



**AGENDA - BOARD OF DIRECTOR'S MEETING
FEBRUARY 12, 2025 - 6:30 p.m.**

**Meeting To Be Held By Teleconference via Zoom Meeting
Join Zoom Meeting**

<https://us02web.zoom.us/j/83708414254?pwd=ro8FOcdU76fhMuUf8tWfZihKzRSRq3.1>

**Meeting ID: 837 0841 4254
Passcode: 753914
One tap mobile
+1 646 558 8656 US (New York)**

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

AGENDA –BOARD OF DIRECTORS MEETING
FEBRUARY 12, 2025

CALL TO ORDER

The President will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom teleconference, February 12, 2025 at 6:30 pm to order.

ROLL CALL

The Business Administrator/Board Secretary will call the roll.

Irene LeFebvre, Boonton Town
Barry Brantner, Boonton Township
Heather Oguss, Butler Borough
Richard Bruno, Harding Township
Diane Perez, Jefferson Township
Karen Nyquist, Long Hill Township
Stephen Tindall, Madison Borough
Diane Morris, Mine Hill Township
Joseph Daughtry, Montville Township
Michelle Shappell, Parsippany Troy Hills
Greg MacSweeney, Pequannock Township
Lisa Mezik, Rockaway Township
Lyndsay Suchy, Washington Township
Scott Miller, Dover Town, Vice President
Michael Bertram, Morris Hills Regional, President

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 26, 2024 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

MINUTES

1. APPROVAL OF MINUTES OF THE REPRESENTATIVE ASSEMBLY MEETING OF JANUARY 8, 2025

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Representative Assembly Meeting of January 8, 2025.

MOVED _____ SECONDED _____

ROLL CALL _____

2. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF JANUARY 8, 2025

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of January 8, 2025.

MOVED _____ SECONDED _____
ROLL CALL _____

SUPERINTENDENT’S REPORT

PUBLIC

COMMISSION

3. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2024/2025 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2024/2025 budget as detailed on the attached: **EXHIBIT A**

MOVED _____ SECONDED _____
ROLL CALL _____

4. **APPROVAL OF THE BOARD SECRETARY’S AND TREASURER’S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **December 31, 2024** showing a cash balance of **\$7,015,813.21** be approved: **EXHIBIT B**

MOVED _____ SECONDED _____
ROLL CALL _____

5. **APPROVAL OF ACTION ON PAYMENT OF BILLS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

January 31, 2025	-	\$4,311,383.91
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MOVED _____ SECONDED _____
ROLL CALL _____

6. **ACCEPT ANNUAL CONSOLIDATED FINANCIAL REPORT (ACFR)**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the Annual Consolidated Financial Report for the Fiscal Year 2024 without recommendations: **EXHIBIT D.**

MOVED _____ SECONDED _____
ROLL CALL _____

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7. APPROVE STUDENT SPEECH THERAPIST FIELD EXPERIENCE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the placement of Francine Walters-Hyde, Speech Student from Calvin University, for field experience at the Central Park School, Morristown, NJ for the period January 22, 2025 until June 2025.

MOVED _____ SECONDED _____
ROLL CALL _____

8. APPROVE STUDENT OCCUPATIONAL THERAPIST FIELD EXPERIENCE

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the placement of Nicole Cresitello, Rebecca Villari, Riley DeRosa, Occupational Therapy Level I students from Seton Hall University, for three sessions each for field experience at the Central Park School, Morristown, NJ for the period February 4, 2025 until they complete the number of hours required by their program.

MOVED _____ SECONDED _____
ROLL CALL _____

9. APPROVE PROFESSIONAL SUPPORT SERVICE PROVIDERS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following professional support service providers as listed below:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Giselle Farrell	Psychologist	\$245.00	2/1/2025
Karli Raffo	LDTC	\$245.00	2/1/2025
Erica Silva Sanchez (BiLingual Educ Serv LLC)	LDTC	\$435.00	2/1/2025
Shayna Virgo	Psychologist	\$245.00	2/1/2025

MOVED _____ SECONDED _____
ROLL CALL _____

10. APPROVE THE AWARDS, REJECTION AND RENEWAL OF COOPERATIVE PURCHASING BIDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the awards, rejection and renewal of bids as determined in consultation with Educational Data Services as listed in: **EXHIBIT E**

MOVED _____ SECONDED _____
ROLL CALL _____

11. APPOINTMENT OF ARCHITECT

BE IT RESOLVED BY THE BOARD OF DIRECTORS to appoint Seth A. Leeb Architect as follows: Principal Architect-\$165/hr, Project Manager-\$135/hr, Draftsman-\$105/hr.

MOVED _____ SECONDED _____
ROLL CALL _____

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PERSONNEL

12. **APPROVE CHANGES TO ESC STAFF-2024-2025**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following changes to personnel for the school year 2024-2025, as recommended by the Superintendent:

<u>NAME</u>	<u>POSITION</u>	<u>AMOUNT</u>	<u>EFFECTIVE</u>
Heather Christian	Nurse	\$32.50 p/h	01/16/2025
Thomas Fein	Teacher	\$24,219.30 Actual	02/01/2025
Lisa Sylvester	In class Aide	\$8,987.00 Actual	02/01/2025

MOVED _____ SECONDED _____
ROLL CALL _____

13. **ACCEPT RESIGNATION OF ESC STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff members:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Damayanthy Byrnes	Nurse	01/16/2025

MOVED _____ SECONDED _____
ROLL CALL _____

14. **ACCEPT RETIREMENT OF STAFF**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the retirement of the following staff members, with regret:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Una Cassidy	Administrative	06/30/2025
Sandra Neglia	Teacher	06/30/2025

MOVED _____ SECONDED _____
ROLL CALL _____

TRANSPORTATION

15. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2024/2025 school year as per the attached: **EXHIBIT AA**

MOVED _____ SECONDED _____
ROLL CALL _____

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16. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2024/2025 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2024/2025 school year as per the attached: **EXHIBIT BB**

MOVED _____ SECONDED _____
ROLL CALL _____

17. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2024/2025 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2024/2025 school year as per the attached: **EXHIBIT CC**

MOVED _____ SECONDED _____
ROLL CALL _____

18. **APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2024/2025 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2024/2025 school year for **Woodlynn School District**

MOVED _____ SECONDED _____
ROLL CALL _____

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

19. **CLOSED SESSION (IF NEEDED)**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing _____, which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

TIME _____ MOVED _____ SECONDED _____
ROLL CALL _____

20. **RETURN TO REGULAR SESSION FROM CLOSED SESSION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to return to the regular session of the Board of Directors meeting from the closed session.

TIME _____ MOVED _____ SECONDED _____
ROLL CALL _____

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21. ADJOURNMENT

The President asks for a motion to adjourn.

TIME _____ MOVED _____ SECONDED _____
ROLL CALL _____

ATTACHMENTS

EXHIBITS

	Minutes January 8, 2025
A	Line Account Transfers – December 2024
B	Board Secretary’s & Treasurer’s Report-December 31, 2024
C	Payment of Bills – January 31, 2025
D	ACFR, AMR & PR
E	Cooperative Purchasing
AA-CC	Transportation