

ESC

of
Morris County

**AGENDA – BOARD OF DIRECTOR’S MEETING
MAY 8, 2024 – 6:30 p.m.**

Meeting To Be Held By Teleconference via Zoom Meeting

<https://us02web.zoom.us/j/84866763293?pwd=N1kzU1AvL1RVQlJNSXITYXRvRXhwQT09>

**Meeting ID: 848 6676 3293
Passcode: 433913**

**Dial by your location
+1 646 558 8656 US (New York)**

Agenda - Board of Directors Meeting, May 8, 2024

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973)540-8844**

**AGENDA –BOARD OF DIRECTORS MEETING
MAY 8, 2024**

CALL TO ORDER

President, Michael Bertram, will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, May 8, 2024 at 6:30 pm

ROLL CALL

The Business Administrator/Board Secretary will call the roll.

- Irene LeFebvre, Boonton Town
- Barry Brantner, Boonton Township
- Heather Oguss, Butler Borough
- Scott Miller, Dover Town
- Richard Bruno, Harding Township
- Diane Perez, Jefferson Township
- Diane Morris, Mine Hill Township
- Joseph Daughtry, Montville Township
- Jessica Williams, Morris Plains Borough
- Michelle Shappell, Parsippany Troy Hills
- Greg MacSweeney, Pequannock Township
- Lisa Mezik, Rockaway Township
- Lyndsay Suchy, Washington Township
- Karen Nyquist, Long Hill Township, Vice President
- Michael Bertram, Morris Hills Regional, President

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on August 6, 2023 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

MINUTES

1. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF APRIL 10, 2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of April 10, 2024.

MOVED _____ SECONDED _____
ROLL CALL _____

SUPERINTENDENT’S REPORT

PUBLIC

COMMISSION

2. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2023/2024 BUDGET**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2023/2024 budget as per **EXHIBIT A.**

MOVED _____ SECONDED _____
 ROLL CALL _____

3. **APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **March 31, 2024** showing a cash balance of **\$7,066,319.00** be approved as per **EXHIBIT B.**

MOVED _____ SECONDED _____
 ROLL CALL _____

4. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved as per **EXHIBIT C.**

April 30, 2024 \$ 4,546,329.67

MOVED _____ SECONDED _____
 ROLL CALL _____

5. **APPROVE AWARD OF COOPERATIVE PURCHASING LUMBER BIDS #12639 & #12640**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of the lumber bids as determined in consultation with Educational Data Services as listed:

SOUTH GROUP 12639

<u>TYPE</u>	<u>NAME</u>	<u>ITEMS</u>	<u>AWARD</u>
Hard Woods	O’Shea Lumber Company, Inc.	20	\$467.81
Hard Woods	Continental Hardware	1	\$25.00
Soft Woods	Continental Hardware	10	\$226.50

NORTH GROUP 12640

<u>TYPE</u>	<u>NAME</u>	<u>ITEMS</u>	<u>AWARD</u>
Hard Woods	O’Shea Lumber Company, Inc.	26	\$716.77
Hard Woods	Continental Hardware	1	\$25.00
Soft Woods	Continental Hardware	7	\$127.79

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MOVED _____ SECONDED _____
ROLL CALL _____

**6. APPROVE RENEWAL OF COOPERATIVE PURCHASING BID #11585-
PURCHASE AND APPLICATION OF PLAYGROUND SURFACE**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of bid #11585-Purchase and Application of Playground Surface as determined in consultation with Educational Data Services as attached: **EXHIBIT D**

MOVED _____ SECONDED _____
ROLL CALL _____

7. RESCIND PRIMARY AWARD FOR CITY PEAK CONSTRUCTION LLC FOR BID #11659 HVAC

BE IT RESOLVED BY THE BOARD OF DIRECTORS to Rescind Primary award for City Peak Construction LLC for bid 11659 HVAC opened August 10, 2023, from the following counties, Bergen, Hudson, Monmouth, Morris & Ocean and rescind Secondary award from the following counties, Essex, Middlesex, Somerset & Union for failure to maintain appropriate licensure as determined in consultation with Educational Data Services.

MOVED _____ SECONDED _____
ROLL CALL _____

8. APPROVE AWARD OF COOPERATIVE PURCHASING BID #11659- TIME AND MATERIAL HVAC BID OPENED AUGUST 10, 2023

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of Time and Material HVAC BID #11659 opened August 10, 2023 as determined in consultation with Educational Data Services as listed:

Award G.L. Group from Secondary to Primary for bid 11659 HVAC opened August 10, 2023, for the following counties, Bergen, Hudson & Morris and award a new Secondary award for bid 11659 HVAC opened August 10, 2023, for the following counties, Essex, Middlesex & Somerset counties.

Award Mack Industries from Secondary to Primary for bid 11659 HVAC opened August 10, 2023, for the following county, Ocean.

Award Envirocon LLC to Secondary for bid 11659 HVAC opened August 10, 2023, for the following counties, Bergen, Hudson, Monmouth Morris & Union County.

Award Multi-Temp to Secondary for bid 11659 HVAC opened August 10, 2023, for the following county, Ocean.

MOVED _____ SECONDED _____
ROLL CALL _____

9. APPROVE PROFESSIONAL SUPPORT SERVICE PROVIDERS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following professional support service providers as listed below:

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<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
John Brandi	Pyschologist	\$245.00	4/1/24
Heather Rowens	LDT-C	\$245.00	4/1/24

MOVED _____ SECONDED _____
 ROLL CALL _____

10. APPROVE SCHOOL CALENDAR FOR THE 2024-2025 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the School Calendar for the 2024-2025 school year as per the attached: **EXHIBIT E**

MOVED _____ SECONDED _____
 ROLL CALL _____

PERSONNEL

11. ACCEPT RESIGNATION OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff members:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Sarah Crabb	Teacher	5/01/24
Barbara McKenna	Nurse	3/29/24

MOVED _____ SECONDED _____
 ROLL CALL _____

12. ACCEPT RETIREMENT OF STAFF

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the retirement of the following staff members, with regret:

<u>Name:</u>	<u>Position</u>	<u>Effective</u>
Joan Seery	Nurse	7/01/2024
Christopher Caffrey	Teacher	5/01/2024

MOVED _____ SECONDED _____
 ROLL CALL _____

13. APPROVE REDUCTION IN FORCE

BE IT RESOLVED by the Board of Directors, upon recommendation of the Superintendent, that pursuant to *N.J.S.A. 18A:28-9* for reasons of economy and reduction in the number of pupils, the Morris County Educational Services Commission Board of Directors hereby effectuates a reduction in force of one full-time teaching position at the Central Park School effective June 30, 2024; and be it

FURTHER RESOLVED, that as a result of this action, the full-time employment of staff member number 01039 is hereby terminated effective June 30, 2024; and be it

FURTHER RESOLVED, that the staff member shall be placed on a preferred eligible list in accordance with *N.J.S.A. 18A:28-12* in the event a future vacancy should occur in a position for which such staff member shall be qualified; and be it

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FURTHER RESOLVED, the Superintendent shall immediately notify the affected staff member of this action
MOVED _____ SECONDED _____
ROLL CALL _____

14. APPROVE ESC STAFF – 2024-2025

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the 2024-2025 school year as recommended by the Superintendent as per **EXHIBIT F**.

MOVED _____ SECONDED _____
ROLL CALL _____

TRANSPORTATION

15. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2023/2024 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2023/2024 school year as per the attached: **EXHIBIT AA**.

MOVED _____ SECONDED _____
ROLL CALL _____

16. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2023/2024 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2023/2024 school year as per the attached: **EXHIBIT BB**.

MOVED _____ SECONDED _____
ROLL CALL _____

17. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2023/2024 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2023/2024 school year as per the attached: **EXHIBIT CC**.

MOVED _____ SECONDED _____
ROLL CALL _____

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

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18. CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing Superintendent’s Evaluation, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

MOVED _____ SECONDED _____ TIME _____
ROLL CALL _____

19. RETURN TO REGULAR SESSION FROM CLOSED SESSION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

MOVED _____ SECONDED _____ TIME _____
ROLL CALL _____

20. APPROVE SUPERINTENDENT’S EVALUATION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Superintendent’s Evaluation for the 2023-2024 school year.

MOVED _____ SECONDED _____
ROLL CALL _____

21. ADJOURNMENT

The President asks for a motion to adjourn.

MOVED _____ SECONDED _____ TIME: _____
ROLL CALL _____

ATTACHMENTS

EXHIBITS

- | | |
|-------|---|
| A | Line Account Transfers – March 2024 |
| B | Board Secretary’s & Treasurer’s Report-March 31, 2024 |
| C | Payment of Bills – April 30, 2024 |
| D | Cooperative Purchasing Bid Renewal |
| E | Central Park School Calendar - 2024-2025 |
| F | Approve ESC Staff - 2024-2025 |
| AA-CC | Transportation |