

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES-BOARD OF DIRECTORS MEETING
MARCH 10, 2021

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, March 10, 2021 at 7:01 pm

ROLL CALL

The Business Administrator/Board Secretary noted the attendance from the Representative Assembly:

Present: Irene LeFebvre, Boonton Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
Michael Rappaport, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough, left at 7:28 pm
Linda Murphy, Morris School District
John Kehmua, Mt Olive Township
Frank Neglia, Parsippany Troy Hills
Greg MacSweeney, Pequannock Township
Lisa Mezik, Rockaway Township
Julie Lucente, Byram Township, left at 7:28 pm
Scott Miller, Dover Town
Angelo Vilardi, Superintendent

Not Present: Denville Township
Jennifer Aiello, Lincoln Park Borough

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Frank Romano, Director of Transportation
Marci Spadafora, Director of Special Services
Barry Brantner, Boonton Township

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 and March 9, 2021 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

PRESIDENT'S APPOINTMENT

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint Julie Lucente, Byram Township and Scott Miller, Dover Town of the Representative Assembly to participate as voting Board members for the remainder of this meeting.

MINUTES

1. **APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF FEBRUARY 10, 2021**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of February 10, 2021.

Moved by Lisa Mezik and seconded by Karen Nyquist

The motion was approved as follows: 12 yeas, 0 nays, 3 abstentions (Diane Morris, John Kehmna and Julie Lucente)

SUPERINTENDENT’S REPORT

- Discussed Hybrid Model at Central Park School. Should be back on April 7th after the break
- Mentioned that Paul Green’s father Jake Green, the ESC’s first attorney, passed away
- Need Closed Session for direct transportation issue

PUBLIC – No Public

COMMISSION

2. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2020/2021 BUDGET**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2020/2021 budget as detailed on the attached: EXHIBIT A

Moved by Frank Neglia and seconded by Amy Gould

The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

3. **APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending January 31, 2021 showing a cash balance of \$2,409,899.71 be approved: EXHIBIT B

Moved by Frank Neglia and seconded by Amy Gould

The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

4. **APPROVAL OF ACTION ON PAYMENT OF BILLS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

February 28, 2021 - \$2,489,489.06

Moved by Frank Neglia and seconded by Amy Gould

The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

5. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2020-2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2020-2021 school year: **EXHIBIT D**

Moved by Frank Neglia and seconded by Amy Gould
The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

6. **APPROVAL OF CENTRAL PARK SCHOOL LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Central Park School Lunch Fund: **EXHIBIT E**

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
January 31, 2021	\$6,145.13	\$437.40

Moved by Frank Neglia and seconded by Amy Gould
The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

7. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT F**

Moved by Frank Neglia and seconded by Amy Gould
The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

PERSONNEL

8. **APPROVE ESC STAFF – 2020-2021**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2020-2021, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Landauro, Karin	Substitute NP Nurse	\$25.00 per hour	03/08/2021
Mackessy, Dana	NP Nurse	\$10,353.00	03/09/2021
Ong, Hengtol	ICS Teacher IDEA	\$45.46 per hour	02/17/2021
Shiple, Suzanne	Substitute NP Nurse	\$27.00 per hour	03/01/2021

Moved by Diane DelRusso and seconded by Irene LeFebvre
The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

9. **ACCEPT RESIGNATION OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Garrett, Sandee	BCBA	04/23/2021

Moved by Diane DelRusso and seconded by Irene LeFebvre
The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

TRANSPORTATION

10. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2020/2021 school year as per the attached: **EXHIBIT AA**

Moved by Amy Gould and seconded by Scott Miller

The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

11. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2020/2021 school year as per the attached: **EXHIBIT BB**

Moved by Amy Gould and seconded by Scott Miller

The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

12. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2020/2021 school year as per the attached: **EXHIBIT CC**

Moved by Amy Gould and seconded by Scott Miller

The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

13. AWARD OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of February 25, 2021 to the lowest bidders for transportation of school pupils for the 2020/2021 school year as per the attached:
EXHIBIT DD – February 25, 2021

Moved by Amy Gould and seconded by Scott Miller

The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

14. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2021/2022 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2021/2022 school year:

Morris County Districts

Boonton Township, Butler Borough, Chester Township, Denville Township, Dover Town, East Hanover Township, Florham Park Borough, Hanover Park Regional, Hanover Township, Harding Township, Jefferson Township, Kinnelon Borough, Lincoln Park Borough, Long Hill Township, Madison Borough, Mendham Borough, Mendham Township, Mine Hill Township, Montville Township, Morris County Vocational School District, Morris Hills Regional, Morris Plains Borough, Morris School District, Mt. Arlington Borough, Mt. Olive Township, Mountain Lakes Borough, Netcong Borough, Parsippany-Troy Hills, Pequannock Township, Randolph Township, Riverdale Borough, Rockaway Borough, Rockaway Township, Roxbury Township, School District of the Chathams, Town of Boonton, Washington Township, West Morris Regional and Wharton Borough.

Out of County Districts:

Bloomington Board of Education, Burlington Special Services School District, Camden County Educational Services Commission, Cherry Hill Public Schools, Essex Regional

Educational Services Commission, Glen Ridge School District, Hunterdon County Educational Services Commission, Livingston Board of Education, Passaic Valley Regional High School, Pompton Lakes Board of Education, Sparta Township Public Schools, Summit Public Schools, Sussex County Regional Cooperative, Trenton School District, Warren County Special Services and Watchung Hills Regional.

Moved by Amy Gould and seconded by Scott Miller

The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

15. APPROVE SUBSCRIPTION BUSING SERVICES AGREEMENT

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Subscription Busing Services Agreement for Gottesman RTW Academy for the 2020-2021 school year in the amount of \$69,000.

Moved by Amy Gould and seconded by Scott Miller

The motion was approved as follows: 15 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – Irene spoke about a new Bill S3434, which would affect most Board of Educations. Also, mentioned School Boards looking into school district administering the COVID vaccine to their employees.

GENERAL BOARD DISCUSSION

16. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing transportation contracts, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Karen Nyquist and seconded by Greg MacSweeney. The meeting was moved into closed session at 7:25 pm and was carried by a unanimous roll call.

17. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Diane Morris and seconded by Amy Gould. The meeting was returned to regular session at 7:40 pm and was carried by a unanimous roll call.

ADJOURNMENT

There being no further business a motion was made by Richard Bruno and seconded by Karen Nyquist at 7:42 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – January 2021
B	Board Secretary’s & Treasurer’s Report-January 31, 2021
C	Payment of Bills – February 28, 2021
D	Professional Service Providers – 2020-2021
E	Central Park School Lunch Fund – January 2021
F	Educational Data Services – Award of Bids
AA-DD	Transportation