

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

MINUTES –BOARD OF DIRECTORS MEETING
MAY 12, 2021

CALL TO ORDER

President, Michael Bertram, called the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by teleconference, May 12, 2021 at 6:36 pm

ROLL CALL

The Business Administrator/Board Secretary will call the roll:

Present: Irene LeFebvre, Boonton Town, left at 7:09 pm
Barry Brantner, Boonton Township
Scott Miller, Dover Town
Richard Bruno, Harding Township
Amy Gould, Jefferson Township
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
Michael Rappaport, Montville Township
Michael Bertram, Morris Hills Regional, President
Diane DelRusso, Morris Plains Borough
John Kehmna, Mt Olive Township
Frank Neglia, Parsippany Troy Hills
Greg MacSweeney, Pequannock Township
Lisa Mezik, Rockaway Township, arrived at 6:39 pm

Not Present: Kathleen Gould, Denville Township
Jennifer Aiello, Lincoln Park Borough
Linda Murphy, Morris School

Also Present: Catarina Bilotta, Business Administrator/Board Secretary
Jessica DeCicco, Washington Township, arrived at 7:00 pm
Paul Green, Attorney
Marci Spadafora, Director of Special Services
Denise Moore, Principal, Central Park School

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 7, 2020 and May 4, 2021 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escomorris.com

PRESIDENT'S APPOINTMENT (if needed)

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint Scott Miller, Dover Town and Barry Brantner, Boonton Township of the Representative Assembly to participate as voting Board members for the remainder of this meeting.

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF APRIL 14, 2021

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of April 14, 2021.

Moved by Greg MacSweeney and seconded by John Kehmna
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

SUPERINTENDENT'S REPORT

Discussed upgrade needed to our website
Discussed staffing for the 2021-2022 school year
Discussed alternative education for students not attending in person
Discussed the need for renewal of realtor contract
Discussed direct transportation closeout
We will need a Closed Session to complete the Superintendent Evaluation
Discussed our Reorganization meeting on June 9, 2021

PUBLIC – Association President read a letter to the Board in reference to the impasse of negotiations

COMMISSION

2. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2020/2021 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2020/2021 budget as detailed on the attached: EXHIBIT A

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

3. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending March 31, 2021 showing a cash balance of \$2,950,774.85 be approved: EXHIBIT B

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

4. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: EXHIBIT C

April 30, 2021 - \$2,631,608.77

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

5. **APPROVAL OF CENTRAL PARK SCHOOL LUNCH FUND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following disbursements and cash balance from the Central Park School Lunch Fund: **EXHIBIT D**
- | | <u>DISBURSEMENTS</u> | <u>CASH BALANCE</u> |
|----------------|----------------------|---------------------|
| March 31, 2021 | \$2,829.54 | \$46.00 |

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

6. **APPROVE REALTOR CONTRACT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Jeff Manganaro, Manganaro Real Estate Group, LLC, effective April 15, 2021 to October 15, 2021.

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

7. **APPROVE AWARD OF EDUCATIONAL DATA BIDS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT E**

Moved by Amy Gould and seconded by Irene LeFebvre
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

PERSONNEL

8. **APPROVE ESC STAFF – 2020-2021**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2020-2021, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Burwell, Morgan	Substitute NP Nurse	\$25.00 per hour	04/23/2021
Clark, Christine	Non-Public Nurse	\$25.00 per hour	04/19/2021

Moved by Diane DelRusso and seconded by Lisa Mezik
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

9. **APPROVE MEDICAL LEAVE OF ABSENCE**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the medical leave of absence for the following staff member(s):

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Elizondo, Jason	Personal Aide – CPS	04/16/2021 to TBD – w/o pay
Sickles-Pietri, Maureen	Personal Aide – CPS	05/10/2021 to 6/01/2021 –w/pay

Moved by Diane DelRusso and seconded by Lisa Mezik
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

10. **ACCEPT RESIGNATION OF STAFF**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Dioses, Elodia	School Secretary	05/01/2021

Moved by Diane DelRusso and seconded by Lisa Mezik
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

11. **ACCEPT RETIREMENT OF STAFF**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept, with regret, the retirement(s) of the following staff:

<u>Name</u>	<u>Position</u>	<u>Retirement Effective</u>
Bogdanski, Marybeth	Non-Public Nurse	07/01/2021
Marone, Veronica	Non-Public Nurse	07/01/2021

Moved by Diane DelRusso and seconded by Lisa Mezik
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

12. **APPROVE EMPLOYEE RATES OF PAY - 2021-2022 YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Employee Rates of Pay for the 2021-2022 school year as follows:

TITLE:	RATES OF PAY – 2021-2022
Substitute Teacher/Personal Aide-Central Park School	\$110.00 per day
Substitute Nurse – Central Park School	\$150.00 per day
Boiler Check (during heating season)	\$25.00 per day
Home Instruction - Public	\$38.00 an hour
Home Instruction – Non-Public	\$25.00 an hour

Moved by Diane DelRusso and seconded by Lisa Mezik
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

TRANSPORTATION

13. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2020/2021 school year as per the attached: **EXHIBIT AA**

Moved by Frank Neglia and seconded by John Kehmna
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

14. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2020/2021 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2020/2021 school year as per the attached: **EXHIBIT BB**

Moved by Frank Neglia and seconded by John Kehmna
 The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

15. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2020/2021 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2020/2021 school year as per the attached: EXHIBIT CC

Moved by Frank Neglia and seconded by John Kehmna
The motion was approved as follows: 14 yeas, 0 nays, 0 abstentions

PUBLIC – No Public

OTHER BUSINESS – No Other Business

GENERAL BOARD DISCUSSION - None

16. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing the Superintendent's evaluation, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Karen Nyquist and seconded by Irene LeFebvre. The motion was moved into closed session at 7:05 pm and was carried by a unanimous roll call.

16a. ADDITION TO CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing negotiations, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Moved by Diane Morris and seconded by Irene LeFebvre. The motion was moved into closed session at 7:06 pm and was carried by a unanimous roll call.

17. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

Moved by Amy Gould and seconded by Richard Bruno. The meeting was returned to regular session at 8:28 pm and was carried by a unanimous roll call.

18. APPROVE SUPERINTENDENT'S EVALUATION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 2020-2021 Superintendent's Evaluation in accordance with the Superintendent's Contract.

Moved by Michael Bertram and seconded by Richard Bruno
The motion was approved as follows: 12 yeas, 1 recuse, 0 nays, 0 abstentions

19. **APPROVE SUPERINTENDENT’S VACATION DAYS REIMBURSEMENT**
RESOLVED, that the Board of Directors authorizes payment to the Superintendent of one-half (1/2) of the Superintendent’s carried-over 2019-2020 unused accumulated vacation days, to a maximum of 7 such vacation days, at a per diem rate of 1/260th of the Superintendent’s annual salary. Any remaining unused vacation days carried over from the previous school year shall be forfeited as of June 30, 2021.

Moved by **Richard Bruno** and seconded by **John Kehmna**
The motion was approved as follows: 12 yeas, 1 recuse, 0 nays, 0 abstentions

ADJOURNMENT

There being no further business a motion was made by **Amy Gould** and seconded by **John Kehmna** at 8:32 pm and was carried by a unanimous roll call.

Respectfully Submitted By,



Catarina Bilotta
Business Administrator/Board Secretary

ATTACHMENTS

EXHIBITS

- | | |
|--------------|--|
| A | Line Account Transfers – March 2021 |
| B | Board Secretary’s & Treasurer’s Report-March 31, 2021 |
| C | Payment of Bills – April 30, 2021 |
| D | Central Park School Lunch Fund – March 2021 |
| E | Educational Data Services Award of Bid |
| AA-CC | Transportation |