

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
APRIL 14, 2021

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, April 14, 2021 at 6:30 pm

ROLL CALL

The Business Administrator/Board Secretary called the roll:

Present: Irene LeFebvre, Boonton Town
Barry Brantner, Boonton Township
Scott Miller, Dover Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
Michael Rappaport, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough, arrived at 6:40 pm
Linda Murphy, Morris School District
John Kehmna, Mt Olive Township
Frank Neglia, Parsippany Troy Hills
Lisa Mezik, Rockaway Township
Angelo Vilardi, Superintendent

Not Present: Denville Township
Jennifer Aiello, Lincoln Park Borough
Greg MacSweeney, Pequannock Township

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Paul Green, Attorney
Marci Spadafora, Director of Special Services
Frank Romano, Director of Transportation
Denise Moore, Principal, Central Park School

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 and April 8, 2021 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

PRESIDENT'S APPOINTMENT (if needed)

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint Scott Miller, Dover Town and Barry Brantner, Boonton Township of the Representative Assembly to participate as voting Board members for the remainder of this meeting.

MINUTES

1. APPROVAL OF MINUTES OF THE REPRESENTATIVE ASSEMBLY MEETING OF MARCH 10, 2021

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Representative Assembly Meeting of March 10, 2021.

Moved by Irene LeFebvre and seconded by Amy Gould

The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

2. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF MARCH 10, 2021

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of March 10, 2021.

Moved by Irene LeFebvre and seconded by Amy Gould

The motion was approved as follows: 13 yeas, 0 nays, 0 abstentions

3. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF MARCH 10, 2021

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of March 10, 2021.

Moved by Irene LeFebvre and seconded by Amy Gould

The motion was approved as follows: 12 yeas, 0 nays, 1 abstention (Barry Brantner)

SUPERINTENDENT'S REPORT

- Discussed litigation resolution
- Discussed amendment to transportation contract with a member district
- Discussed Central Park School
- Discussed Legislative Bills S-3434/A5366
- Mentioned second mediation scheduled in May
- Discussed realtor contract renewal for the sale of Park Lake School
- Discussed the material and process of evaluating the Superintendent
- Next meeting Wednesday, May 12th

PUBLIC – Sandy Neglia mentioned that the landscaper is donating his time to do the garden at Central Park School

COMMISSION

4. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2020/2021 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2020/2021 budget as detailed on the attached: EXHIBIT A

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 14 yeas, 0 nays, 0 absentions

5. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's

monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending February 28, 2021 showing a cash balance of \$2,545,043.38 be approved: EXHIBIT B

Moved by John Kehmna and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 absentions

6. APPROVAL OF ACTION ON PAYMENT OF BILLS
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

March 31, 2021 - \$2,902,832.06

Moved by John Kehmna and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 absentions

7. APPROVAL OF CENTRAL PARK SCHOOL LUNCH FUND
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Central Park School Lunch Fund: EXHIBIT D

	<u>DISBURSEMENTS</u>	<u>CASH BALANCE</u>
February 28, 2021	\$2,935.38	\$279.35

Moved by John Kehmna and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 absentions

8. APPROVE SCHOOL CALENDAR FOR THE 2021-2022 SCHOOL YEAR
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the School Calendar for the 2021-2022 school year as per the attached: EXHIBIT E

Moved by John Kehmna and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 absentions

9. AMEND TERM OF CONTRACT WITH MORRIS PLAINS BOE
WHEREAS the Morris Plains Board of Education and the Educational Services Commission of Morris County are parties to a Shared Services Agreement for the provision of transportation services for the term July 1, 2017 through June 30, 2022; and

WHEREAS the Morris Plains Board of Education and the Educational Services Commission of Morris County are in agreement to modify the term of the Agreement to July 1, 2017 through June 30, 2021; and be it further

RESOLVED that the Educational Services Commission of Morris County Board of Directors approve the Addendum to the Shared Services Agreement with the Morris Plains Board of Education modifying the term of the Agreement to July 1, 2017 to June 30, 2021 as attached: EXHIBIT F

Moved by John Kehmna and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 absentions

10. **APPROVE SETTLEMENT OF TRANSPORTATION LITIGATION**

Resolved, that the Board of Directors of the Educational Services Commission of Morris County hereby authorizes settlement of the litigation captioned *Joshua Tours, L.L.C. and Skarle Transportation v. Educational Services Commission of Morris County*, Docket No. MRS-L-2254-20, with the following payments to be made by the Commission in accordance with and upon the same terms and conditions as offered to all other Commission transportation contractors impacted by the prior State-mandated public health emergency school closure:

Joshua Tours, L.L.C.: \$ 6,128.64

Skarle Transportation: \$56,989.17

And be it Further Resolved, that the Board President and Secretary are authorized to execute any documents necessary to effectuate the terms of this resolution.

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 14 yeas, 0 nays, 0 absentions

11. **APPROVE RE-AWARD OF EDUCATIONAL DATA BID**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the re-award of bid as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT G**

Moved by John Kehmna and seconded by Irene LeFebvre

The motion was approved as follows: 14 yeas, 0 nays, 0 absentions

PERSONNEL

12. **APPROVE ESC STAFF – 2020-2021**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2020-2021, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Borg, Angela	ICS Aide – IDEA	\$18.80 per hour	04/12/2021

Moved by Richard Bruno and seconded by Frank Neglia

The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

13. **APPROVE MEDICAL LEAVE OF ABSENCE**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the medical leave of absence, without pay, for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Guerci, Rebecca	Teacher - CPS	04/01/2021 to TBD

Moved by Richard Bruno and seconded by Frank Neglia

The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

14. **APPROVE RETURN FROM LEAVE OF ABSENCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve return from leave of absence for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Judd, Jennifer	Non-Public Nurse	04/01/2021

Moved by Richard Bruno and seconded by Frank Neglia
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

15. **APPROVE THE 2021-2022 ESY PROGRAM RATES OF PAY**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Rates of Pay for the 2021-2022 Extended School Year Program as follows:

<u>TITLE:</u>	<u>RATES OF PAY – 2021-2022</u>
Occupational Therapist	\$60.00 an hour
Physical Therapist	\$60.00 an hour
Speech & Language Therapist	\$60.00 an hour
Teacher of the Handicapped	\$42.00 an hour
Nurse	\$42.00 an hour
Personal Aide	\$20.00 an hour

Moved by Richard Bruno and seconded by Frank Neglia
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

TRANSPORTATION

16. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2020/2021 school year as per the attached: EXHIBIT AA

Moved by Linda Murphy and seconded by Karen Nyquist
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

17. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2020/2021 school year as per the attached: EXHIBIT BB

Moved by Linda Murphy and seconded by Karen Nyquist
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

18. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2020/2021 school year as per the attached: EXHIBIT CC

Moved by Linda Murphy and seconded by Karen Nyquist
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

19. **AWARD OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of March 17, 2021 and March 25, 2021 to the lowest bidders for transportation of school pupils for the 2020/2021 school year as per the attached:
EXHIBIT DD – March 17, 2021
EXHIBIT EE – March 25, 2021

Moved by **Linda Murphy** and seconded by **Karen Nyquist**
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

PUBLIC

OTHER BUSINESS – No other business

GENERAL BOARD DISCUSSION – Karen Nyquist congratulated Irene LeFebvre on her election as President of New Jersey School Board Association

20. **CLOSED SESSION – Not Needed**

ADJOURNMENT

There being no further business a motion was made by **Frank Neglia** and seconded by **Diane Morris** at **7:04 pm** and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

A	Line Account Transfers – February 2021
B	Board Secretary’s & Treasurer’s Report-February 28, 2021
C	Payment of Bills – March 31, 2021
D	Central Park School Lunch Fund – February 2021
E	Central Park School Calendar – 2021-2022
F	Amendment to Shared Services Agreement
G	Educational Data Services Re-award of Bid
AA-EE	Transportation