plains Borough, arrived at 6:50 pm

Linda Murphy, Morris School District

Frank Neglia, Parsippany Troy Hills

Greg MacSweeney, Pequannock Township

Lisa Mezik, Rockaway Township, arrived at 6:42 pm

Angelo Vilardi, Superintendent

Not Present: Kathleen Gould, Denville Township

Jennifer Aiello, Lincoln Park Borough

Diane Morris, Mine Hill Township

John Kehmna, Mt Olive Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary

Marci Spadafora, Director of Special Services

Denise Moore, Principal, Central Park School

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 and February 5, 2021 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

PRESIDENT'S APPOINTMENT

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint Barry Branter, Boonton Township, Scott Miller, Dover Town and Barry Haines, Mendham Borough of the Representative Assembly to participate as voting Board members for the remainder of this meeting.

MINUTES

1. APPROVAL OF MINUTES OF THE REPRESENTATIVE ASSEMBLY MEETING OF JANUARY 13, 2021

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Representative Assembly Meeting of January 13, 2021.

Moved by Richard Bruno and seconded by Scott Miller

The motion was approved as follows: 8 yeas, 0 nays, 3 abstentions (Frank Neglia, Barry Branter and Barry Haines)

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2. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF JANUARY 13, 2021

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of January 13, 2021.

Moved by Richard Bruno and seconded by Scott Miller

The motion was approved as follows: 8 yeas, 0 nays, 3 abstentions (Frank Neglia, Barry Branter and Barry Haines)

3. APPROVAL OF CLOSED MINUTES OF BOARD OF DIRECTORS MEETING OF JANUARY 13, 2021

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of January 13, 2021.

Moved by Richard Bruno and seconded by Scott Miller

The motion was approved as follows: 8 yeas, 0 nays, 3 abstentions (Frank Neglia, Barry Branter and Barry Haines)

SUPERINTENDENT'S REPORT

- Discussed the interaction between Representative Assembly and Board of Directors
- Discussed Comprehensive Annual Financial Report (CAFR)
- Discussed preparation and approval of the 2021-2022 budget
- Discussed contract with Department of Education for operation of Regional Day School (CPS)
- No news to report about the sale of Park Lake School
- Discussed the School Ethics Report for all servicing ESC Board members
- Discussed Honeywell Alert replacement
- No Closed Meeting needed

PUBLIC

COMMISSION

4. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2020/2021 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2020/2021 budget as detailed on the attached: EXHIBIT A

Moved by Linda Murphy and seconded by Richard Bruno

The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

5. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending December 31, 2020 showing a cash balance of \$2,854,516.36 be approved: EXHIBIT B

Moved by Linda Murphy and seconded by Richard Bruno

The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

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6. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved:
EXHIBIT C

January 31, 2021 - \$2,698,430.36

Moved by Linda Murphy and seconded by Richard Bruno
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

7. **APPROVAL OF CAFR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2020 Comprehensive Annual Financial Report with no recommendations: **EXHIBIT D**

Moved by Linda Murphy and seconded by Richard Bruno
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

8. **APPROVAL OF CENTRAL PARK SCHOOL LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Central Park School Lunch Fund: **EXHIBIT E**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
December 30, 2020	\$0.00	\$572.50

Moved by Linda Murphy and seconded by Richard Bruno
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

PERSONNEL

9. **APPROVE ESC STAFF – 2020-2021**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2020-2021, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Thorley, Alyssa (Sister John Paul)	ICS Teacher	\$37.88 per hour	01/11/2021

Moved by Michael Rappaport and seconded by Frank Neglia
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

10. **APPROVE LEAVE OF ABSENCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve leave of absence for the following staff member, without pay:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Judd, Jennifer	NP Nurse	02/01/2021 to 03/31/2021

Moved by Michael Rappaport and seconded by Frank Neglia
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

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11. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Agudelo, Luis	Bus Driver	02/16/2021
Kilgore, Christen	NP Nurse	02/10/2021
Layton-Claxton, Dayna	ICS Aide – IDEA	09/01/2020
Maher, Margo	Personal Aide	02/16/2021

Moved by Michael Rappaport and seconded by Frank Neglia
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

TRANSPORTATION

12. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2020/2021 school year as per the attached: EXHIBIT AA

Moved by Greg MacSweeney and seconded by Amy Gould
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

13. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2020/2021 school year as per the attached: EXHIBIT BB

Moved by Greg MacSweeney and seconded by Amy Gould
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

14. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2020/2021 school year as per the attached: EXHIBIT CC

Moved by Greg MacSweeney and seconded by Amy Gould
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – The use of GPS systems on buses was discussed. Bus driver shortage was also discussed and potential solutions to assist districts

GENERAL BOARD DISCUSSION

15. CLOSED SESSION, not needed

ADJOURNMENT

There being no further business a motion was made by Richard Bruno and seconded by Frank Neglia at 7:10 pm and was carried by a unanimous roll call.

Respectfully Submitted By,


Catarina Bilotta
Business Administrator/Board Secretary

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ATTACHMENTS

EXHIBITS

A	Line Account Transfers – December 2020
B	Board Secretary’s & Treasurer’s Report-December 30, 2020
C	Payment of Bills – January 31, 2021
D	CAFR 2020
E	Central Park School Lunch Fund – December 2020
AA-CC	Transportation