

ESC

of
Morris County

AGENDA – BOARD OF DIRECTOR’S MEETING MARCH 8, 2023 – 6:45 p.m.

Meeting To Be Held By Teleconference via Zoom Meeting

Topic: ESC Board of Directors/Representative Assembly March 8, 2023

Time: Mar 8, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87520240356?pwd=emYwck1mcEJzQThVTINUZ1U5ZjdUZz09>

Meeting ID: 875 2024 0356

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Agenda - Board of Directors Meeting, March 8, 2023

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844**

**AGENDA –BOARD OF DIRECTORS MEETING
MARCH 8, 2023**

CALL TO ORDER

The President will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, March 8, 2023 at 6:45 pm to order.

ROLL CALL

The Business Administrator/Board Secretary will call the roll.

- Irene LeFebvre, Boonton Town
- Barry Brantner, Boonton Township
- Heather Oguss, Butler Borough
- Scott Miller, Dover Town
- Richard Bruno, Harding Township
- Diane Perez, Jefferson Township
- Diane Morris, Mine Hill Township
- Joseph Daughtry, Montville Township
- Amy Lyons, Morris Plains Borough
- Judy Mayer, Parsippany Troy Hills
- Greg MacSweeney, Pequannock Township
- Lisa Mezik, Rockaway Township
- Jessica DeCicco, Washington Township
- Karen Nyquist, Long Hill Township, Vice President
- Michael Bertram, Morris Hills Regional, President

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 5, 2022 and March 5, 2023 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

PRESIDENT’S APPOINTMENT (if needed)

In accordance with Bylaw Articles III, Section 10, and Bylaw Article IV, Sections 5 and 6, as President, I appoint the following members of the Representative Assembly to participate as voting Board members for the remainder of this meeting:

- 1. _____
- 2. _____

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF FEBRUARY 8, 2023

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of February 8, 2023.

MOVED _____ SECONDED _____

ROLL CALL _____

Agenda - Board of Directors Meeting, March 8, 2023

2. **APPROVAL OF CLOSED MINUTES OF BOARD OF DIRECTORS MEETING OF FEBRUARY 8, 2023**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of February 8, 2023.

MOVED _____ SECONDED _____
ROLL CALL _____

SUPERINTENDENT'S REPORT
PUBLIC

COMMISSION

3. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2022/2023 BUDGET**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2022/2023 budget as detailed on the attached **EXHIBIT A**.

MOVED _____ SECONDED _____
ROLL CALL _____

4. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending **January 31, 2023** showing a cash balance of **\$6,490,157.30** be approved: **EXHIBIT B**.

MOVED _____ SECONDED _____
ROLL CALL _____

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the List of Bills for February 28, 2022 in the amount of **\$4,374,885.57** be approved as per the attached **EXHIBIT C**.

MOVED _____ SECONDED _____
ROLL CALL _____

6. **APPROVE AWARD AND RE-AWARD OF EDUCATIONAL DATA BIDS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids for duplication paper received on September 13, 2022, as determined in consultation with Educational Data Services as follows: **EXHIBIT D**.

MOVED _____ SECONDED _____
ROLL CALL _____

Agenda - Board of Directors Meeting, March 8, 2023

7. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2022-2023 SCHOOL YEAR**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2022-2023 school year as follows:

Name	Position	Amount	Effective
Masika Greene-Robinson	LDT-C	\$240.00	2/1/23
Jessica Soltys	Psychologist	\$245.00	2/1/23

MOVED _____ SECONDED _____
 ROLL CALL _____

8. **AUTHORIZE ADMINISTRATION TO SEEK APPROVAL FOR RFP FOR CUSTODIAL SERVICES**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS in accordance with N.J.S.A. 18A:18A-4.1(k) and N.J.A.C. 5:34-4.4, authorize the Board Attorney to seek approval from the Division of Local Government Services to use the competitive contracting procurement procedures for the purpose of procuring custodial and maintenance services for the Educational Services Commission as per the attached resolution: **EXHIBIT E**.

MOVED _____ SECONDED _____
 ROLL CALL _____

PERSONNEL

9. **APPROVE ESC STAFF – 2022-2023**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following personnel for the school year 2022-2023, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Sheila A. Tomlinson	Teacher	\$46.65 Hourly	2/16/2023
Esther Grossman	ICSA	\$19.80 Hourly	3/15/2023

MOVED _____ SECONDED _____
 ROLL CALL _____

10. **ACCEPT RESIGNATION OF STAFF**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff member:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Sotirios Efthimiopoulos	Teacher	2/28/2023

MOVED _____ SECONDED _____
 ROLL CALL _____

TRANSPORTATION

11. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2022/2023 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2022/2023 school year as per the attached: **EXHIBIT AA**

MOVED _____ SECONDED _____
ROLL CALL _____

12. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2022/2023 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2022/2023 school year as per the attached: **EXHIBIT BB**

MOVED _____ SECONDED _____
ROLL CALL _____

13. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2022/2023 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2022/2023 school year as per the attached: **EXHIBIT CC**

MOVED _____ SECONDED _____
ROLL CALL _____

14. APPROVE THE AWARD OF BIDS FOR COORDINATED TRANSPORTATION SERVICES-2022-2023 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids for coordinated transportation for the 2022-2023 school year as attached: **EXHIBIT DD**

MOVED _____ SECONDED _____
ROLL CALL _____

15. APPROVE CONTRACT FOR TRANSPORTATION SERVICES FOR THE 2022-2023 SCHOOL YEAR FOR GOTTESMAN SCHOOL

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract for transportation services for Gottesman School as attached: **EXHIBIT EE**

MOVED _____ SECONDED _____
ROLL CALL _____

16. **APPROVE JOINT TRANSPORTATION CONTRACTS FOR 2023/2024 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS approve the joint transportation contracts for the 2023-2024 school for the following districts:

Morris County Districts:

Boonton Township, Butler Borough, Chester Township, Denville Township, Dover Town, East Hanover Township, Florham Park Borough, Hanover Park Regional, Hanover Township, Harding Township, Jefferson Township, Kinnelon Borough, Lincoln Park Borough, Long Hill Township, Madison Borough, Mendham Borough, Mendham Township, Mine Hill Township, Montville Township, Morris County Vocational School District, Morris Hills Regional, Morris Plains Borough, Morris School District, Mt. Arlington Borough, Mt. Olive Township, Mountain Lakes Borough, Netcong Borough, Parsippany-Troy Hills, Pequannock Township, Randolph Township, Riverdale Borough, Rockaway Borough, Rockaway Township, Roxbury Township, School District of the Chathams, Town of Boonton, Washington Township, West Morris Regional and Wharton Borough.

Out of County Districts:

Bloomington Board of Education, Burlington Special Services School District, Camden County Educational Services Commission, Cherry Hill Public Schools, Franklin Township Public Schools, Glen Ridge School District, Hunterdon County Educational Services Commission, Livingston Board of Education, Paterson Public Schools, Pompton Lakes Board of Education, Sparta Township, Summit Public Schools, Sussex County Regional Cooperative, Wanaque School District, Warren County Special Services , Watchung Hills Regional and Wayne Township.

MOVED _____ SECONDED _____
ROLL CALL _____

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

17. **CLOSED SESSION-IF NEEDED**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing _____, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

TIME ____ MOVED _____ SECONDED _____
ROLL CALL _____

Agenda - Board of Directors Meeting, March 8, 2023

18. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

TIME _____ MOVED _____ SECONDED _____
ROLL CALL _____

19. ADJOURNMENT

The President asks for a motion to adjourn.

TIME _____ MOVED _____ SECONDED _____
ROLL CALL _____

ATTACHMENTS

EXHIBITS

- | | |
|-------|--|
| A | Line Account Transfers- January 31, 2023 |
| B | Board Secretary's & Treasurer's Report- January 31, 2023 |
| C | Payment of Bills- February 28, 2023 |
| D | Cooperative Purchasing Bids & Awards |
| E | Resolution Authorizing Competitive Contracting |
| AA-EE | Transportation |