

# ESC

of  
Morris County

**AGENDA – BOARD OF DIRECTOR’S MEETING  
OCTOBER 9, 2024 – 6:30 p.m.**

**Meeting To Be Held By Teleconference via Zoom Meeting**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83708414254?pwd=ro8FOcdU76fhMuUf8tWfZihKzRSRq3.1>

**Meeting ID: 837 0841 4254  
Passcode: 753914  
One tap mobile  
+1 646 558 8656 US (New York)**

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY**  
**P.O. Box 1944, Morristown, NJ 07962-1944**  
**(973) 540-8844**

**AGENDA –BOARD OF DIRECTORS MEETING**  
**OCTOBER 9, 2024**

**CALL TO ORDER**

President, Michael Bertram, will call the Regular Meeting of the Board of Directors to order by teleconference on October 9, 2024 at 6:30 pm

**ROLL CALL**

The Business Administrator/Board Secretary will call the roll.

- Irene LeFebvre, Boonton Town
- Barry Brantner, Boonton Township
- Heather Oguss, Butler Borough
- Scott Miller, Dover Town, Vice President
- Richard Bruno, Harding Township
- Diane Perez, Jefferson Township
- Karen Nyquist, Long Hill Township
- Stephen Tindall, Madison Borough
- Diane Morris, Mine Hill Township
- Joseph Daughtry, Montville Township
- Michael Bertram, Morris Hills Regional, President
- Michelle Shappell, Parsippany Troy Hills
- Greg MacSweeney, Pequannock Township
- Lisa Mezik, Rockaway Township
- Lyndsay Suchy, Washington Township

**NOTICE**

I submit that a legal notice of this meeting of the Board of Directors was published on July 26, 2024 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: [www.escmorris.com](http://www.escmorris.com)

**MINUTES**

**1. APPROVAL OF MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS ON SEPTEMBER 11, 2024**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Meeting of the Board of Directors on September 11, 2024.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**2. APPROVAL OF CLOSED MINUTES OF BOARD OF DIRECTORS MEETING OF SEPTEMBER 11, 2024**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of September 11, 2024.

**Agenda - Board of Directors Meeting, October 9, 2024**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**SUPERINTENDENT’S REPORT**

**PUBLIC**

**COMMISSION**

**3. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2024/2025 BUDGET**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2024/2025 budget as detailed on the attached: **EXHIBIT A**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**4. APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **August 31, 2024** showing a cash balance of **\$3,188,576.31** be approved: **EXHIBIT B**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**5. APPROVAL OF ACTION ON PAYMENT OF BILLS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

**September 30, 2024 - \$2,730,786.66**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**6. APPROVE AWARD OF EDUCATIONAL DATA BIDS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of bids for duplication paper received on October 2, 2024, as determined in consultation with Educational Data Services as follows:

**TOTAL AWARD ANALYSIS – General Classroom-Mocescom-11721**

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
09/20/22	Cascade School Supply	1,997	\$14,926.42
Cascade School Supply increased catalog supplies from 25% to 29% for Mocescm General School Supplies.			

\*2%increase on awarded items as per CPI

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**TOTAL AWARD ANALYSIS – General Classroom-West Central-11790**

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
10/6/22	Cascade School Supply	1,995	\$14,420.94

Cascade School Supply increased catalog supplies from 25% to 29% for West Central General School Supplies.

\*2%increase on awarded items as per CPI

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**7. RESCIND PRIMARY AWARD FOR ARAMSCO, FOR BID #12286 MSRP CUSTODIAL SUPPLIES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS Aramsco would like to Rescind the Primary award for bid 12286 MSRP Custodial Supplies for the following manufacturer: Nilfisk Brand Products including the Nilfisk lines of Advance, Clarke and Viper as determined in consultation with Educational Data Services.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**8. APPROVE PROFESSIONAL SERVICE PROVIDERS – 2024-2025 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2024-2025 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Dr. Jane Petrozzino	LDT-C	\$245.00	9/12/2024

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**9. APPROVE HIB SELF ASSESSMENT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the HIB Self Assessment score of 52, which meets the standard mandated by the NJDOE.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**10. APPROVE REVISED RENEWAL OF AGREEMENT PEGGNET COMPUTER SERVICES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the revised renewal of the agreement between Peggnet Computer Services and the Educational Services Commission of Morris County for the 2024-2025 school year at the annual rate as follows:

Central Office: \$24,030.00 and Central Park School: \$16,560.00; Back-up and Recovery: \$12,712.80.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

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**11. APPROVE AGREEMENT FOR BCBA SERVICES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the agreement between The Uncommon Thread and the Educational Services Commission of Morris County for the 2024-2025 school year for weekly BCBA services at the rate of \$130 per hr.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**PERSONNEL**

**12. APPROVE ESC STAFF – 2024-2025**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following personnel for the school year 2024-2025, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Cesar Bernal	Personal Aide	\$22,152.60 PR	10/01/2024

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**13. APPROVE CHANGES TO ESC STAFF – 2024-2025**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2024-2025, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Allyn Dabal	Nurse	\$30,888.00	10/1/2024

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**14. ACCEPT RESIGNATION OF STAFF- 2024-2025**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff members:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Ashleigh Overlee	Sub-Nurse	06/30/2024
Carin Chupin	Sub-Nurse	06/30/2024
Eileen Ruane	Sub-Nurse	06/30/2024
Melissa Scibetta	Sub-Nurse	06/30/2024

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**15. APPROVE APPOINTMENT OF ASSISTANT SUPERINTENDENT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Marci Spadafora as the Assistant Superintendent effective November 1, 2024 for the school year 2024-2025, at a prorated salary of \$169,500, as recommended by the Superintendent.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**TRANSPORTATION**

**16. AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS- 2024-2025 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2024/2025 school year as per the attached: **EXHIBIT AA**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**17. APPROVE TRANSPORTATION CONTRACT ADDENDA - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2024/2025 school year as per the attached: **EXHIBIT BB**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**18. ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS - 2024-2025 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2024/2025 school year as per the attached: **EXHIBIT CC**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**19. AWARD OF TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the revised bid results of **August 8, 2024** to the lowest bidders for transportation of school pupils for the 2024/2025 school year as per the attached: **EXHIBIT DD**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**20. AWARD OF TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the revised bid results of **July 18, 2024** to the lowest bidders for transportation of school pupils for the 2024/2025 school year as per the attached: **EXHIBIT EE**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**PUBLIC**

**OTHER BUSINESS**

**GENERAL BOARD DISCUSSION**

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**20. ADJOURNMENT**

The President asks for a motion to adjourn.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ TIME: \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**ATTACHMENTS**

**EXHIBITS**

- |       |  |
|-------|--|
| A     | Line Account Transfers – August 2024                   |
| B     | Board Secretary’s & Treasurer’s Report-August 31, 2024 |
| C     | Payment of Bills – September 30, 2024                  |
| AA-EE | Transportation   |