

ESC

of
Morris County

**AGENDA – BOARD OF DIRECTOR’S MEETING
SEPTEMBER 13, 2023 – 6:30 p.m.**

Time: September 13, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84866763293?pwd=N1kzU1AvL1RVQlJNSXITYXRvRXhwQT09>

Meeting ID: 848 6676 3293

Passcode: 433913

One tap mobile

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Agenda - Board of Directors Meeting, September 13, 2023

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844**

**AGENDA –BOARD OF DIRECTORS MEETING
SEPTEMBER 13, 2023**

CALL TO ORDER

President, Michael Bertram, will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County on September 13, 2023 at 6:30 pm via Zoom teleconference.

ROLL CALL

The Business Administrator/Board Secretary will call the roll.

Irene LeFebvre, Boonton Town
Barry Brantner, Boonton Township
Heather Oguss, Butler Borough
Scott Miller, Dover Town
Richard Bruno, Harding Township
Diane Perez, Jefferson Township
Karen Nyquist, Long Hill Township, Vice President
Diane Morris, Mine Hill Township
Joseph Daughtry, Montville Township
Michael Bertram, Morris Hills Regional, President
Amy Lyons, Morris Plains Borough
Kendra Von Achen, Parsippany Troy Hills
Greg MacSweeney, Pequannock Township
Lisa Mezik, Rockaway Township
Jessica DeCicco, Washington Township

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 6, 2023 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

**1. APPROVAL OF MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
ON AUGUST 9, 2023**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Meeting of the Board of Directors on August 9, 2023.

MOVED _____ SECONDED _____
ROLL CALL _____

SUPERINTENDENT’S REPORT

PUBLIC

COMMISSION

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2. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2022/2023 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2022/2023 budget as detailed on the attached: **EXHIBIT A**

MOVED _____ SECONDED _____
ROLL CALL _____

3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2023/2024 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2023/2024 budget as detailed on the attached: **EXHIBIT B**

MOVED _____ SECONDED _____
ROLL CALL _____

4. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending **June 30, 2023** showing a cash balance of **\$1,144,528.01** be approved: **EXHIBIT C**

MOVED _____ SECONDED _____
ROLL CALL _____

5. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending **July 31, 2023** showing a cash balance of **\$2,731,506.52** be approved: **EXHIBIT D**

MOVED _____ SECONDED _____
ROLL CALL _____

6. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT E**

August 31, 2023 - \$4,141,265.91

MOVED _____ SECONDED _____

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ROLL CALL _____

7. APPROVE AWARD OF COOPERATIVE PURCHASING BIDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services as listed:

TOTAL AWARD ANALYSIS – General Classroom Rebid-Bergen-11897

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
11/29/22	School Specialty, LLC	1,993	\$12,855.16

TOTAL AWARD ANALYSIS – General Classroom-Southern-11789

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
09/29/22	School Specialty	2,000	\$14,228.07

TOTAL AWARD ANALYSIS – General Classroom-Mocescom-11721

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
09/20/22	Cascade School Supply	1,997	\$14,926.42
NJ Morris County General School Supplies to Cascade Supplies 3.2% increase			

TOTAL AWARD ANALYSIS – General Classroom-West Central-11790

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
10/6/22	Cascade School Supply	1,995	\$14,420.94
NJ West-Central General School Supplies to Cascade Supplies 3.2% increase			

TOTAL AWARD ANALYSIS – General Classroom-Essex/Hudson/Passaic-11828

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
10/20/22	School Specialty	1,997	\$10,914.27

MOVED _____ SECONDED _____
ROLL CALL _____

8. APPROVE ADDITION TO RATES FOR SERVICES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the addition to ESC rates for services of a \$50 cancellation/rescheduling fee for IEP meetings.

MOVED _____ SECONDED _____
ROLL CALL _____

9. APPROVE PROFESSIONAL SERVICE PROVIDERS – 2023-2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2023-2024 school year.

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Megan McGlynn	PT	\$245.00 per eval./\$75 per hr.	9/1/23
Sandra Bostwick	OT	\$245.00 per eval./\$75 per hr.	9/1/23
Amy Brunswick	Social Worker	\$235.00 per eval.	9/1/23
Karen Carbone	PT	\$100 per hr.	7/1/23
Kristin Far	Social Worker	\$235.00 per eval.	9/1/23
Rebekah Lillianthal	Social Worker	\$235.00 per eval.	9/1/23
Laura Newman	Psychologist	\$245.00 per eval.	9/1/23

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Danusia Rampolla	LDT-C	\$245.00 per eval.	7/1/23
Ellina Ryzhik	Psychologist	\$245.00 per eval.	9/1/23
Alice Spivack	Social Worker	\$235.00 per eval.	9/1/23
Joyce Tretiak	LDT-C	\$245.00 per eval.	9/1/23
Monica Valencia	LDT-C	\$245.00 per eval.	9/1/23
Tara Veerman	Social Worker	\$235.00 per eval.	9/1/23
Jennifer Vilela	Social Worker	\$235.00 per eval.	9/1/23
Theresa Wisolmerski	LDT-C	\$245.00 per eval.	9/1/23
Elizabeth Zoller	LDT-C	\$245.00 per eval.	9/1/23

MOVED _____ SECONDED _____
 ROLL CALL _____

- 10. APPROVE RENEWAL OF AGREEMENT FOR ENVIRONMENTAL SERVICES**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of the agreement with AERO Environmental Services for the provision of environmental health and safety services to members of the HESS cooperative for the 2023-2024 school year in the amount of \$68,518.75.

MOVED _____ SECONDED _____
 ROLL CALL _____

- 11. APPROVE RENEWAL OF AGREEMENT WITH HAND OVER HAND**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of the agreement between Hand over Hand and the Educational Services Commission of Morris County for the 2023-24 school year for weekly BCBA services in the amount of \$55,350.

MOVED _____ SECONDED _____
 ROLL CALL _____

- 12. APPROVE VIRTUAL/EMERGENCY PLAN FOR THE 2023-24 SCHOOL YEAR**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Virtual/Emergency Plan for the 2023-2024 school year as posted on the ESC Website, www.escmorris.com.

MOVED _____ SECONDED _____
 ROLL CALL _____

PERSONNEL

- 13. APPROVE ESC STAFF – 2023-2024**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2023-2024, as recommended by the Superintendent.

<u>NAME</u>	<u>POSITION</u>	<u>AMOUNT</u>	<u>EFFECTIVE</u>
Caitlyn Bardi	In class Aide	\$21 p/hour	9/1/2023
Barbara McKenna	Nurse	\$35,443.98	9/1/2023
Zaida O'rourke	In class Aide	\$21 p/hour	9/1/2023

MOVED _____ SECONDED _____
 ROLL CALL _____

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14. APPROVE CORRECTION TO ESC STAFF – 2023-2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the salary correction listed below for the school year 2023-2024, as recommended by the Superintendent.

<u>NAME</u>	<u>POSITION</u>	<u>AMOUNT</u>	<u>EFFECTIVE</u>
Alison Ganci-Aiello	Speech Therapist	\$68,025.00	9/1/2023

MOVED _____ SECONDED _____
ROLL CALL _____

15. ACCEPT RESIGNATION OF STAFF-2023-2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Judy Guinta	NP Teacher	9/1/2023
Mayura Patel	NP Teacher	6/30/2023
Maya Sayeed	NP Nurse	9/1/2023

MOVED _____ SECONDED _____
ROLL CALL _____

16. APPROVE BENEFITS OPT OUT FOR 2023-2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve benefits “opt out” for the Nancy Wright, OT and Steve Eisenhardt, OT for t2023-2024 at the Board approved rate:

MOVED _____ SECONDED _____
ROLL CALL _____

17. APPROVE MEDICAL LEAVE WITHOUT PAY

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve medical leave without pay for Kara Beighly from August 16, 2023 to October 31, 2023.

MOVED _____ SECONDED _____
ROLL CALL _____

TRANSPORTATION

18. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2023/2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2023/2024 school year as per the attached: **EXHIBIT AA**

MOVED _____ SECONDED _____
ROLL CALL _____

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19. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2023/2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2023/2024 school year as per the attached:
EXHIBIT BB

MOVED _____ SECONDED _____
ROLL CALL _____

20. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2023/2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2023/2024 school year as per the attached: **EXHIBIT CC**

MOVED _____ SECONDED _____
ROLL CALL _____

21. AWARD OF TRANSPORTATION CONTRACTS – 2023/2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of **July 20, 2023, August 10, 2023, August 17, 2023, and August 24, 2023** to the lowest bidders for transportation of school pupils for the 2023/2024 school year as per the attached:

EXHIBIT DD – July 20, 2023
EXHIBIT EE – August 10, 2023
EXHIBIT FF – August 17, 2023
EXHIBIT GG – August 24, 2023

MOVED _____ SECONDED _____
ROLL CALL _____

22. APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2023-2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2023/2024 school year as per the attached:

EXHIBIT HH – Academy Transportation
EXHIBIT II – Additional Special Education Transportation
EXHIBIT JJ – Athletic Transportation

MOVED _____ SECONDED _____
ROLL CALL _____

23. APPROVE THE TRANSFER OF TRANSPORTATION CONTRACTS - 2023/24

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Student Transportation Contract Transfer Agreement for the effective September 1, 2023:

EXHIBIT KK- Angeline’s Transportation LLC to Yellowbird Transportation LLC

MOVED _____ SECONDED _____
ROLL CALL _____

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PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

24. CLOSED SESSION (IF NEEDED)

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing _____, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit. We will or will not take action.

TIME _____ MOVED _____ SECONDED _____
ROLL CALL _____

25. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

TIME _____ MOVED _____ SECONDED _____
ROLL CALL _____

26. ADJOURNMENT

The President asks for a motion to adjourn.

MOVED _____ SECONDED _____ TIME: _____
ROLL CALL _____

ATTACHMENTS

EXHIBITS

- A Line Account Transfers – June 2023
- B Line Account Transfers – July 2023
- C Board Secretary’s & Treasurer’s Report-June 30, 2023
- D Board Secretary’s & Treasurer’s Report-July 31, 2023
- E Payment of Bills – August 31, 2023
- AA-KK Transportation