

ESC

of
Morris County

**AGENDA – BOARD OF DIRECTOR’S MEETING
JUNE 10, 2026 – 7:00 p.m.**

Meeting To Be Held By Teleconference via Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/83708414254?pwd=ro8FOcdU76fhMuUf8tWfZihKzRSRq3.1>

**Meeting ID: 837 0841 4254
Passcode: 753914
One tap mobile
+1 646 558 8656 US (New York)**

EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY
P.O. Box 1944, Morristown, NJ 07962-1944
(973) 540-8844

AGENDA –ORGANIZATION AND BOARD OF DIRECTORS MEETING
JUNE 10, 2026

CALL TO ORDER

Catarina Bilotta, Business Administrator/Board Secretary will call the Regular Meeting of the Board of Directors of the Educational Services Commission of Morris County by Zoom Meeting teleconference, June 10, 2026 at 7:00 pm.

ROLL CALL

The Business Administrator/Board Secretary will call the roll.

NOTICE

The Business Administrator/Board Secretary will note the legal notice from the prior meeting.

1. NOMINATION FOR ELECTION OF BOARD OF DIRECTORS PRESIDENT

The Business Administrator/Board Secretary will take nominations for the office of President.

Nominee _____

Nominee _____

Are there any other nominations? _____

2. CLOSE NOMINATIONS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to close nominations.

Moved by _____ Seconded by _____

Roll Call _____

3. ELECTION OF PRESIDENT BY ROLL CALL VOTE

The Business Administrator/Board Secretary will call the vote for President.

_____ was elected President by the following vote:

Moved by _____ Seconded by _____

Roll Call _____

4. NOMINATION FOR ELECTION OF BOARD OF DIRECTORS VICE PRESIDENT

The President will take nominations for the office of Vice President.

Nominee _____

Nominee _____

Are there any other nominations? _____

5. CLOSE NOMINATIONS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to close nominations.

Moved by _____ Seconded by _____

Roll Call _____

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6. VOTE FOR VICE PRESIDENT

The Business Administrator/Board Secretary will call the vote for Vice President.

_____ was elected Vice President by the following vote:

Moved by _____ Seconded by _____

Roll Call _____

7. ESTABLISH TIME AND PLACE OF PUBLIC MEETINGS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Commission calendar and meeting dates, as listed. Please note: Meetings are held virtually through Zoom Meetings at 6:30 pm and indicated on our website: www.escmorris.com until further notice.

<u>Date</u>	<u>Meeting</u>
August 12, 2026	Board of Directors
September 9, 2026	Board of Directors
October 14, 2026	Board of Directors
November 11, 2026	Board of Directors
December 9, 2026	Board of Directors
January 13, 2027	Representative Assembly/Board of Directors
February 10, 2027	Board of Directors
March 10, 2027	Representative Assembly/Board of Directors
April 14, 2027	Board of Directors
May 12, 2027	Board of Directors
June 9, 2027	Representative Assembly/Board of Directors

MOVED _____ SECONDED _____

ROLL CALL _____

8. DESIGNATION OF DEPOSITORY AND SIGNATURE REQUIREMENTS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that Bank of America be designated as the depository of the Educational Services Commission of Morris County and the Officers and Agents of this Commission be and hereby are, and each of them is, authorized to deposit any of the funds of this Commission in said Bank;

AND BE IT FURTHER RESOLVED that until the further order of this Board of Directors, any funds of this Commission deposited in said Bank be subject to withdrawal or charge at any time and from time to time upon checks, notes, drafts, bills of exchange, acceptances, undertakings, or other instruments of orders for the payment of money when signature or signatures, for this Commission as follows:

<u>Account</u>	<u>Required Signature</u>
1. <u>General Funds</u> Bank of America	Any <u>two</u> of the following with at least one Board member: Board President Superintendent Board V.P. Board Secretary
2. <u>Payroll</u> Bank of America	Any <u>one</u> of the following: Board Secretary (or phone transfer) Superintendent Board President
3. <u>Payroll Agency</u>	Any <u>one</u> of the following:

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Bank of America

Board Secretary (or phone transfer)
Superintendent
Board President

4. Lunch Fund
Bank of America

Any one of the following:
Board Secretary
Superintendent
Board President

MOVED _____ SECONDED _____
ROLL CALL _____

9. LEGAL DEPOSITORY FOR INVESTMENT FUNDS

BE IT RESOLVED BY THE BOARD OF DIRECTORS to authorize the Business Administrator/Board Secretary to deposit investment funds in any of the following depositories as they accumulate in the General Account, in accordance with the rules which govern investments of public funds:

Bank of America
Bank of New York

MOVED _____ SECONDED _____
ROLL CALL _____

10. DESIGNATION OF LEGAL NEWSPAPER

BE IT RESOLVED BY THE BOARD OF DIRECTORS to designate the Morris County Daily Record as the legal newspaper for the Educational Services Commission of Morris County.

MOVED _____ SECONDED _____
ROLL CALL _____

11. AUTHORIZATION OF EXECUTIVE COMMITTEE

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the Executive Committee be empowered to administer the affairs of the Board of Directors between regularly convened meetings of the Board in accordance with NJSA 18A:6-57 and Bylaw Article IV No. 040 Section 5.

MOVED _____ SECONDED _____
ROLL CALL _____

12. AUTHORIZATION TO PAY CLAIMS UPON PRESENTATION

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the Board Secretary be authorized to pay claims against the Board of Directors upon presentation and that all such authorized payments be listed and presented for Board ratification at the next regular meeting of the Board of Directors.

MOVED _____ SECONDED _____
ROLL CALL _____

13. **RE-AFFIRMATION OF BY-LAWS AND BOARD POLICY**

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the existing By-Laws, and Board Policy be re-affirmed.

MOVED _____ SECONDED _____
ROLL CALL _____

14. **USE OF FACSIMILE SIGNATURES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to authorize the use of facsimile signatures with the following guidelines:

1. May be used on checks, contracts and any official document.
2. That the facsimile stamp remains in the possession of the individual, or the individual's designee.
3. Facsimile stamps located at the Educational Services Commission office must be secured in the safe.

MOVED _____ SECONDED _____
ROLL CALL _____

15. **APPOINTMENT OF PROFESSIONALS**

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following resolution be adopted:

WHEREAS, the Board of Directors of the Educational Services Commission of Morris County requires the professional services;

WHEREAS, these persons are licensed in the State of New Jersey and have offered professional services to the Commission;

WHEREAS, funds are available to obtain such professional services;

WHEREAS, the Local Public Contracts Law (R.S. 40A:11-1 et seq.) requires that the resolution authorizing the awarding of contracts for professional services without competitive bids must be publicly advertised and filed with the Morris County Clerk;

ACCORDINGLY, NOTICE IS GIVEN, that the Board of Directors of the Educational Services Commission of Morris County resolve and/or ratify the following:

- A. That the legal firm of Schenck, Price, Smith & King, LLP of Florham Park, NJ, be appointed as attorneys for the Educational Services Commission of Morris County for the period July 1, 2026 to June 30, 2027 at the following rates:
 1. A retainer of \$5,000 per annum to cover ordinary and routine services.
 2. A rate of \$195 per hour for any services rendered over and above the type covered by the retainer.
- B. That the firm of Barre & Company, LLC be appointed as auditor for the period July 1, 2026 to June 30, 2027.
- C. That the firm of Brown & Brown Benefit Advisors be appointed as the health benefits consultant for the period July 1, 2026 to June 30, 2027. The fees for such services are paid by insurance carriers.
- D. That the Educational Data Services, Inc. of Saddle Brook, NJ, be appointed as third party administrator for the Educational Cooperative Pricing System for the period July 1, 2026 to June 30, 2027. Payment for these services are included in the membership fee.

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- E. Derek Ziemer Architecture, PLLC
 - 1. Principals \$200/hour
 - 2. Architect/Engineer \$150/hour
 - 3. CACC Designer/Drafter \$90/hour

These appointments are made without competitive bidding, as the services so retained are of a professional service nature as described in the Local Public Contracts Law encompassing professional services of a recognized licensed profession regulated by law. Such services are of a qualitative and specialized nature and, therefore, do not reasonably permit the drawing of specifications or receipt of competitive bids. This resolution shall forthwith be printed once in the Daily Record and a copy of this resolution shall be filed in the office of the Morris County Clerk.

MOVED _____ SECONDED _____
ROLL CALL _____

- 16. **AUTHORIZE SUPERINTENDENT TO APPROVE LINE ITEM TRANSFERS**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to authorize the Superintendent to approve the transfer of amounts among line items and program categories pursuant to Chapter 196, Laws of 1987. Any transfers approved by the administration will be reported to the Board of Directors for ratification and approval at the next regularly scheduled meeting and be recorded in the official minutes.

MOVED _____ SECONDED _____
ROLL CALL _____

- 17. **APPOINTMENT OF BOARD SECRETARY AND QUALIFIED PURCHASING AGENT (QPA)**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that Catarina Bilotta be appointed as Board Secretary of the Educational Services Commission of Morris County Board of Directors from June 1, 2026 to June 30, 2027 and as Qualified Purchasing Agent, pursuant to N.J.A.C. 5:34-5.2, N.J.S.A. 18A:18A-3, 18A:18A-4.3 and P.L. 2009, c.166.

MOVED _____ SECONDED _____
ROLL CALL _____

- 18. **APPROVE SECOND READING OF POLICY 327 AND 330**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the second reading of Policy 327, Placement on Salary Schedule, and Policy 330 Working Periods.

MOVED _____ SECONDED _____
ROLL CALL _____

- 19. **APPROVE SALARY SCHEDULES IN ACCORDANCE WITH POLICY 327**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the salary schedules in accordance with Policy 330 as attached: **EXHIBIT A**

MOVED _____ SECONDED _____
ROLL CALL _____

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20. **APPOINTMENT AND AUTHORIZATION OF AFFIRMATIVE ACTION OFFICER**
BE IT RESOLVED BY THE BOARD OF DIRECTORS that Marci Spadafora be appointed as Affirmative Action Officer for the 2026-2027 school year.

MOVED _____ SECONDED _____
ROLL CALL _____

21. **APPROVE APPOINTMENT OF INTEGRATED PEST MANAGER**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the appointment of Frank Romano as Integrated Pest Manager for the 2026-2027 school year.

MOVED _____ SECONDED _____
ROLL CALL _____

MINUTES

22. **APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF MAY 13, 2026**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Minutes of the Board of Directors Meeting of May 13, 2026.

MOVED _____ SECONDED _____
ROLL CALL _____

23. **APPROVAL OF CLOSED MINUTES OF THE BOARD OF DIRECTORS MEETING OF MAY 13, 2026**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Closed Minutes of the Board of Directors Meeting of May 13, 2026.

MOVED _____ SECONDED _____
ROLL CALL _____

SUPERINTENDENT'S REPORT

PUBLIC

COMMISSION

24. **APPROVAL OF LINE ACCOUNT TRANSFERS FOR THE 2025/2026 BUDGET**
BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the line account transfers to the 2025/2026 budget as detailed on the attached: **EXHIBIT B**

MOVED _____ SECONDED _____
ROLL CALL _____

25. **APPROVAL OF THE BOARD SECRETARY'S AND TREASURER'S REPORT**
BE IT RESOLVED BY THE BOARD OF DIRECTORS, that the Board acknowledges receipt of the certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in

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violation of N.J.A.C.:6A:23-2.11(a) further the Board of Directors, after review of the Board Secretary’s and Treasurer’s monthly financial reports and upon consultation with the appropriate district, certifies that no major account or fund has been over expended in violation of N.J.A.C.:6A:23.2.11(b), and that sufficient funds are available to meet the Board of Director’s financial obligations for the remainder of the fiscal year, therefore it is recommended that the Secretary’s and Treasurer’s Reports for the month ending **April 30, 2026** showing a cash balance of **\$6,539,434.83** be approved as attached **EXHIBIT C**

MOVED _____ SECONDED _____
 ROLL CALL _____

26. APPROVAL OF ACTION ON PAYMENT OF BILLS

BE IT RESOLVED BY THE BOARD OF DIRECTORS that the following List of Bills be approved: **EXHIBIT D**

May 31, 2026 - \$3,995,953.11

MOVED _____ SECONDED _____
 ROLL CALL _____

27. APPROVE AWARD OF COOPERATIVE PURCHASING LUMBER BIDS #13172 & #13170

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of the lumber bids as determined in consultation with Educational Data Services as listed:

LUMBER-SOUTH GROUP 13172

TYPE	NAME	ITEMS AWARDED	AMOUNT AWARDED
HARDWOODS	O’SHEA LUMBER COMPANY INC.	27	\$387.11
HARDWOODS	CONTINENTAL HARDWARE	1	\$34.00
SOFTWOODS	O’SHEA LUMBER COMPANY INC.	9	\$320.06

LUMBER-NORTH GROUP 13170

TYPE	NAME	ITEMS AWARDED	AMOUNT AWARDED
HARDWOODS	O’SHEA LUMBER COMPANY INC.	78	\$1,889.08
HARDWOODS	CONTINENTAL HARDWARE	8	\$2,030.03
SOFTWOODS	CONTINENTAL HARDWARE	43	\$2,799.30

MOVED _____ SECONDED _____
 ROLL CALL _____

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28. **APPROVE RE-AWARD OF COOPERATIVE PURCHASING BID #13200- TIME AND MATERIAL- PURCHASE AND APPLICATION OF PLAYGROUND SURFACE**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the re-award of bid #13200 opened April 23, 2026 as determined in consultation with Educational Data Services for Purchase and Application of Playground Surface as per attached **EXHIBIT E**.

MOVED _____ SECONDED _____
ROLL CALL _____

29. **APPROVE THE AWARD OF IDIQ BIDS FOR FY 2026-2027**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the award of Indefinite Delivery, Indefinite Quantity (IDIQ) bids as per attached **EXHIBIT F**.

MOVED _____ SECONDED _____
ROLL CALL _____

30. **APPROVE PROFESSIONAL SERVICE PROVIDERS FOR FY 2025-26**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the following Professional Service Provider: Jason Gonzales, OT, \$245/evaluation effective 5/1/2026.

MOVED _____ SECONDED _____
ROLL CALL _____

31. **APPROVE THE AGREEMENT WITH MT. ARLINGTON BOE FOR CST CONSULTANT SERVICES FOR FY 2026-27**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve shared services agreement with Mt. Arlington Board of Education for CST consultant services effective July 1, 2026, through June 30, 2027, as per the attached: **EXHIBIT G**.

MOVED _____ SECONDED _____
ROLL CALL _____

PERSONNEL

32. **APPROVE ESC STAFF – FY 2026-2027**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve personnel for the 2026-2027 school year as recommended by the Superintendent as per **EXHIBIT H**.

MOVED _____ SECONDED _____
ROLL CALL _____

33. **APPROVE SUBSTITUTE TEACHER**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve Kathy Trofimuk as Substitute Teacher at Central Park School to cover when the Teacher is not present for an additional \$50/diem when such services are required.

MOVED _____ SECONDED _____
ROLL CALL _____

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34. **ACCEPT RESIGNATION OF ESC STAFF- FY 2025-2026**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the resignation of Maureen Frio, Teacher, effective June 15, 2026.

MOVED _____ SECONDED _____
ROLL CALL _____

TRANSPORTATION

35. **AWARD OF EMERGENCY AND NEGOTIATED TRANSPORTATION CONTRACTS – FY 2025/2026 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the emergency and negotiated transportation contracts for transportation of school pupils for the 2025/2026 school year as per the attached **EXHIBIT AA**

MOVED _____ SECONDED _____
ROLL CALL _____

36. **APPROVE TRANSPORTATION CONTRACT ADDENDA – FY 2025/2026**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the transportation contract addenda for changes made to routes for the 2025/2026 school year as per the attached **EXHIBIT BB**

MOVED _____ SECONDED _____
ROLL CALL _____

37. **ACCEPT TRANSPORTATION CONTRACTS CANCELLATIONS – FY 2025/2026**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to accept the cancellation of transportation contracts for the 2025/2026 school year as per the attached **EXHIBIT CC**

MOVED _____ SECONDED _____
ROLL CALL _____

38. **AWARD OF TRANSPORTATION CONTRACTS – 2026/2027 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of May 14, 2026 to the lowest bidders for transportation of school pupils for the 2026/2027 school year as per the attached **EXHIBIT DD**

MOVED _____ SECONDED _____
ROLL CALL _____

39. **AWARD OF TRANSPORTATION CONTRACTS – 2026/2027 SCHOOL YEAR**

BE IT RESOLVED BY THE BOARD OF DIRECTORS to award the transportation contracts based on the bid results of June 4, 2026 to the lowest bidders for transportation of school pupils for the 2026/2027 school year as per the attached **EXHIBIT EE**

MOVED _____ SECONDED _____
ROLL CALL _____

40. APPROVE RENEWAL OF TRANSPORTATION CONTRACTS – 2026/2027 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the renewal of transportation contracts for the transportation of school pupils for the 2026/2027 school year as per the attached **EXHIBIT FF Summer Transportation**

MOVED _____ SECONDED _____
ROLL CALL _____

41. APPROVE JOINT TRANSPORTATION AGREEMENTS FOR COORDINATED TRANSPORTATION SERVICES – 2025/2026 SCHOOL YEAR

BE IT RESOLVED BY THE BOARD OF DIRECTORS to approve the Joint Transportation Agreements for coordinated transportation services for the 2025/2026 school year for: **Mercer County Special Services School District**

MOVED _____ SECONDED _____
ROLL CALL _____

PUBLIC

OTHER BUSINESS

GENERAL BOARD DISCUSSION

42. ADJOURNMENT

The President asks for a motion to adjourn.

MOVED _____ SECONDED _____ TIME: _____
ROLL CALL _____

ATTACHMENTS

EXHIBITS

Minutes May 13, 2026

- A ESC Salary Schedules – FY 2026-2027
 - B Line Account Transfers - April 2026
 - C Board Secretary’s & Treasurer’s Report-April 30, 2026
 - D Payment of Bills – May 31, 2026
 - E Cooperative Purchasing Bid
 - F IDIQ Bid
 - G Mt Arlington Agreement
 - H Approve ESC Staff – FY 2026-2027
- AA-FF Transportation