

ESC

of
Morris County

**AGENDA - BOARD OF DIRECTOR'S MEETING
AUGUST 14, 2024 - 6:30 p.m.**

Meeting To Be Held By Teleconference via Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/83708414254?pwd=ro8FOcdU76fhMuUf8tWfZihKzRSRq3.1>

Meeting ID: 837 0841 4254

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EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
AGENDA –BOARD OF DIRECTORS MEETING
AUGUST 14, 2024

CALL TO ORDER

President, Michael Bertram, will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by teleconference, August 14, 2024 at 6:30 pm

ROLL CALL

The Business Administrator/Board Secretary will call the roll.

- Irene LeFebvre, Boonton Town
- Barry Brantner, Boonton Township
- Heather Oguss, Butler Borough
- Richard Bruno, Harding Township
- Diane Perez, Jefferson Township
- Karen Nyquist, Long Hill Township
- Stephen Tindall, Madison Borough
- Diane Morris, Mine Hill Township
- Joseph Daughtry, Montville Township
- Michelle Shappell, Parsippany Troy Hills
- Greg MacSweeney, Pequannock Township
- Lisa Mezik, Rockaway Township
- Lyndsay Suchy, Washington Township
- Scott Miller, Dover Town, Vice President
- Michael Bertram, Morris Hills Regional, President

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 26, 2024 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

MINUTES

1. APPROVAL OF MINUTES OF THE REPRESENTATIVE ASSEMBLY MEETING ON JUNE 12, 2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Representative Assembly Meeting on June 12, 2024.

MOVED _____ SECONDED _____
ROLL CALL _____

2. APPROVAL OF MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS ON JUNE 12, 2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Organizational Meeting of the Board of Directors on June 12, 2024.

MOVED _____ SECONDED _____
ROLL CALL _____

SUPERINTENDENT’S REPORT

PUBLIC

COMMISSION

3. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2023/2024 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2023/2024 budget as detailed on the attached: **EXHIBIT A**

MOVED _____ SECONDED _____
ROLL CALL _____

4. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2023/2024 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2023/2024 budget as detailed on the attached: **EXHIBIT B**

MOVED _____ SECONDED _____
ROLL CALL _____

5. **APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **May 31, 2024** showing a cash balance of **\$7,804,689.39** be approved: **EXHIBIT C**

MOVED _____ SECONDED _____
ROLL CALL _____

6. **APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **June 30, 2024** showing a cash balance of **\$1,435,376.88** be approved: **EXHIBIT D**

MOVED _____ SECONDED _____
ROLL CALL _____

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7. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT E**

June 30, 2024	-	\$ 8,833,623.51
July 31, 2024	-	\$ 433,435.95

MOVED _____ SECONDED _____
ROLL CALL _____

8. APPROVE REVISED JOB DESCRIPTION

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the change of the job description of Director of Education Program to Assistant Superintendent of Education Programs, and the accompanying revisions. **EXHIBIT F**

MOVED _____ SECONDED _____
ROLL CALL _____

9. APPROVE CHANGE IN RATES FOR SERVICES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the changes in rates for services for 2024-2025 as follows:

- Change Bi-Lingual evaluations from \$485 to \$492
- Add to textbook services rate: “9% / 0% when district uses two other NP services”

MOVED _____ SECONDED _____
ROLL CALL _____

10. APPROVE MASCHIO’S FOOD SERVICES, INC. AGREEMENT

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Maschio’s Food Services, Inc. Agreement for Central Park School’s lunch program for the school year 2023-2024 to be revised for the amount of \$11,330.00 and the school year 2024-2025, for a management and administrative fee totaling \$12,500.00.

MOVED _____ SECONDED _____
ROLL CALL _____

11. APPROVE CONTRACT WITH BAYADA NURSES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Bayada Nurses for nursing services for the July 1, 2024 to June 30, 2025 school year for the Educational Services Commission payable at a rate of \$70.00/hour for Registered Nurse (RN) services.

MOVED _____ SECONDED _____
ROLL CALL _____

12. APPROVE CONTRACT WITH HOMECARE THERAPIES

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Home Therapies for nursing services for the July 1, 2024 to June 30, 2025 school year at a rate of \$68.00/hour for Licensed Practical Nurse (LPN) services.

MOVED _____ SECONDED _____

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ROLL CALL _____

- 13. APPROVE RENEWAL OF AGREEMENT PEGNET COMPUTER SERVICES**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of the agreement between Pegnet Computer Services and the Educational Services Commission of Morris County for the 2024-2025 school year at the annual rate as follows:
 Central Office: \$17,287.20 ; Back-up and Recovery: \$12,712.80.

MOVED _____ SECONDED _____
ROLL CALL _____

- 14. APPROVE COMMISSION FOR THE BLIND CONTRACT**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the 9/1/2024 TO 6/30/25 school year School Contract for Level 1 Education Services at DePaul Catholic, Wayne for \$2,420.00.

MOVED _____ SECONDED _____
ROLL CALL _____

PERSONNEL

- 15. APPROVE ESC STAFF –2024-2025**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2024-2025 as recommended by the Superintendent:

<u>NAME</u>	<u>POSITION</u>	<u>AMOUNT</u>	<u>EFFECTIVE</u>
Rosalyn Suarez	Admin Assist	\$53,000.00	7/01/2024
Laura Snyder	OT/ESY	\$75.00/hr	7/1-8/15/2024

MOVED _____ SECONDED _____
ROLL CALL _____

- 16. ACCEPT RESIGNATION OF STAFF**
 BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Robin Baham	In class aide	7/01/2024
Jennifer Gellerstein	Teacher	7/01/2024
Jennifer Lewis	Substitute Nurse	7/01/2024
Joly Serrano	In class aide	7/01/2024
Rebekah VanBrugge	In class aide	7/01/2024
Neziha Yilmaz	In class aide	7/01/2024

MOVED _____ SECONDED _____
ROLL CALL _____

TRANSPORTATION

17. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2023/2024 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2023/2024 school year as per the attached: **EXHIBIT AA**

MOVED _____ SECONDED _____
ROLL CALL _____

18. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2023/2024 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2023/2024 school year as per the attached: **EXHIBIT BB**

MOVED _____ SECONDED _____
ROLL CALL _____

19. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2024/2025 school year as per the attached: **EXHIBIT CC**

MOVED _____ SECONDED _____
ROLL CALL _____

20. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2024/2025 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2024/2025 school year as per the attached: **EXHIBIT DD**

MOVED _____ SECONDED _____
ROLL CALL _____

21. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2024/2025 school year as per the attached: **EXHIBIT EE**

MOVED _____ SECONDED _____
ROLL CALL _____

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22. **AWARD OF TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of July 18, 2024 to the lowest bidders for transportation of school pupils for the 2024/2025 school year as per the attached:
EXHIBIT FF – July 18, 2024

MOVED _____ SECONDED _____
ROLL CALL _____

23. **APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2024/2025 school year as per the attached:
EXHIBIT GG – Summer Transportation
EXHIBIT HH – Public School Transportation
EXHIBIT II – Non-Public School Transportation
EXHIBIT JJ – Special Ed Transportation

MOVED _____ SECONDED _____
ROLL CALL _____

24. **APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2024/2025 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2024/2025 school year for
Chesilhurst Board of Education
Willingboro Township Public Schools

MOVED _____ SECONDED _____
ROLL CALL _____

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

25. **ADJOURNMENT**
The President asks for a motion to adjourn.

MOVED _____ SECONDED _____ TIME: _____
ROLL CALL _____

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ATTACHMENTS

EXHIBITS

	Minutes June 12, 2024
A	Line Account Transfers – May 2024
B	Line Account Transfers – June 2024
C	Board Secretary’s & Treasurer’s Report- May 31, 2024
D	Board Secretary’s & Treasurer’s Report- June 30, 2024
E	Payment of Bills – May 31, 2024 Payment of Bills – June 30, 2024
AA-JJ	Transportation