

ESC

of
Morris County

**AGENDA – BOARD OF DIRECTOR’S MEETING
SEPTEMBER 11, 2024 – 6:30 p.m.**

Meeting To Be Held By Teleconference via Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/83708414254?pwd=ro8FOcdU76fhMuUf8tWfZihKzRSRq3.1>

**Meeting ID: 837 0841 4254
Passcode: 753914
One tap mobile
+1 646 558 8656 US (New York)**

Agenda - Board of Directors Meeting, September 11, 2024

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844**

**AGENDA –BOARD OF DIRECTORS MEETING
SEPTEMBER 11, 2024**

CALL TO ORDER

President, Michael Bertram, will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County on September 11, 2024 at 6:30 pm via Zoom teleconference.

ROLL CALL

The Business Administrator/Board Secretary will call the roll.

- Irene LeFebvre, Boonton Town
- Barry Brantner, Boonton Township
- Heather Oguss, Butler Borough
- Scott Miller, Dover Town, Vice President
- Richard Bruno, Harding Township
- Diane Perez, Jefferson Township
- Karen Nyquist, Long Hill Township
- Stephen Tindall, Madison Borough
- Diane Morris, Mine Hill Township
- Joseph Daughtry, Montville Township
- Michael Bertram, Morris Hills Regional, President
- Michelle Shappell, Parsippany Troy Hills
- Greg MacSweeney, Pequannock Township
- Lisa Mezik, Rockaway Township
- Lyndsay Suchy, Washington Township

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 26, 2024 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

**1. APPROVAL OF MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
ON AUGUST 14, 2024**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Meeting of the Board of Directors on August 14, 2024.

MOVED _____ SECONDED _____
ROLL CALL _____

SUPERINTENDENT’S REPORT

PUBLIC

COMMISSION

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2. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2024/2025 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2024/2025 budget as detailed on the attached: **EXHIBIT A**

MOVED _____ SECONDED _____
 ROLL CALL _____

3. APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **July 31, 2024** showing a cash balance of **\$4,903,033.71** be approved: **EXHIBIT B**

MOVED _____ SECONDED _____
 ROLL CALL _____

4. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

August 31, 2024 - \$4,252,830.66

MOVED _____ SECONDED _____
 ROLL CALL _____

5. APPROVE AWARD OF COOPERATIVE PURCHASING BIDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids as determined in consultation with Educational Data Services as listed: Educational Data Services, Inc. recommends that the following bids be re-awarded as per 18a: 18A-42. Prices for the below listed bids are to remain firm from December 1, 2023, until November 30, 2025.

AWARD ANALYSIS – On Demand Printing Services-12325

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
9/28/23	Staples Contract & Commercial LLC	30	\$24.85

AWARD ANALYSIS – Computer/Toner Supplies aka Office Computer Supplies-12330

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
09/28/23	Staples Contract & Commercial, Inc.	2,500	\$65,895.41

*2% increase on awarded items as per CPI

TOTAL AWARD ANALYSIS – General Classroom Rebid-Bergen-11897

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
11/29/22	School Specialty, LLC	1,993	\$12,855.16

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School Specialty increased catalog discount from 25% to 29% for Bergen County General School Supplies

TOTAL AWARD ANALYSIS – General Classroom-Southern-11789

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
09/29/22	School Specialty	2,000	\$14,228.07

School Specialty increased catalog discount from 25% to 29% for Southern County General School Supplies

TOTAL AWARD ANALYSIS – General Classroom-Essex/Hudson/Passaic-11828

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
10/20/22	School Specialty	1,997	\$10,914.27

School Specialty increased catalog discount from 25% to 29% % for Essex/Hudson/Passaic County General School Supplies

TOTAL AWARD ANALYSIS-XEROGRAPHIC PAPER-Re-award

Prices to remain firm from March 1, 2024, until February 28, 2025. These totals apply to the total cooperative bid.

The Boards of Education reserve the right to increase or decrease quantities in the bid.

<u>Date</u>	<u>Vendor</u>	<u>Group</u>	<u>Items Bids</u>	<u>Lowest Bid</u>
2/8/24	W.B. Mason Co., Inc.	North	57	\$30,267.05
2/8/24	W.B. Mason Co., Inc	South	58	\$30,317.27

MOVED _____ SECONDED _____
ROLL CALL _____

6. **APPROVE PROFESSIONAL SERVICE PROVIDERS – 2024-2025 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2024-2025 school year. **EXHIBIT D**

MOVED _____ SECONDED _____
ROLL CALL _____

7. **APPROVE RENEWAL OF AGREEMENT FOR ENVIRONMENTAL SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of the agreement with AERO Environmental Services for the provision of environmental health and safety services to members of the HESS cooperative for the 2024-2025 school year in the amount of \$74,000.25.

MOVED _____ SECONDED _____
ROLL CALL _____

8. **APPROVE CONTRACT WITH BUILDING SECURITY SERVICES, INC**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Building Security Services for unarmed security guard services from September 3, 2024 to June 18, 2025 for the Educational Services Commission payable at a rate of \$44.46/hour.

MOVED _____ SECONDED _____
ROLL CALL _____

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PERSONNEL

9. APPROVE ESC TEN MONTH STAFF – 2024-2025

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the 2024-2025 school year as recommended by the Superintendent as per attached: **EXHIBIT E**

MOVED _____ SECONDED _____
ROLL CALL _____

10. ACCEPT RESIGNATION OF STAFF-2024-2025

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Shawn Allen	In class Aide	08/16/2024
Cremshaw Akhir	In class Aide	06/30/2024
Jenna Gallagher	In class Aide	06/30/2024
Gianna Kennedy	In class Aide	06/30/2024
Marisa Kest	In class Aide	06/30/2024
Christine Taglienti	In class Aide	06/30/2024
Jacob Wasiak	In class Aide	08/15/2024

MOVED _____ SECONDED _____
ROLL CALL _____

TRANSPORTATION

11. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2024/2025 school year as per the attached: **EXHIBIT AA**

MOVED _____ SECONDED _____
ROLL CALL _____

12. APPROVE TRANSPORTATION CONTRACT ADDENDA – 2024/2025 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2024/2025 school year as per the attached: **EXHIBIT BB**

MOVED _____ SECONDED _____
ROLL CALL _____

13. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2024/2025 school year as per the attached: **EXHIBIT CC**

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MOVED _____ SECONDED _____
ROLL CALL _____

- 14. AWARD OF TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of **August 8, 2024** to the lowest bidders for transportation of school pupils for the 2024/2025 school year as per the attached: **EXHIBIT DD**

MOVED _____ SECONDED _____
ROLL CALL _____

- 15. APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2024-2025 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2024/2025 school year as per the attached:
EXHIBIT EE – Academy Transportation
EXHIBIT FF – Additional Special Education Transportation
EXHIBIT GG – Athletic Transportation

MOVED _____ SECONDED _____
ROLL CALL _____

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

- 16. CLOSED SESSION**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing a personnel issue, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit. We will or will not take action.

TIME _____ MOVED _____ SECONDED _____
ROLL CALL _____

- 17. RETURN TO REGULAR SESSION FROM CLOSED SESSION**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

TIME _____ MOVED _____ SECONDED _____
ROLL CALL _____

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18. ADJOURNMENT

The President asks for a motion to adjourn.

MOVED _____ SECONDED _____ TIME: _____
ROLL CALL _____

ATTACHMENTS

EXHIBITS

- | | |
|-------|--|
| A | Line Account Transfers – July 2024 |
| B | Board Secretary’s & Treasurer’s Report-July 31, 2024 |
| C | Payment of Bills – August 31, 2024 |
| D | Approve Professional Service Providers- 2024-2025 |
| E | Approve Ten Month Staff- 2024-2025 |
| AA-GG | Transportation |