



**AGENDA – BOARD OF DIRECTOR’S MEETING
SEPTEMBER 10, 2025 – 6:30 p.m.**

Meeting To Be Held By Teleconference via Zoom Meeting

Join Zoom Meeting

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Agenda - Board of Directors Meeting, September 10, 2025

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844**

**AGENDA –BOARD OF DIRECTORS MEETING
SEPTEMBER 10, 2025**

CALL TO ORDER

President, Michael Bertram, will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County on September 10, 2025 at 6:30 pm via Zoom teleconference.

ROLL CALL

The Business Administrator/Board Secretary will call the roll.

Irene LeFebvre, Boonton Town
Barry Brantner, Boonton Township
Heather Oguss, Butler Borough
Scott Miller, Dover Town, Vice President
Richard Bruno, Harding Township
Diane Perez, Jefferson Township
Karen Nyquist, Long Hill Township
Stephen Tindall, Madison Borough
Diane Morris, Mine Hill Township
Joseph Daughtry, Montville Township
Michael Bertram, Morris Hills Regional, President
Jessica Williams, Morris Plains Borough
Michelle Shappell, Parsippany Troy Hills
Greg MacSweeney, Pequannock Township
Lyndsay Suchy, Washington Township

NOTICE

I submit that a legal notice of this meeting of the Board of Directors was published on July 18, 2025 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: www.escmorris.com

**1. APPROVAL OF MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
ON AUGUST 13, 2025**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Meeting of the Board of Directors on August 13, 2025.

MOVED _____ SECONDED _____
ROLL CALL _____

SUPERINTENDENT’S REPORT

PUBLIC

COMMISSION

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2. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2025/2026 BUDGET

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2025/2026 budget as detailed on the attached: **EXHIBIT A**

MOVED _____ SECONDED _____
ROLL CALL _____

3. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending **July 31, 2025** showing a cash balance of **\$3,577,060.60** be approved: **EXHIBIT B**

MOVED _____ SECONDED _____
ROLL CALL _____

4. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

August 31, 2025 - \$3,933,694.86

MOVED _____ SECONDED _____
ROLL CALL _____

5. APPROVE RE-AWARD OF COOPERATIVE PURCHASING BIDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the re-award of bids as determined in consultation with Educational Data Services as listed: Educational Data Services, Inc. recommends that the following bid be re-awarded as per 18a: 18A-42 Section O. Prices for the below listed bids are to remain firm from December 1, 2023, until November 30, 2026.

AWARD ANALYSIS – On Demand Printing Services-12325

<u>Date</u>	<u>Vendor</u>	<u>Items Awarded</u>	<u>Amount Awarded</u>
9/28/23	Staples Contract & Commercial LLC	30	\$24.85

MOVED _____ SECONDED _____
ROLL CALL _____

6. APPROVE PROFESSIONAL SERVICE PROVIDERS – 2025-2026 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2025-2026 school year. **EXHIBIT D**

MOVED _____ SECONDED _____
ROLL CALL _____

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7. **APPROVE RENEWAL OF AGREEMENT FOR ENVIRONMENTAL SERVICES**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of the agreement with AERO Environmental Services for the provision of environmental health and safety services to members of the HESS cooperative for the 2025-2026 school year in the amount of \$76,839.80.

MOVED _____ SECONDED _____
ROLL CALL _____

8. **APPROVE AGREEMENT WITH MORRIS SCHOOL DISTRICT FOR LEASE OF PARKING LOT AT 5 JEAN STREET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve agreement with Morris School District for Lease of parking lot at 5 Jean Street, Morristown, NJ 07960 as per attached: **EXHIBIT E**

MOVED _____ SECONDED _____
ROLL CALL _____

PERSONNEL

9. **APPROVE ESC SCHOOL YEAR STAFF – 2025-2026**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the 2025-2026 school year as recommended by the Superintendent as per attached: **EXHIBIT F**

MOVED _____ SECONDED _____
ROLL CALL _____

10. **ACCEPT RESIGNATION OF STAFF-2025-2026**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Martha Diaz	Personal Aide	06/30/2025
Estelle Meyer	Teacher	06/30/2025
Stephanie Rosica	In Class Aide	06/30/2025

MOVED _____ SECONDED _____
ROLL CALL _____

11. **APPROVE RATES OF PAY FOR EVALUATIONS FOR 2025 ESY**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve rates of pay for evaluations for 2025 ESY

<u>NAME</u>	<u>POSITION</u>	<u>AMOUNT</u>	<u>EFFECTIVE</u>
Karyn Martin	Occupational Therapist	\$250.00	07/01/2025
Amy Rufino	Speech Therapist	\$250.00	07/01/2025
Laura Snyder	Physical Therapist	\$250.00	07/01/2025

MOVED _____ SECONDED _____
ROLL CALL _____

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12. **APPROVE RATES OF PAY FOR MEETINGS FOR 2025 ESY**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve rates of pay for meetings for 2025 ESY.

<u>NAME</u>	<u>POSITION</u>	<u>AMOUNT</u>	<u>EFFECTIVE</u>
Karyn Martin	Occupational Therapist	\$50.00	07/01/2025

MOVED _____ SECONDED _____
ROLL CALL _____

13. **APPROVE REDUCTION IN FORCE**

BE IT RESOLVED BY THE BOARD OF DIRECTORS, upon the recommendation of the Superintendent, for reason of economy and the reduction in the number of pupils, effectuates a reduction in force of one personal aide position, which results in the termination of staff member 01391, effective October 6, 2025.

MOVED _____ SECONDED _____
ROLL CALL _____

TRANSPORTATION

14. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – 2025/2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2025/2026 school year as per the attached: **EXHIBIT AA**

MOVED _____ SECONDED _____
ROLL CALL _____

15. **APPROVE TRANSPORTATION CONTRACT ADDENDA – 2025/2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2025/2026 school year as per the attached: **EXHIBIT BB**

MOVED _____ SECONDED _____
ROLL CALL _____

16. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS – 2025/2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2025/2026 school year as per the attached: **EXHIBIT CC**

MOVED _____ SECONDED _____
ROLL CALL _____

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17. AWARD OF TRANSPORTATION CONTRACTS – 2025/2026 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of **August 20, 2025** to the lowest bidders for transportation of school pupils for the 2025/2026 school year as per the attached: **EXHIBIT DD**

MOVED _____ SECONDED _____
ROLL CALL _____

18. APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2025-2026 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2025/2026 school year as per the attached:

EXHIBIT EE – Academy Transportation

EXHIBIT FF – Additional Special Education Transportation

MOVED _____ SECONDED _____
ROLL CALL _____

19. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2025/2026 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2025/2026 school year for:
Bernards Township School District

MOVED _____ SECONDED _____
ROLL CALL _____

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

20. ADJOURNMENT

The President asks for a motion to adjourn.

MOVED _____ SECONDED _____ TIME: _____
ROLL CALL _____

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ATTACHMENTS

EXHIBITS

	Minutes August, 13, 2025
A	Line Account Transfers – July 2025
B	Board Secretary’s & Treasurer’s Report-July 31, 2025
C	Payment of Bills – August 31, 2025
D	Professional Service Providers- 2025-2026
E	Agreement with Morris School District
F	School Year Staff- 2025-2026
AA-FF	Transportation