

# ESC

of  
Morris County

**AGENDA – BOARD OF DIRECTOR’S MEETING  
JANUARY 11, 2023 – 6:45 p.m.**

**Meeting To Be Held By Teleconference via Zoom Meeting**

**<https://us02web.zoom.us/j/84565475869?pwd=V1dEbUw4emdDZUhrU3UwOHl6VjRGQT09>**

Meeting ID: 845 6547 5869  
Passcode: 880576  
One tap mobile  
Dial by your location  
+1 646 558 8656 US (New York)

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY**  
**P.O. Box 1944, Morristown, NJ 07962-1944**  
**(973) 540-8844**

**AGENDA –BOARD OF DIRECTORS MEETING**  
**JANUARY 11, 2023**

**CALL TO ORDER**

President, Michael Bertram, will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, January 11, 2023 at 6:45 pm

The Business Administrator/Board Secretary will call the roll.

- Irene LeFebvre, Boonton Town
- Barry Brantner, Boonton Township
- Heather Oguss, Butler Borough
- Scott Miller, Dover Town
- Richard Bruno, Harding Township
- Diane Perez, Jefferson Township
- Diane Morris, Mine Hill Township
- Joseph Daughtry, Montville Township
- Amy Lyons, Morris Plains Borough
- Judy Mayer, Parsippany Troy Hills
- Greg MacSweeney, Pequannock Township
- Lisa Mezik, Rockaway Township
- Jessica DeCicco, Washington Township
- Karen Nyquist, Long Hill Township, Vice President
- Michael Bertram, Morris Hills Regional, President

**NOTICE**

I submit that a legal notice of this meeting of the Board of Directors was published on August 5, 2022 and January 7, 2023 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: [www.escmorris.com](http://www.escmorris.com)

**PRESIDENT’S APPOINTMENT (if needed)**

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint the following members of the Representative Assembly to participate as voting Board members for the remainder of this meeting:

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**MINUTES**

**1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF DECEMBER 14, 2022**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of December 14, 2022.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**SUPERINTENDENT’S REPORT**

**PUBLIC**

**COMMISSION**

**2. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2022/2023 BUDGET**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2022/2023 budget as detailed on the attached: **EXHIBIT A**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**3. APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **November 30, 2022** showing a cash balance of **\$5,271,103.65** be approved: **EXHIBIT B**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**4. APPROVAL OF ACTION ON PAYMENT OF BILLS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

<b>December 31, 2022</b>	<b>\$4,690,091.50</b>
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MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**5. APPROVE A UNIFORM STATE MEMORANDUM OF AGREEMENT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve “A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2019 Revisions” as attached: **EXHIBIT D**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**6. APPROVE AWARD AND RENEWAL OF COOPERATIVE PURCHASING BIDS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award and renewal of bids as determined in consultation with Educational Data Services and listed on the attached: **EXHIBIT E**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**Agenda - Board of Directors Meeting, January 11, 2023**

**7. APPROVE PARTICIPATION IN ACES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve participation in the Alliance for Competitive Energy Services (ACES) Cooperative Pricing System #E8801-ACESCPS as per the attached resolution: **EXHIBIT F**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**8. APPROVE COUNSELING SERVICES (EANS)**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Birch Grove Counseling, LLC to provide services to non public schools under the Emergency Aid to Non Public Schools (EANS) at \$600 per day from November 1, 2022 to June 30, 2023.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**PERSONNEL**

**9. APPROVE ESC STAFF - 2022-2023**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2022-2023, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Catherine Grusovnik	Personal Aide	\$22,990.00*	1/17/23
Kelly Hawkins	Teacher	\$12,018.00* (*Prorated)	12/6/22

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**10. ACCEPT RETIREMENT OF STAFF**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the retirement of the following staff members, with regret:

<u>Name:</u>	<u>Title:</u>	<u>Effective:</u>
Barbara Khoury	Teacher	12/31/22

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**11. ACCEPT RESIGNATION OF STAFF**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>Name:</u>	<u>Title:</u>	<u>Effective:</u>
Laura Collins	Teacher	1/16/23

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**TRANSPORTATION**

**12. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2022/2023 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2022/2023 school year as per the attached: **EXHIBIT AA**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**13. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2022/2023 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2022/2023 school year as per the attached: **EXHIBIT BB**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**14. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2022/2023 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2022/2023 school year as per the attached: **EXHIBIT CC**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**PUBLIC**

**OTHER BUSINESS**

**GENERAL BOARD DISCUSSION**

**15. CLOSED SESSION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing \_\_\_\_\_, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

TIME \_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**16. RETURN TO REGULAR SESSION FROM CLOSED SESSION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

TIME \_\_\_\_\_ MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**Agenda - Board of Directors Meeting, January 11, 2023**

**17. ADJOURNMENT**

The President asks for a motion to adjourn.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ TIME: \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**ATTACHMENTS**

**EXHIBITS**

- |       |  |
|-------|--|
|       | Minutes December 14, 2022                                |
| A     | Line Account Transfers – November 2022                   |
| B     | Board Secretary’s & Treasurer’s Report-November 30, 2022 |
| C     | Payment of Bills – December 31, 2022                     |
| D     | Memorandum of Agreement                                  |
| E     | Cooperative Bid Award Renewal                            |
| F     | ACES Resolution  |
| AA-CC | Transportation   |