



**AGENDA – BOARD OF DIRECTOR’S MEETING
SEPTEMBER 14, 2022 – 6:30 p.m.**

Topic: ESC Board of Directors Meeting September 14, 2022

Time: Sep 14, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85813300321?pwd=L3k0emFMVEw2K2hYajZKZFIGZ2k3dz09>

Meeting ID: 858 1330 0321

Passcode: 531659

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**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844**

**AGENDA –BOARD OF DIRECTORS MEETING
SEPTEMBER 14, 2022**

CALL TO ORDER

President, Michael Bertram, will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County on September 14, 2022 at 6:30 pm via Zoom teleconference.

ROLL CALL

The Business Administrator/Board Secretary will call the roll.

- Irene LeFebvre, Boonton Town
- Barry Brantner, Boonton Township
- Heather Oguss, Butler Borough
- Scott Miller, Dover Town
- Richard Bruno, Harding Township
- Amy Gould, Jefferson Township
- Diane Morris, Mine Hill Township
- Joseph Daughtry, Montville Township
- Michael Bertram, Morris Hills Regional, President
- Amy Lyons, Morris Plains Borough
- Judy Mayer, Parsippany Troy Hills
- Greg MacSweeney, Pequannock Township
- Lisa Mezik, Rockaway Township
- Jessica DeCicco, Washington Township
- Karen Nyquist, Long Hill Township, Vice President
- Michael Bertram, President

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 5, 2022 and September 6, 2022 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

PRESIDENT’S APPOINTMENT (if needed)

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint the following members of the Representative Assembly to participate as voting Board members for the remainder of this meeting:

1. APPROVAL OF MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS ON AUGUST 10, 2022

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Meeting of the Board of Directors on August 10, 2022.

MOVED _____ SECONDED _____
ROLL CALL _____

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2. APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING ON AUGUST 10, 2022

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting on August 10, 2022.

MOVED _____ SECONDED _____
ROLL CALL _____

SUPERINTENDENT’S REPORT

PUBLIC

COMMISSION

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2021/2022 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2021/2022 budget as detailed on the attached: **EXHIBIT A**

MOVED _____ SECONDED _____
ROLL CALL _____

4. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2022/2023 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2022/2023 budget as detailed on the attached: **EXHIBIT B**

MOVED _____ SECONDED _____
ROLL CALL _____

5. APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **June 30, 2022** showing a cash balance of **\$302,264.37** be approved: **EXHIBIT C**

MOVED _____ SECONDED _____
ROLL CALL _____

6. APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no

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major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **July 31, 2022** showing a cash balance of **\$1,607,014.37** be approved: **EXHIBIT D**

MOVED _____ SECONDED _____
ROLL CALL _____

7. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT E**

August 31, 2022 - \$3,742,779.72.

MOVED _____ SECONDED _____
ROLL CALL _____

8. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2022-2023 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2022-2023 school year: **EXHIBIT F**

MOVED _____ SECONDED _____
ROLL CALL _____

9. **APPROVE RENEWAL OF AGREEMENT FOR ENVIRONMENTAL SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of the agreement with AERO Environmental Services for the provision of environmental health and safety services to members of the HESS cooperative for the 2022-2023 school year in the amount of \$68,518.75.

MOVED _____ SECONDED _____
ROLL CALL _____

10. **APPROVE RENEWAL OF AGREEMENT WITH HAND OVER HAND**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of the agreement between Hand over Hand and the Educational Services Commission of Morris County for the 2022-23 school year for weekly BCBA services in the amount of \$51,300.

MOVED _____ SECONDED _____
ROLL CALL _____

11. **APPROVE RENEWAL OF AGREEMENT PEGGNET COMPUTER SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of the agreement between Peggnet Computer Services and the Educational Services Commission of Morris County for the 2022-2023 school year at the annual rate as follows:
Central Office: \$17, 088; Central Park School: \$41,096.40; Back up and Recovery: \$12,712.80.

MOVED _____ SECONDED _____
ROLL CALL _____

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12. APPROVE VIRTUAL/EMERGENCY PLAN FOR THE 2022-23 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Virtual/Emergency Plan for the 2022-202 school year as posted on the ESC Website, www.escmorris.com.

MOVED _____ SECONDED _____
ROLL CALL _____

PERSONNEL

13. APPROVE ESC STAFF – 2022-2023

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2021-2022, as recommended by the Superintendent: **EXHIBIT G**

MOVED _____ SECONDED _____
ROLL CALL _____

14. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Resignation Effective:</u>
Lauren Corrigan	Non Public Nurse	6/30/2022
Sharon Rosenhaus	Non Public Nurse	6/30/2022
Jennifer Schuck	Non Public Nurse	6/30/2022
Michelle Taylor	Non Public Nurse	6/30/2022
Jennifer Terrone	Non Public Nurse	6/30/2022

MOVED _____ SECONDED _____
ROLL CALL _____

15. APPROVE ESY RATE OF PAY

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the ESY rate of pay for Laura Snyder, Physical Therapist at \$65/hour for the 2022-2023 school year.

MOVED _____ SECONDED _____
ROLL CALL _____

16. APPROVE BENEFITS OPT OUT FOR 2022-2023

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve benefits “opt out” for the following staff members for the 2022-2023 at the Board approved rate:

Nancy Wright, OT Steve Eisenhardt, OT

MOVED _____ SECONDED _____
ROLL CALL _____

17. APPROVE MEDICAL LEAVE WITH PAY

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve medical leave with pay for Jennifer Dussault from September 9, 2022 to November 1, 2022.

MOVED _____ SECONDED _____
ROLL CALL _____

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- 18. APPROVE TERMINATION OF STAFF MEMBER**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the termination of employee number 598859 during the 60 day probation period in accordance with Board policy effective September 15, 2022.

MOVED _____ SECONDED _____
ROLL CALL _____

- 19. APPROVE SETON HALL UNIVERSITY FIELD WORK**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the first semester field work experience for Kelly Kapusta, an Occupational Therapy student from Seton Hall University from September through December 2022.

MOVED _____ SECONDED _____
ROLL CALL _____

TRANSPORTATION

- 20. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2022/2023 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2022/2023 school year as per the attached: **EXHIBIT AA**

MOVED _____ SECONDED _____
ROLL CALL _____

- 21. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2022/2023 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2022/2023 school year as per the attached: **EXHIBIT BB**

MOVED _____ SECONDED _____
ROLL CALL _____

- 22. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2022/2023 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2022/2023 school year as per the attached: **EXHIBIT CC**

MOVED _____ SECONDED _____
ROLL CALL _____

- 23. AWARD OF TRANSPORTATION CONTRACTS – 2022/2023 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of **August 4, 2022, August 11, 2022 and August 25, 2022** to the lowest bidders for transportation of school pupils for the 2022/2023 school year as per the attached:

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- EXHIBIT DD – August 5, 2022**
- EXHIBIT EE – August 11, 2022**
- EXHIBIT FF – August 25, 2022**

MOVED _____ SECONDED _____
 ROLL CALL _____

24. APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2021-2022 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2021/2022 school year as per the attached:

- EXHIBIT GG – Special Education Transportation**
- EXHIBIT HH – Additional Academy Transportation**

MOVED _____ SECONDED _____
 ROLL CALL _____

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

25. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing _____, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit. We will or will not take action.

TIME _____ MOVED _____ SECONDED _____
 ROLL CALL _____

26. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

TIME _____ MOVED _____ SECONDED _____
 ROLL CALL _____

27. ADJOURNMENT

The President asks for a motion to adjourn.

MOVED _____ SECONDED _____ TIME: _____
 ROLL CALL _____

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ATTACHMENTS

EXHIBITS

- | | |
|-------|--|
| A | Line Account Transfers – June 2022 |
| B | Line Account Transfers – July 2022 |
| C | Board Secretary’s & Treasurer’s Report-June 30, 2022 |
| D | Board Secretary’s & Treasurer’s Report-July 31, 2022 |
| E | Payment of Bills – August 31, 2022 |
| F | Professional Service Providers – 2022-2023 school year |
| G | ESC Ten Month Staff 2022-2023 school year |
| AA-HH | Transportation |