



**AGENDA – BOARD OF DIRECTOR’S MEETING  
OCTOBER 8, 2025 – 6:30 p.m.**

**Meeting To Be Held By Teleconference via Zoom Meeting**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83708414254?pwd=ro8FOcdU76fhMuUf8tWfZihKzRSRq3.1>**

**Meeting ID: 837 0841 4254  
Passcode: 753914  
One tap mobile  
+1 646 558 8656 US (New York)**

**Agenda - Board of Directors Meeting, October 8, 2025**

**EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY  
P.O. Box 1944, Morristown, NJ 07962-1944  
(973) 540-8844**

**AGENDA –BOARD OF DIRECTORS MEETING  
OCTOBER 8, 2025**

**CALL TO ORDER**

President, Michael Bertram, will call the Regular Meeting of the Board of Directors to order by teleconference on October 8, 2025 at 6:30 pm

**ROLL CALL**

The Business Administrator/Board Secretary will call the roll.

Irene LeFebvre, Boonton Town  
Barry Brantner, Boonton Township  
Heather Oguss, Butler Borough  
Scott Miller, Dover Town, Vice President  
Richard Bruno, Harding Township  
Diane Perez, Jefferson Township  
Karen Nyquist, Long Hill Township  
Stephen Tindall, Madison Borough  
Diane Morris, Mine Hill Township  
Joseph Daughtry, Montville Township  
Michael Bertram, Morris Hills Regional, President  
Jessica Williams, Morris Plains Borough  
Michelle Shappell, Parsippany-Troy Hills  
Greg MacSweeney, Pequannock Township  
Lyndsay Suchy, Washington Township

**NOTICE**

I submit that a legal notice of this meeting of the Board of Directors was published on July 18, 2025 in the Daily Record. Notices were also sent to the offices of the Morris County Clerk and the Morris County Superintendent of Schools. In addition, a notice was posted on the website of the Educational Services Commission: [www.escmorris.com](http://www.escmorris.com)

**MINUTES**

**1. APPROVAL OF MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
ON SEPTEMBER 10, 2025**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Meeting of the Board of Directors on September 10, 2025.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**SUPERINTENDENT’S REPORT**

**PUBLIC**

**COMMISSION**

**Agenda - Board of Directors Meeting, October 8, 2025**

**2. APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2025/2026 BUDGET**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2025/2026 budget as detailed on the attached: **EXHIBIT A**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**3. APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary's and Treasurer's monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director's financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary's and Treasurer's Reports for the month ending **August 31, 2025** showing a cash balance of **\$1,241,911.89** be approved: **EXHIBIT B**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**4. APPROVAL OF ACTION ON PAYMENT OF BILLS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT C**

**September 30, 2025 - \$2,548,514.92**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**5. APPROVE AWARD AND REJECTION OF COOPERATIVE PURCHASING BIDS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award and rejection of bids as determined in consultation with Educational Data Services as listed: Prices for the below listed bids are to remain firm from October 1, 2025, until February 28, 2026. These totals apply to the total cooperative bid. The Boards of Education reserve the right to increase or decrease quantities in the bid.

**TOTAL AWARD ANALYSIS-Paper/Copy Duplicator Supplies**

<u>Date</u>	<u>Vendor</u>	<u>Group</u>	<u>Items Bids</u>	<u>Lowest Bid</u>
9/26/25	W.B. Mason Co., Inc.	North	57	\$26,736.83
9/26/25	W.B. Mason Co., Inc	South	58	\$26,785.05

**Rejection of Bids:**

We are recommending a rejection of bid# 13315 Photography Supplies as it exceeded cost estimate.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**Agenda - Board of Directors Meeting, October 8, 2025**

**6. APPROVE PROFESSIONAL SERVICE PROVIDERS – 2025-2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Professional Service Providers for the 2025-2026 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Brittany Brazza	LDTC	\$25/eval review	9/1/25
Suzanne Olimpio	Psych	\$125/hr	10/1/25

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**7. APPROVE HIB SELF ASSESSMENT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the HIB Self Assessment score of 52, which meets the standard mandated by the NJDOE.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**9. APPROVE AGREEMENT WITH MORRIS SCHOOL DISTRICT FOR LUNCH SERVICES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Morris School District for lunch service effective November 1, 2025 as per contract: **EXHIBIT D**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**10. APPROVE CONTRACT WITH SILVERGATE PREP**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Silvergate Prep for bedside instruction services from September 11, 2025 to June 30, 2026 for the Educational Services Commission payable at a rate of \$41.83/hr.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**11. APPROVE AGREEMENT FOR TEACHER EVALUATION SERVICES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the contract with Riverdale Board of Education for Teacher Evaluation Services effective October 8, 2025 as per attached: **EXHIBIT E**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**12. APPROVE AGREEMENT WITH MT. ARLINGTON FOR CST CONSULTANT SERVICES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the shared services agreement with Mt. Arlington Board of Education for CST Consultant Services effective October 1, 2025 as per attached: **EXHIBIT F**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

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**PERSONNEL**

**14. APPROVE ESC STAFF – 2025-2026**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following personnel for the school year 2025-2026, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Kristen Osserman	Nurse	\$8,976.00	10/01/2025

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**15. APPROVE CHANGES TO ESC STAFF – 2025-2026**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the school year 2024-2025, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Effective</u>
Laura Snyder	Physical Therapist	\$85,084.09	10/01/2025

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**16. ACCEPT RESIGNATION OF STAFF- 2025-2026**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of the following staff members:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Ally Dabal	Nurse	10/15/2025
Sarah Hughes	In Class Aide ESY	08/15/2025
Gianna Kennedy	In Class Aide ESY	08/15/2025
Gabriella Keusher	In Class Aide ESY	08/15/2025

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**17. APPROVE REDUCTION IN FORCE**

BE IT RESOLVED BY THE BOARD OF DIRECTORS, upon the recommendation of the Superintendent, for reason of economy and the reduction in the number of pupils, effectuates a reduction in force of one personal aide position, which results in the termination of staff member 01970, effective October 31, 2025.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**18. APPROVE RECORD KEEPING STIPEND FOR CENTRAL PARK SCHOOL FOR 2025-2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve record keeping stipend for Central Park for Crystal Garcia, effective 9/1/2025 in the amount of \$5,000.00.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

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19. **APPROVE WAIVER OF HEALTH BENEFITS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the waiver of health benefits for Stephen Eisenhart, OT, effective 9/1/2025 to 6/30/2026 in the amount of \$5,000.00.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**TRANSPORTATION**

20. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS- 2025-2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2025/2026 school year as per the attached: **EXHIBIT AA**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

21. **APPROVE TRANSPORTATION CONTRACT ADDENDA - 2025-2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2025/2026 school year as per the attached: **EXHIBIT BB**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

22. **ACCEPT CANCELLATION OF TRANSPORTATION CONTRACTS - 2025-2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2025/2026 school year as per the attached: **EXHIBIT CC**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

23. **APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2025-2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2025/2026 school year as per the attached:

**EXHIBIT DD – Additional Public Transportation**

**EXHIBIT EE – Revised Public Transportation**

**EXHIBIT FF – Revised Special Education Transportation**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

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**24. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2025/2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2025/2026 school year for:  
**Jamesburg Board of Education**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**PUBLIC**

**OTHER BUSINESS**

**GENERAL BOARD DISCUSSION**

**25. ADJOURNMENT**

The President asks for a motion to adjourn.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_ TIME: \_\_\_\_\_  
ROLL CALL \_\_\_\_\_

**ATTACHMENTS**

**EXHIBITS**

Minutes September 10, 2025

A

Line Account Transfers – August 2025

B

Board Secretary's & Treasurer's Report-August 31, 2025

C

Payment of Bills – September 30, 2025

D

Agreement with Morris School District

E

Agreement with Riverdale

F

Agreement with Mt. Arlington

AA-FF

Transportation